

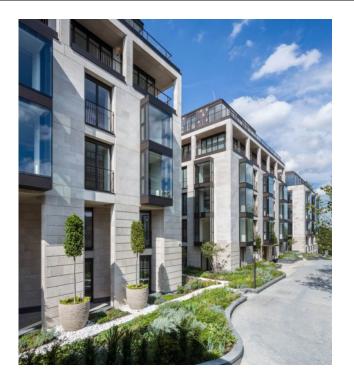


And

CHECK IN

Of the contents and conditions for

SAMPLE REPORT



Date of inspection:

SAMPLE

PREPARED BY: Ft² Inventories

28 Catalpa Court, Hither Green Lane, Hither Green, London, SE13 6TG philip.edwards@ft2inventories.co.uk 0203 674 4515 07525636355

<u>On behalf of:</u>	
Name	SAMPLE

Important Information

The Tenant /Tenant's representative and landlord should sign this document to signify that they have read and understood each page and accept that this Inventory and Check in is a true and accurate representation at the date so specified of the Property at the address stated above. Amendments to this document may be made within 5 days from the date the report is sent out. If no amendments are made within this time the parties will be deemed to accept the document as an accurate representation at the date so specified of the property at the address so stated above. This document should be returned, signed and dated no later than 5 days from the date the report is sent out.



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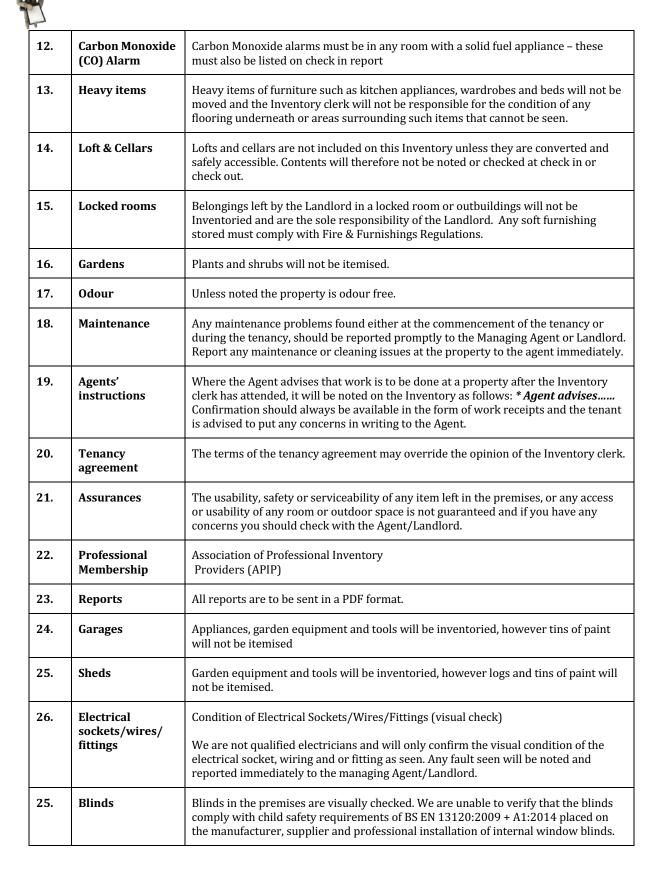


INVENTORY DISCLAIMERS

1.	Structural	This Inventory does not constitute a structural survey of the Property.	
2.	General	This Inventory has been prepared on the accepted principle that all items are free from any obvious damage, fault or soiling except where stated. The term 'good' is noted as a guideline for this. NOTE: Should there be any cleaning, health and safety or other issues that need urgent attention, please call the office immediately.	
3.	Description	Where the words 'gold', 'brass', 'oak', 'walnut' etc are used, it is understood that this is a description of the colour and type of the item and not the actual fabric, unless documentary evidence is available. The descriptions of the listed items are for identification purposes only and we do not attempt to determine or pass an opinion on whether an item is genuine or a reproduction. New items will only be described as such when they are in a new building, still in their wrappings, or with a receipt.	
4.	Attendees	Wherever possible please ensure the tenant or a representative of the tenant attends the check-in and the check-out and they must sign the report. If the landlord is in attendance and makes comments or reaches any agreements this must be noted in the report.	
5.	Fire Safety Equipment	If smoke detectors/carbon monoxide monitors are present and replacement batteries are required between maintenance visits or periodic tenancy checks, it is the Tenant's responsibility to replace and frequently check the working order of the same. Any faults should be reported immediately to the managing Agent/Landlord.	
6.	Furnishings	Where the Inventory states 'Fire Regs labels seen', it is taken that labels are present on furniture and this indicates these items comply with the Furniture and Furnishings (Fire) (Safety) Regulations 1988 (as amended 1993). It is not the Inventory clerk's responsibility to state that these items comply with these regulations. Curtains are described with an approximation of length i.e. sill/skirting/floor length. Responsibility is not taken for noticing minor shrinkage due to cleaning/ washing. Any shrinkage during or at the end of a tenancy will be the tenant's responsibility.	
7.	Working order and condition	This Inventory relates only to the furniture, furnishings, fixtures and fittings and to all the Landlord's equipment and contents in the property. It is no guarantee of, nor does it report on the adequacy, or safety of any such equipment or contents. It is just a record that such items exist at the property on the date of the Inventory and a superficial condition of the same. Other than light bulbs and batteries, working condition is not noted. Where an Inventory is compiled at an old property, it is understood that the condition of the fabric are normally age worn and age marked unless otherwise noted.	
8.	Appliances	Appliances will not be tested.	
9.	Windows & Doors	All door locks, latches and fittings will be checked but windows are not all opened to test if they are operational. If they are not operational, this should be reported as a maintenance fault. Doors are checked where keys are provided.	
10.	Alarms	Smoke, Fire and Burglar Alarms will be tested where possible	
11.	Smoke alarm	There must be a Smoke alarms on each floor with a habitable room. Locations must be noted and testing MUST be confirmed on check-in report	











Please be advised be advised that items left in lofts, cellars or in locked rooms, garages and sheds that have not been noted in the inventory are the sole responsibility of the landlord.

The movement of any items or heavy furniture or appliances will not be undertaken and therefore some observations may be restricted where such items restrict full view.

Where inventories are completed with tenants in situ and it is deemed difficult for clerks to differentiate between that belonging to the Landlord or Tenant, then the report may contain inaccuracies for which the clerk cannot be held responsible.

It is recommended that as the eventual accuracy of this inventory lies with the Landlord and Tenant that any queries or discrepancies relating to the description or content be addressed to Ft² Inventories

Notes for Check Out

For this inspection it is essential that all items be returned to their respective locations as shown on the Inventory before the final check out inspection takes place. Failure to do this may incur further costs from either the Clerk or from the Landlord/Agent who may need to return items to their original position ahead of any new Tenancy.

At the check out, a Clerk will attend to complete the check out inspection. Tenants are welcome to attend but attendance is not compulsory. The report will be sent directly to the Agent/Landlord, which will then be forwarded to the Tenant. It will be expected that the property will be in a clean condition. No further cleaning will be permitted on commencement of the dilapidation check out report. All personal items must be removed and the tenants must be ready to vacate the property on completion of the dilapidation check out report and surrender all property keys. The meters will be read and a forwarding address will be required.

Defects generally fall into the following categories, these are the most common areas and it would be in the tenants' best interest to pay particular attention to following:

- 1. Carpet soiling spotting, staining, heavy shading, burn marks.
- 2. Furniture damage soiling, staining, breakage, ring marks, scratch marks, liquid marks, dents, chips.
- 3. Curtains smoke discolouration, torn, stained, spotted and unlaundered.
- 4. Mattresses staining and ripping.
- 5. Linen soiling, staining, unlaundered, burn marks, tears.





- 6. Fireplaces unauthorised use, unswept, mantle or hearth damage.
- 7. Wooden Flooring extreme wear, scrape marks, scratch marks, staining, burn marks.
- 8. Vinyl flooring rips, scrapes, staining, pit marks and dent marks.
- 9. Walls Excessive, and or numerous marks/scuffs. Permanent fixtures such as nails/ screws/ brackets in walls.

10. Gardens - unswept patios/paths/driveways, unmaintained borders, bushes and lawns.

<u>Cleaning</u>

The property will need to have a full, professional, end of tenancy clean, including a deep clean of all upholstery/carpets.

If the standard of cleaning is not satisfactory, most managing agents or landlords will employ a contract cleaner, the cost of which will be deducted from your deposit.

Apart from general cleaning of the obvious, listed below are the most common areas, which are missed and noted on the check out/ schedule of conditions.

The following list is intended as a helpful and informative guide only and is not an exhaustive list.

All skirting boards, architraves, picture rails, doorframes, ceramic tiles, perimeters to floor, carpet edges, windows, sills, secondary glazing, blinds, drawer interiors, kitchen units, shelving, hob, grill, oven, oven door, dishwasher, tumble dryer, appliance filters, rubber seals, defrost freezer, defrost fridge, soap dispenser, light fittings, shades, test all bulbs.

*Do not clean paintwork unless you are sure that it is waterproof paint and that cleaning it will not leave marks or make the paintwork patchy.

<u>Keys</u>

All keys listed on the inventory should be kept safely and handed back at the end of the tenancy. Should any keys be lost you may be charged replacement costs for the locks. If you have extra keys cut these should also be returned. All keys must be available and labelled clearly.







GENERAL DESCRIPTION AND SUMMARY OF CONDITION

Decorative order	New/freshly painted with some minor defects.
Floors	New with some minor defects. Some small stains to the
	carpets.
Woodwork	Freshly painted
Fixtures and fittings	New.
Walls	New/Freshly painted with some minor defects as noted.
Lights	Tested and working.
Contents/Furnishings	New.
Bathroom	New.
Outside space	Light weathering/greening to the floors.
Windows	New. Tested and working.
Appliances	New.

CLEANING SUMMARY

Floors	Professional level clean.
Woodwork	Professional level clean.
Fixtures and fittings	Professional level clean.
Windows	Professional level clean.
Curtains/blinds	Professional level clean.
Bathroom	Professional level clean.
Appliances	Professional level clean.
Furnishings	Professional level clean.
General	Professional level clean with some minor oversights/light superficial surface dust.

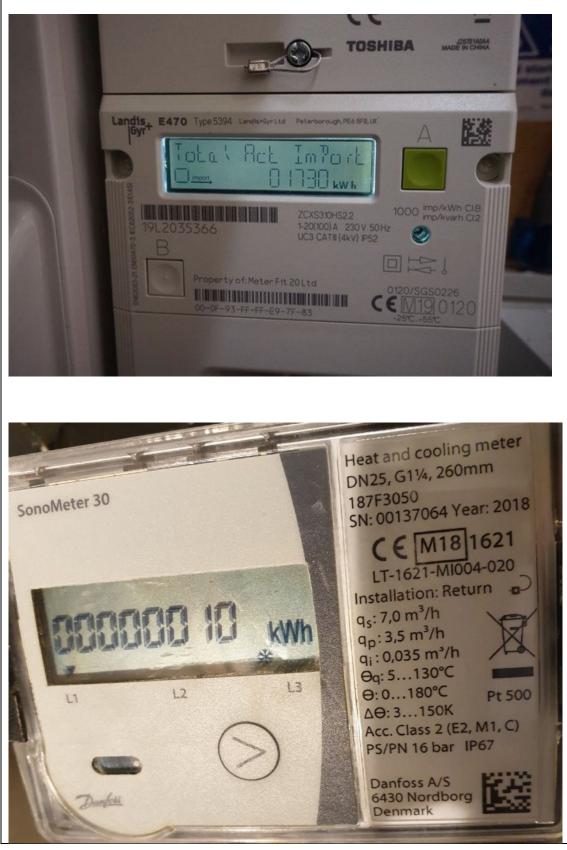
UTILITY READINGS

Service	Location	Reading
Electricity	Built-in storage 3 off hallway 2	Serial no: 19L2035366
		Readings:
		Total input: 01730 kWh
Heat	Provided by concierge	Serial no: 6455 3176
		Reading:1497 kWh
Heat &	Provided by concierge	Serial no: 00137064
Cooling		Reading: 00000010 kWh





Utility reading photographs



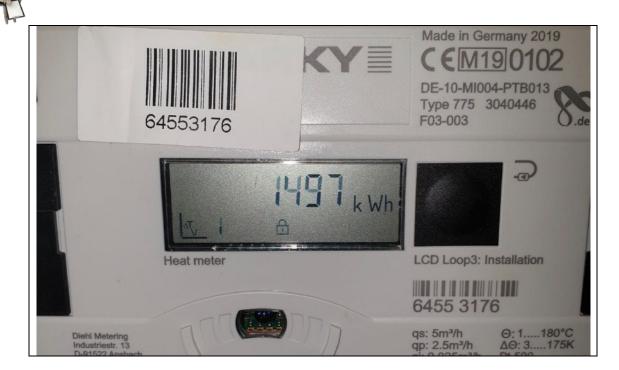
Date of inspection: SAMPLE



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Inventory and Check in for SAMPLE



KEYS ISSUED

Photographs	At check in
	Keys issued to tenant? No
	Tenant not present for inspection, keys not released by Clerk.
	Keys returned to concierge following the inspection.
	Description of keys: - 2x sets of keys seen
	 Each set including: 1x front door key, serial TPT5326 1x electronic fob 1x post box key, serial QHDK126





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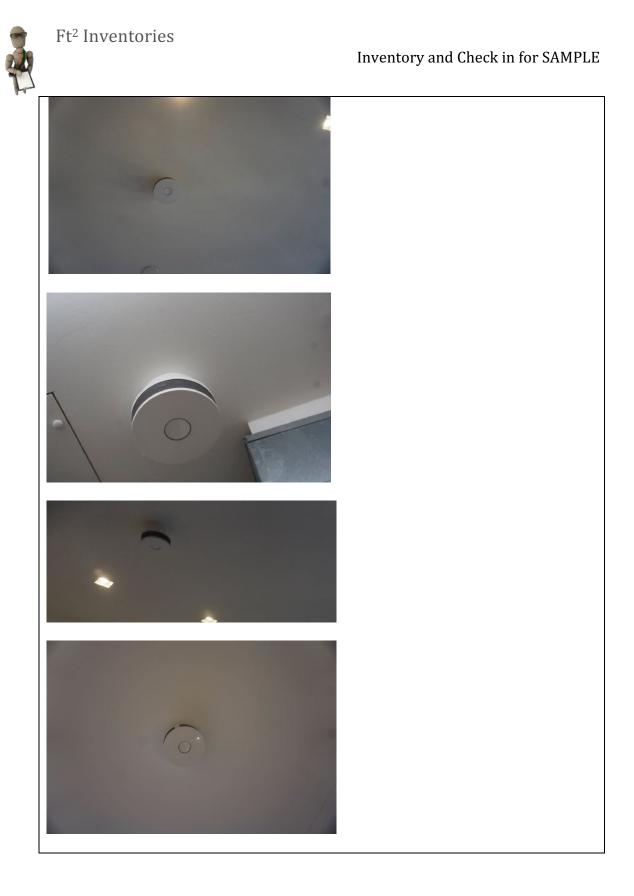


Location of	
Fuse Board	Built-in storage 3 off hallway 2
Stopcock	Built-in storage 3 off hallway 2
Boiler	N/A
Water tank	N/A
Gas appliances	N/A

Item	Location	Tested and working
Smoke detectors	Front door and entrance area	Tested and working
	Bedroom 1	Tested and working
	Built-in storage 3 off hallway 2	Tested and working
	Reception room	Tested and working
Carbon monoxide	N/A	
Fire alarm	N/A	
Security alarm	N/A	
Water outlets	Bathroom/Kitchen	Tested and working













Appliance manuals

Manuals found for:

- Fridge freezer
- Oven
- Microwave
- Miele dishwasher tablets
- Dishwasher combination microwave oven
- Washer dryer
- Ceramic hob
- Dishwasher tablets
- 2x spanners
- 1x piece of pipework/insulation tape
- Westin kitchen













Basis of reporting

This report has been prepared on the basis that all items inspected have been found in good condition and free from defects and damage unless specifically mentioned. This report contains photographic evidence to support the written content.

Please do note that the photographs embedded in the report have been compressed to enable us to email the reports out. We do hold all photographs in full resolution on file and these can be provided on request.





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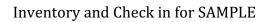
1. Front Door and Entrance Area

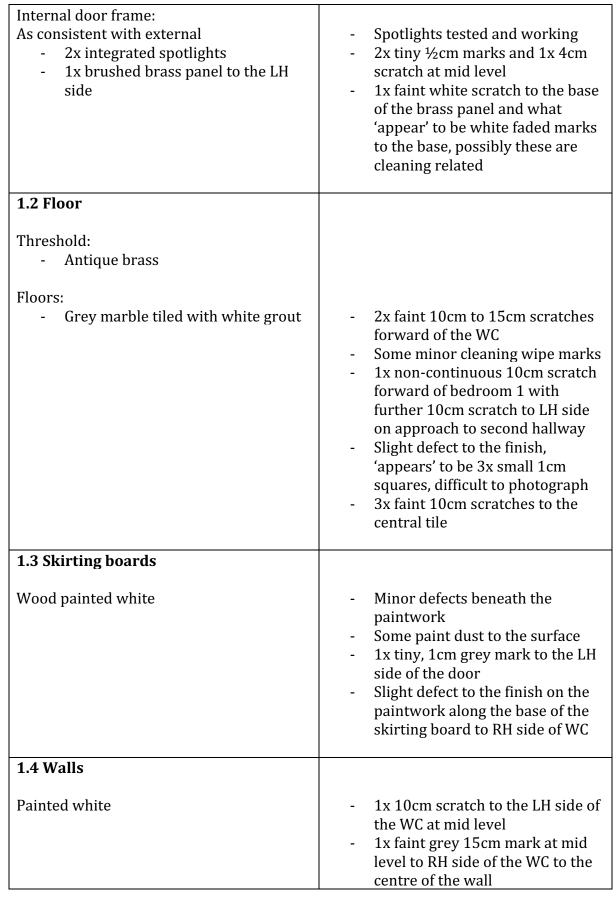
RH = *Right Hand* LH =*Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
 1.1 Door External door: Dark wood 1x antique brass decorative handle Antique brass edged spyhole 1x antique brass pull handle to centre of the door 1x antique brass lower lock External door frame: Dark wood 	 Cut-out at high level to allow for the self closing mechanism 1x 15cm scratch beneath the handle 2x 1cm to 4cm white marks to the bottom LH corner Light tested and working
 1x antique brass edged light 1x antique brass numeric with antique brushed brass panel Internal door: As consistent with external door Antique brass spyhole has 1x guard 1x antique brass bolt through the centre Antique brass thumb screw lock Antique brass handle Antique brass hinges 	 2x visible screws to the base Thumb screw lock tested and working Hinges secure and intact 1x faint 15cm white mark to the RH side











	 2x tiny grey marks on the angle join to the RH side of the second entrance to the second hallway with 2x faint grey marks, each between 1cm to 4cm to the RH side 1x faint 3cm grey rub mark to the centre of the same wall Slight paint disparity around the joins with the ceiling 2x 30cm grey rub marks at mid level to the RH side of the door, horizontal with 1x diagonal 10cm grey mark in the same area What 'appears' to be 1x faint 'print' to RH side at mid level
1.5 Cornicing	
N/A	
1.6 Ceilings	
Ceiling with drop down section painted white	- 2x indents painted over to the LH side above the WC in the corner
Integrated ceiling lights	- Tested and working
1.7 Fixtures/Fittings	
1x ceiling mounted smoke detector GIRA	- Tested and working
1x ceiling mounted white plastic sprinkler	- Untested
1x antique brass plate with black plastic fitting	 Approximately 6x scratches to the base
Switches: - White plastic push buttons as fitted	- Tested and working
Sockets: - Antique brass and black plastic as fitted	









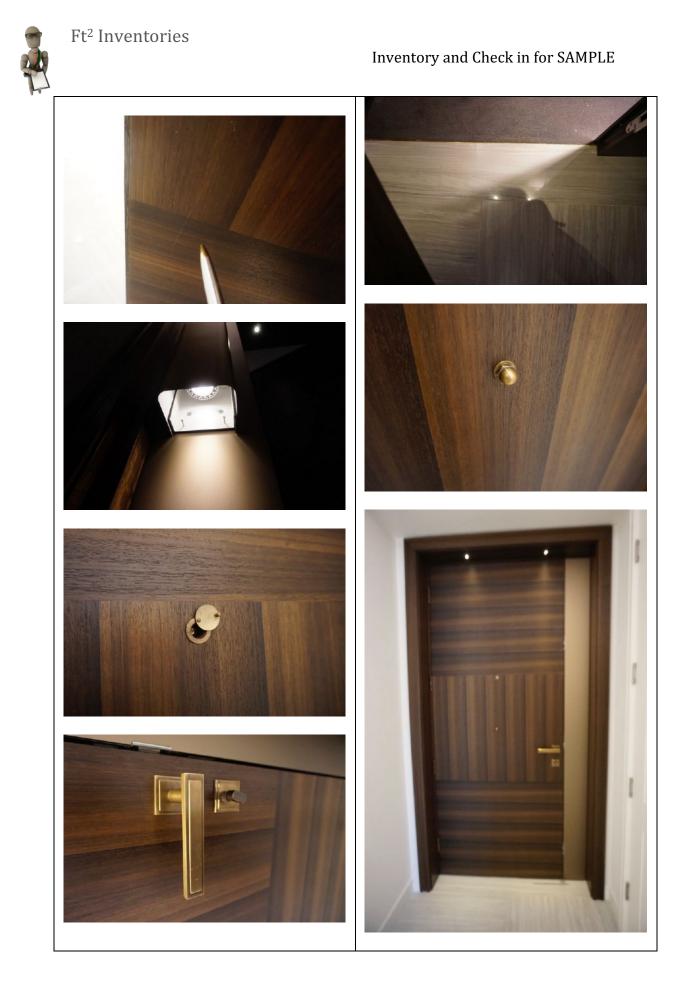








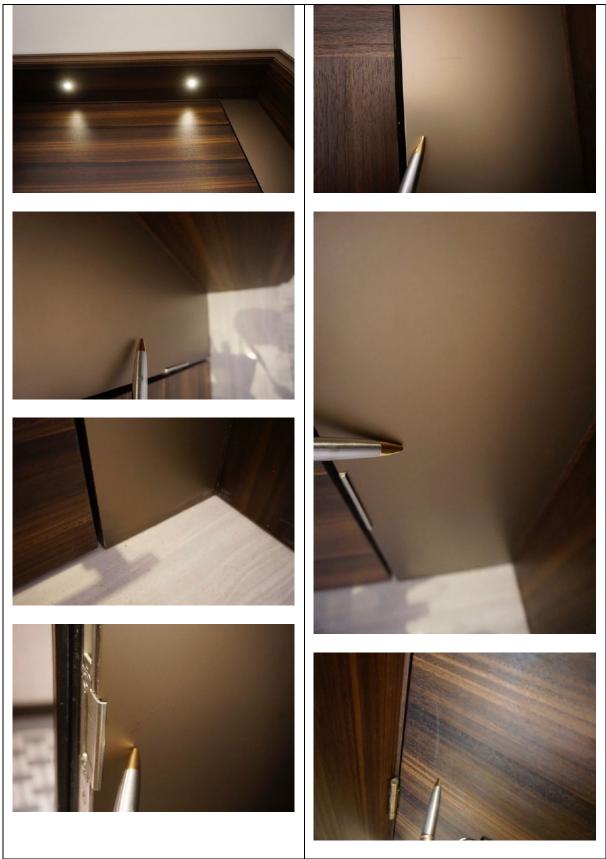




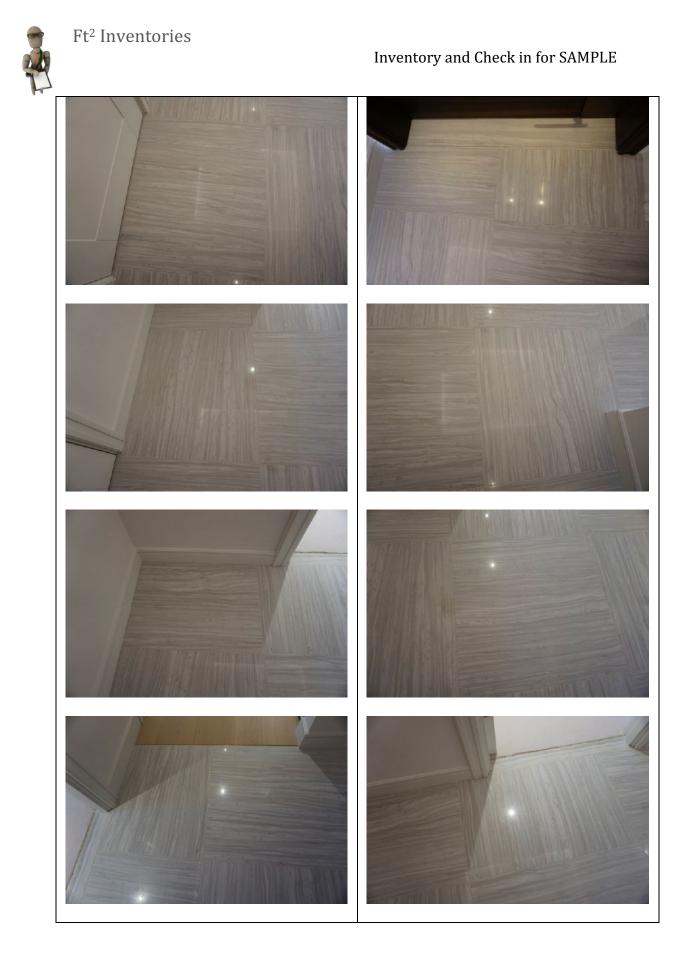




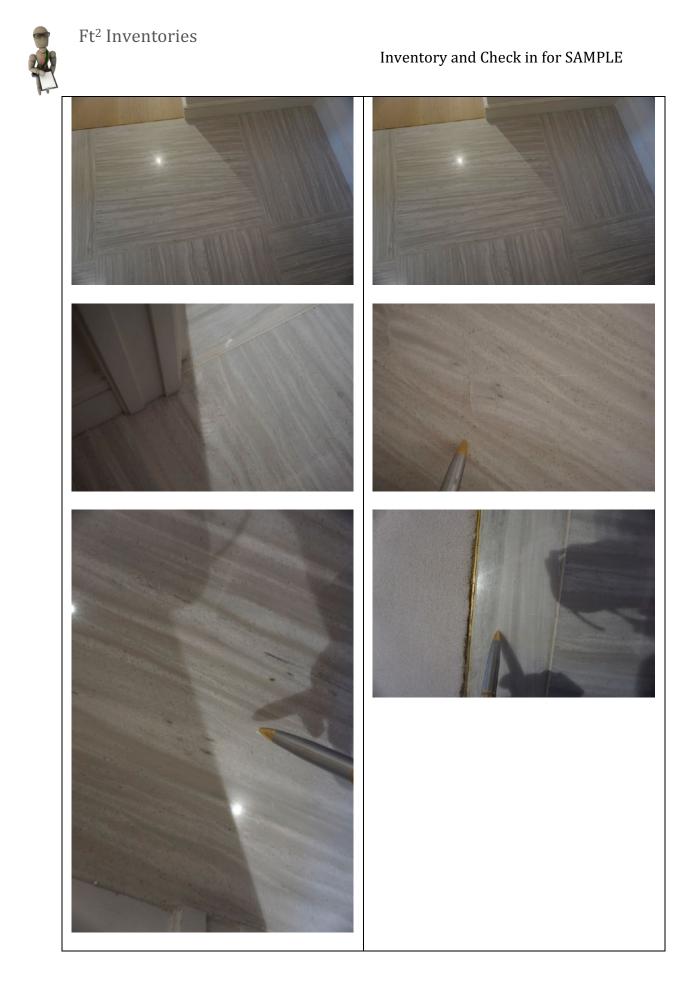
Inventory and Check in for SAMPLE



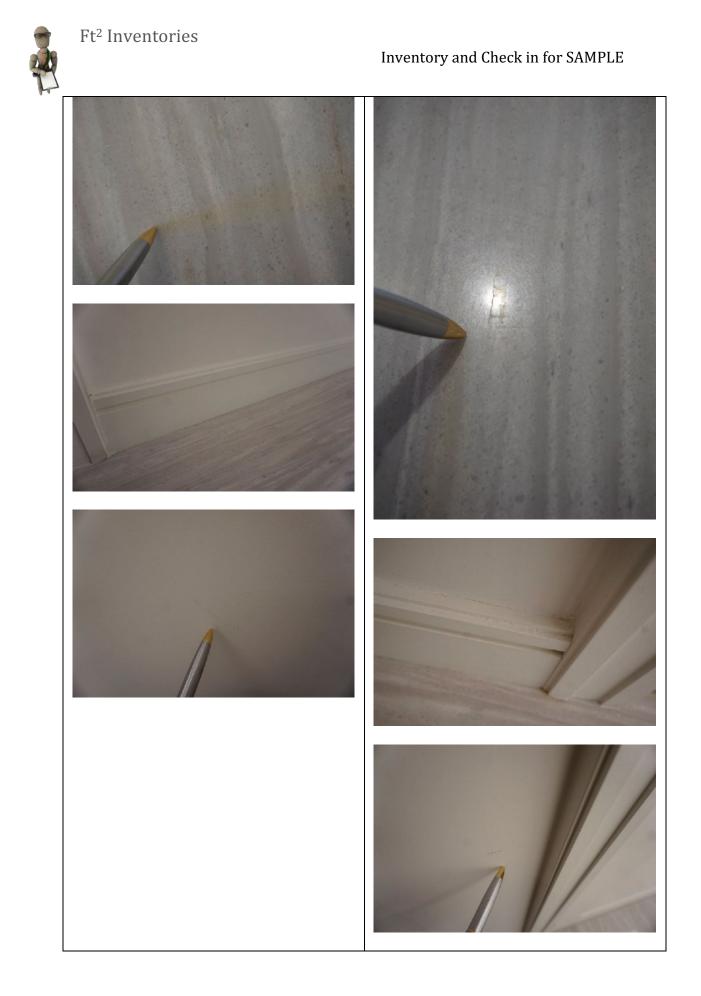




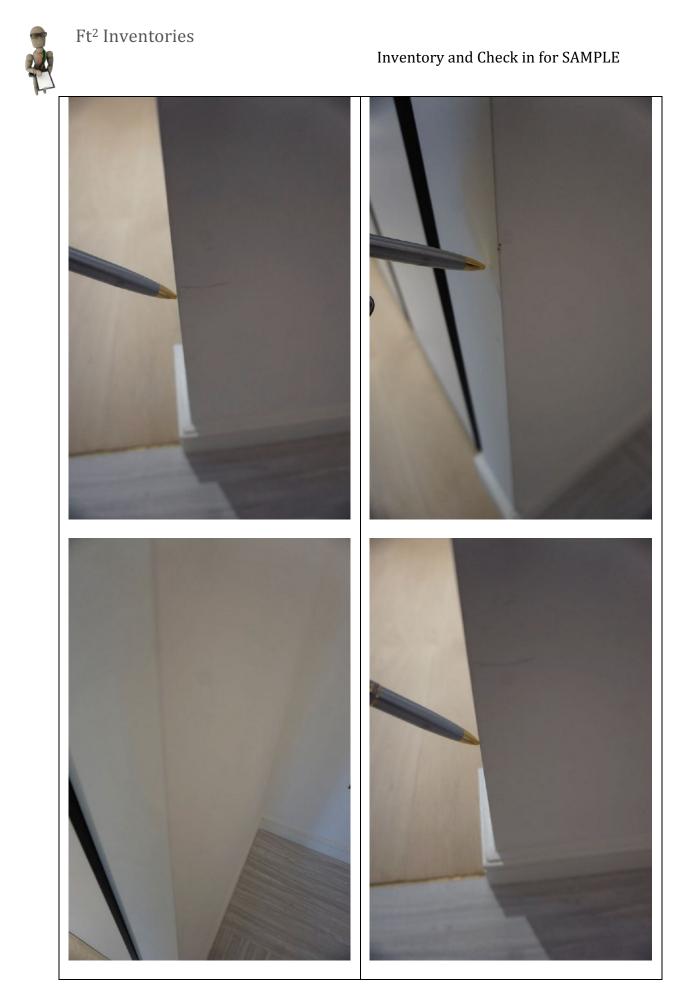




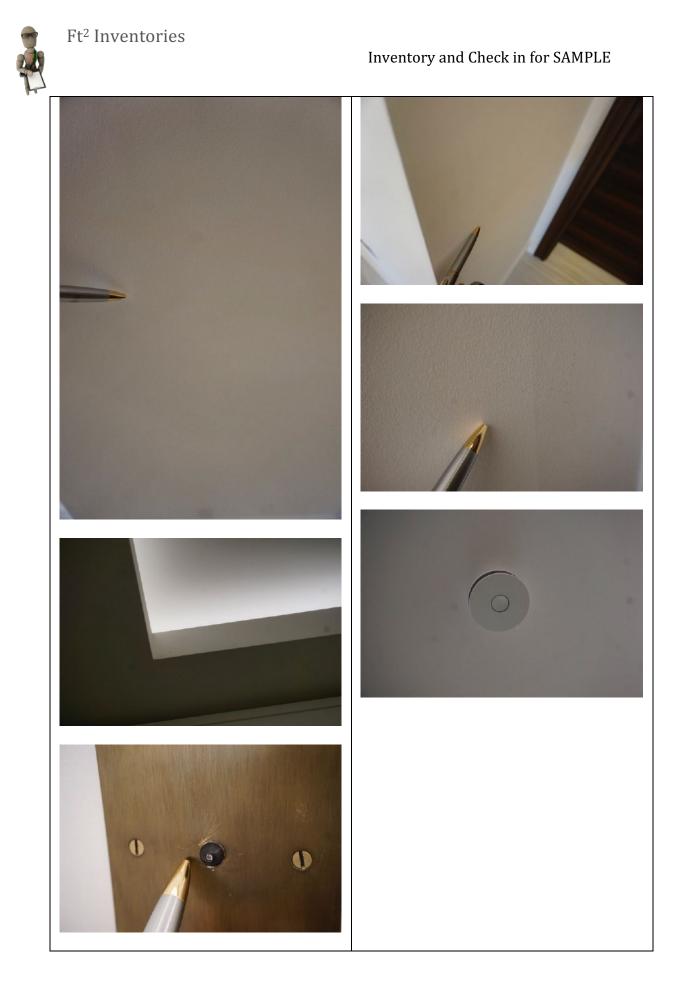
















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<u>2. WC</u>

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
 2.1 Door External door: Wooden door painted white Brushed chrome handle and turn Brushed chrome hinges 	 Hinges secure and intact A couple of very faint finger marks above the handle to the RH side
External doorframe: Wood painted white	
Internal door:	
As consistent with external door - Thumb screw lock - Brushed chrome hinges	 Thumb screw lock tested and working Cleaning wipe marks to the central panel at high level 2x very faint finger marks to the leading edge of door to LH side Hinges secure and intact Sticker beneath the second hinge to the LH side
Internal doorframe: As consistent with external	





2.2 Floors	
Grey marble as consistent with the hallway, white grout	 Threshold has some white paint spots around the edges An area of approximately 6x chips and 1x scratch to the LH side near the door frame 1x faint 20cm scratch to the centre of the floor on approach to the WC with 6x 2cm scratches to the same panel, directly beneath the WC and 1x deeper 4cm scratch to the panel to the LH side of that 1x further 1cm scratch beneath the sink
2.3 Skirting boards	
Wood painted white	 2x small areas of patchy paint, approximately 1cm to the RH side of the WC Minor defects beneath the paintwork Paint dust to the surface 1x area with a shallow chip approximately 5cm long 2x areas of patchy paint and non- continuous grey mark along the top of the skirting board to the LH side of the entrance
2.4 Walls	
Partially painted white	 Visible paint brush stroke marks to the LH side of the sink, notably at mid level Minor paint disparity to the joins with the ceiling and behind WC 4x grey rub marks and what appears to be 3x finger marks above the toilet roll holder, each approximately 4cm
Partially wood panels white grout to the edges, clear silicone to the top beneath the mirror	- Approximately 15x tiny white paint marks beneath the sink to the LH corner







- 2x tiny chips to the panel to the
LH side of the WC between the sink and the WC on the back wall
- Lights tested and working
- Tested and working
- White paint splashes along the edges of the panel, notably to the LH side bottom LH corner
 Pop-up plug tested and working Water tested and working
 Hinges secure and intact Tested and working 4x tiny paint spot marks to the top of the lid and what 'appears' to be a faint defect to the finish, which 'appears' like a print
- Secure and intact







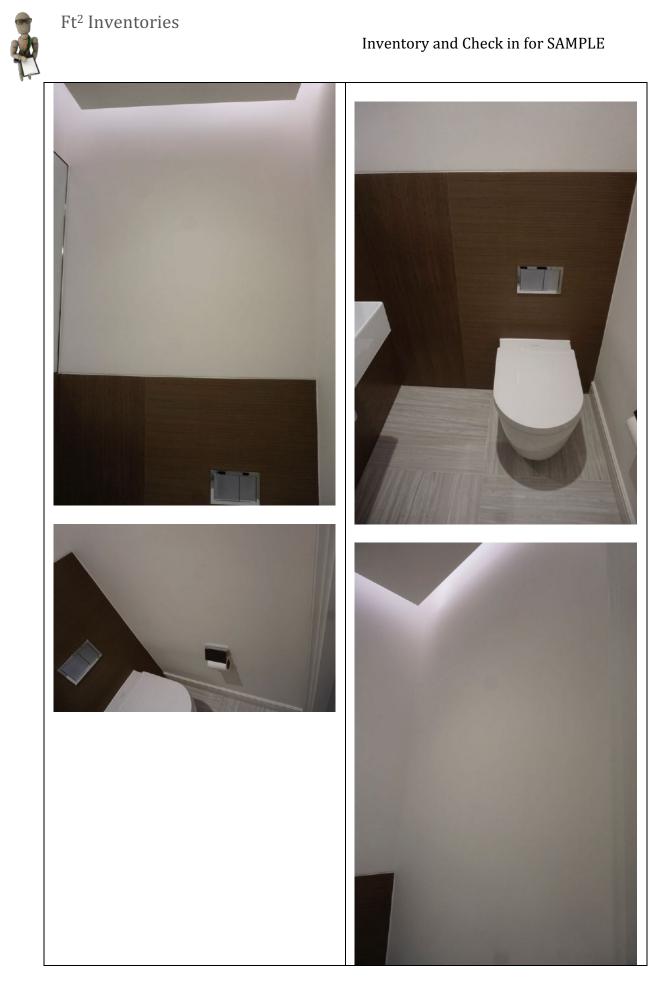
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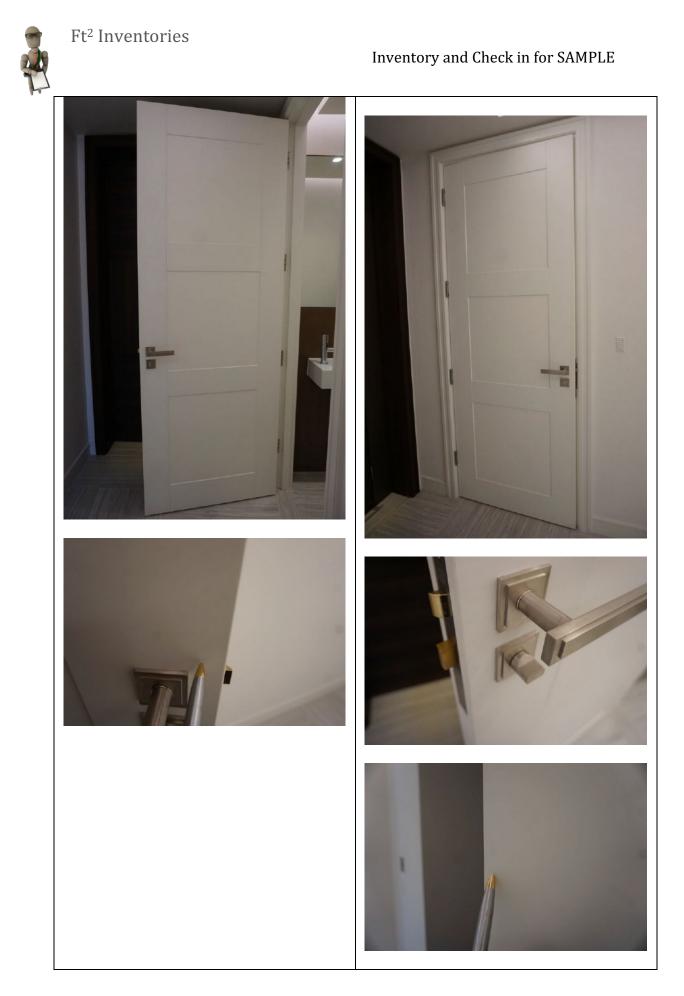


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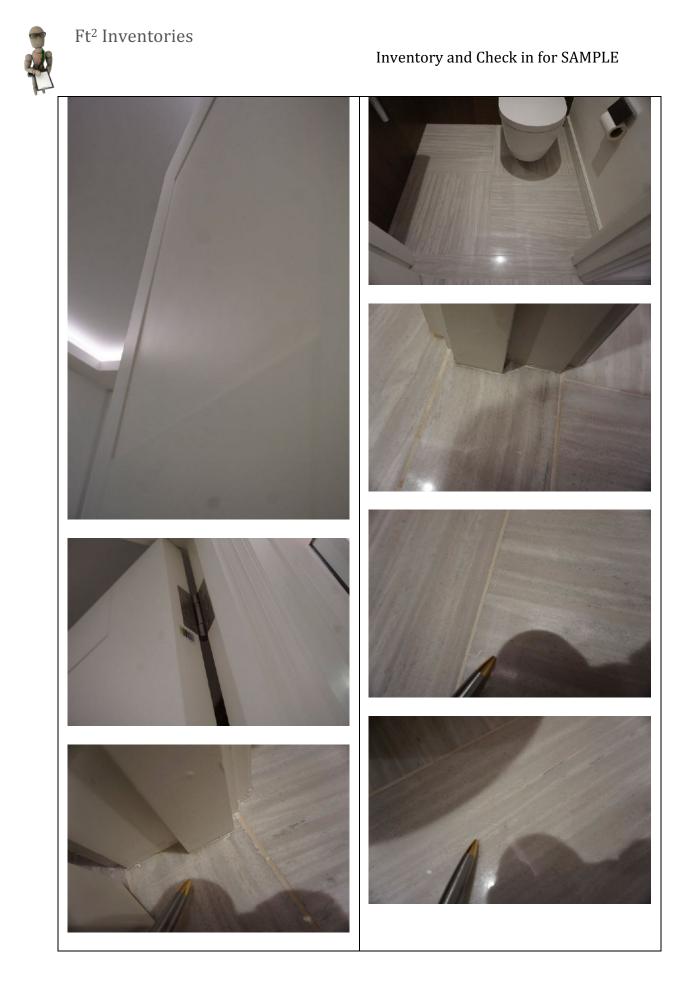




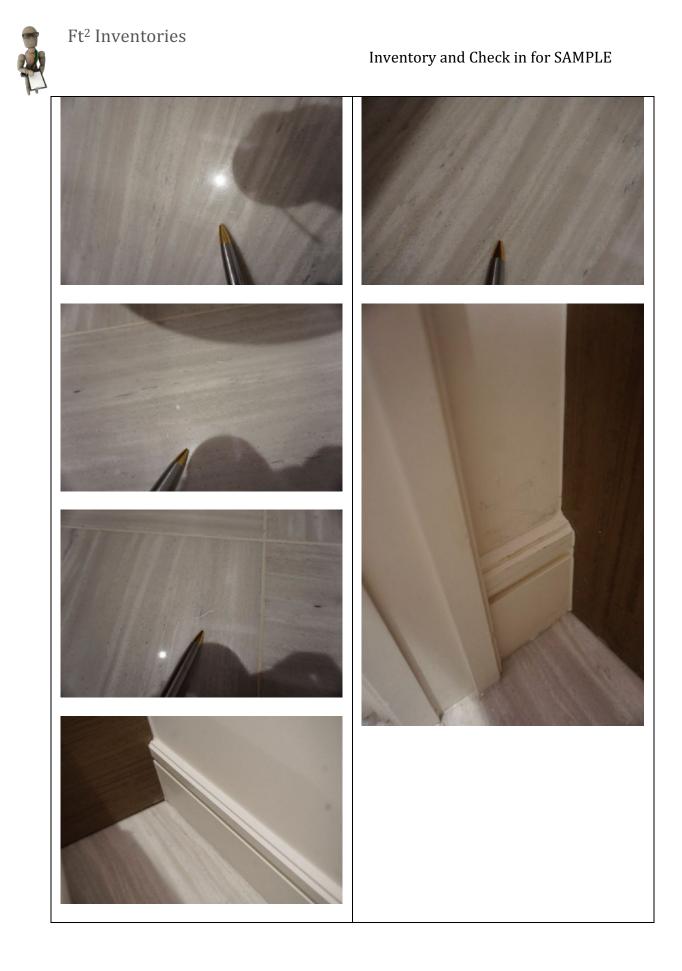
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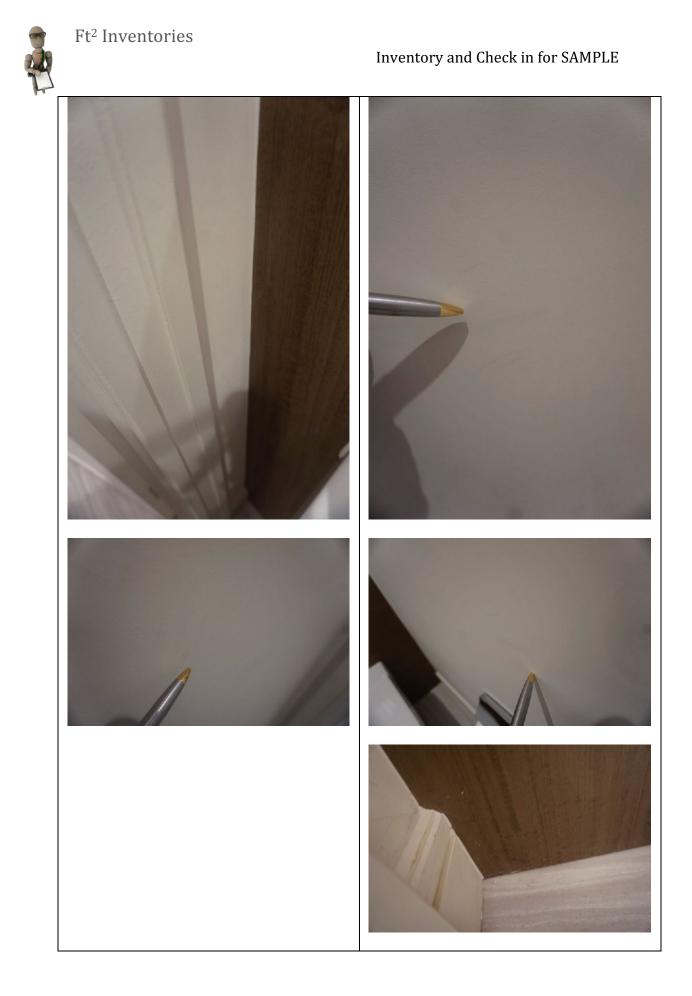




















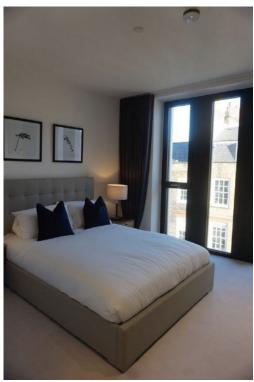
Inventory and Check in for SAMPLE







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3. Bedroom 1

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
Description 3.1 Door External door: Wooden door painted white - Brushed chrome lever handle - Brushed chrome hinges	 Comments 1x abrasive cleaning mark at low level to the RH side lower RH panel, approximately 5cm 1x faint scratch to the finish to the upper panel on the LH side, approximately 7cm with 1x non-continuous 5cm deep scratch to the upper panel in the centre Hinge secure and intact Some minor white paint spots to the edges of the metalwork on
External door frame: Wood painted white	 here euges of the metalwork of the handle 2x tiny chips to the RH side of the handle Minor defects beneath the paintwork 2x chips to the bottom RH side corner, which have been painted over





7	
Internal door: As consistent with external door - Brushed chrome hinges	 A couple of light finger marks above the handle and what 'appears' to be tiny pink, ½cm mark above the handle A few minor white paint spot marks to the handle Hinge secure and intact
Internal door frame: As consistent with external	 Tiny grey ½cm mark to the RH side at mid level with very faint rub mark, approximately 10cm at low level along the leading edge
3.2 Floor	
Threshold: Brushed brass	
Floors: - Cream carpet	 Approximately 15x faint grey spot stains forward of the entrance between the entrance and the en-suite 1x pink stain to the same area A few minor bits of debris Light furniture pressure indents in areas A gap between the carpet in the storage cupboard to the RH side of the window
3.3 Skirting boards	
Wood painted white	 2x faint grey parallel horizontal marks to the LH side of the en- suite, each approximately 7cm An area of patchy white paint approximately 5cm to the corner join to RH side of the en-suite Faint grey mark running along the base of the skirting to the back wall to LH side of the bed running length of skirting board 1x tiny grey mark to leading edge to RH side of the storage area
	to RH side of the storage area

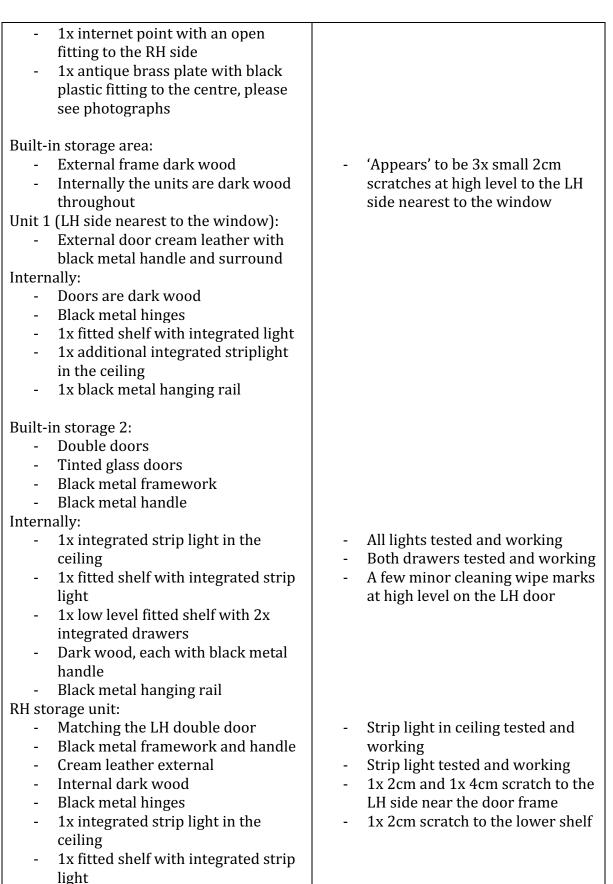




3.4 Walls	
Painted white	 3x areas of patchy paint at low level to LH side of the bathroom, each approximately 4cm Faint grey 20cm mark to the LH side of the headboard for the bed at the same height of the artwork A couple of minor defects to the paintwork to the RH side of the bed at mid level appears as though 3x small bits of debris have been painted over Faint grey rub mark at low level above the skirting board to RH side of the window 1x 4cm grey diagonal mark to the angle join to RH side of the en- suite 2x 1cm grey marks to the RH side of the storage cupboard
3.5 Cornicing	
N/A	
3.6 Ceilings	
Painted white	- Some paint disparity around the edges of the fittings
3.7 Fixtures/Fittings	
1x ceiling mounted smoke detector	- Tested and working
2x white plastic sprinklers	- Untested
5x recessed spotlights in glass casing with square metal surround white	- Tested and working
Switches: - White plastic push buttons as fitted	
Sockets: - Antique brass and black plastic as fitted - 2x 3-pin sockets	

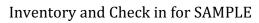


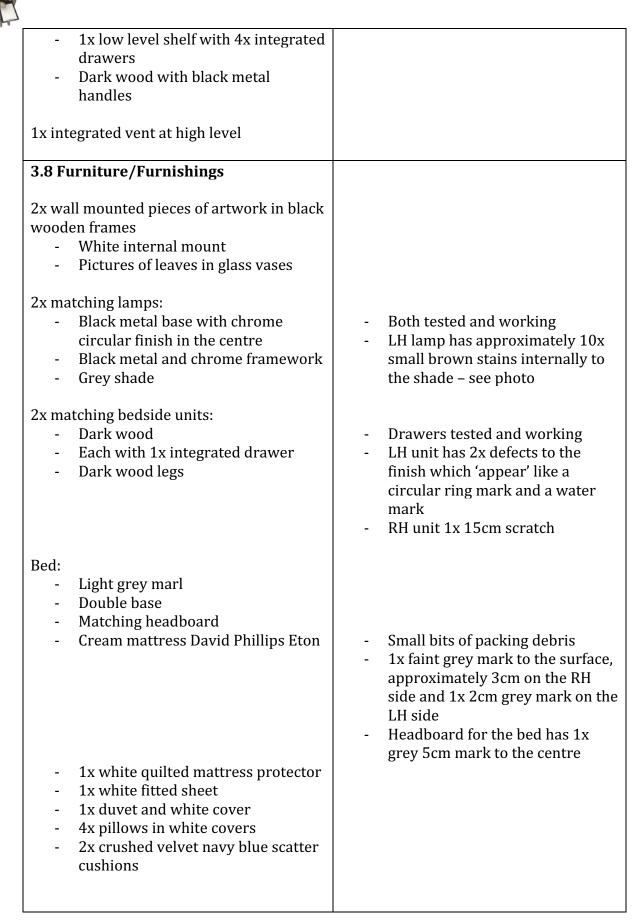




- 1x black metal hanging rail





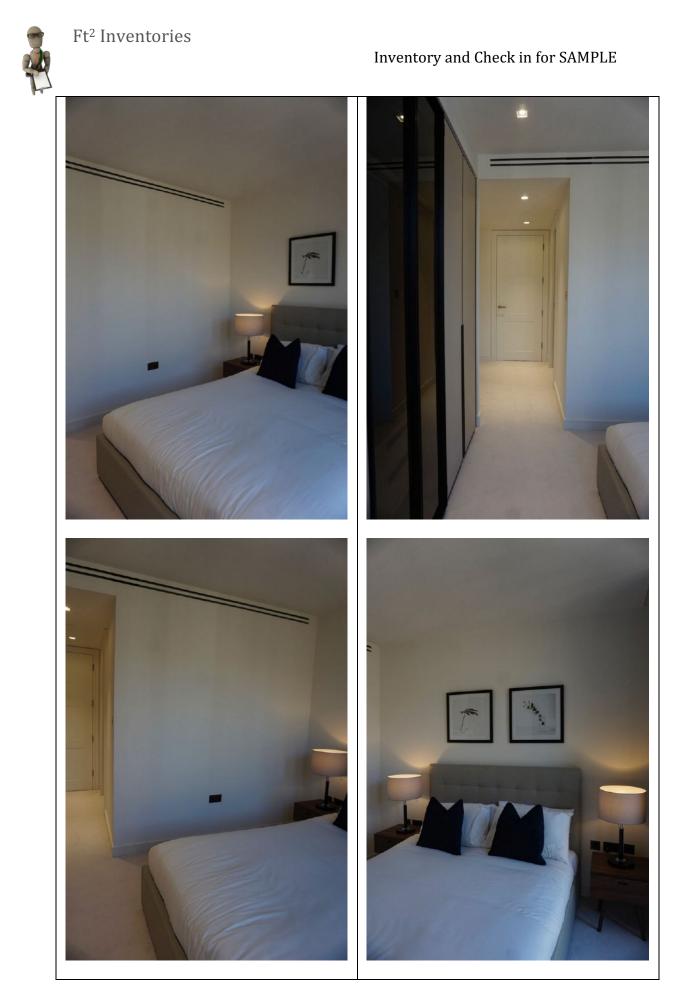




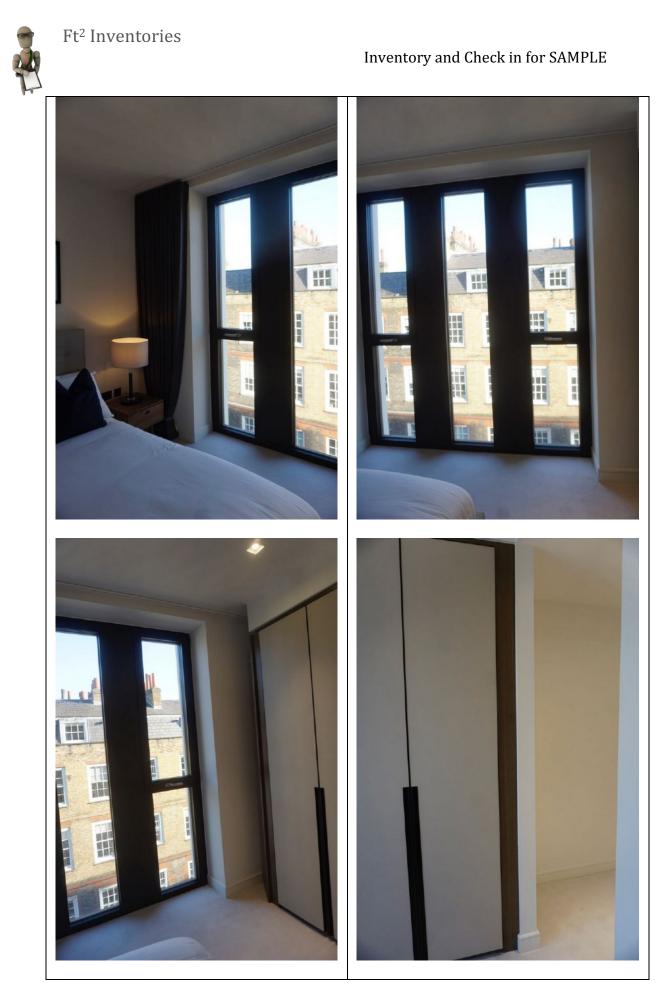










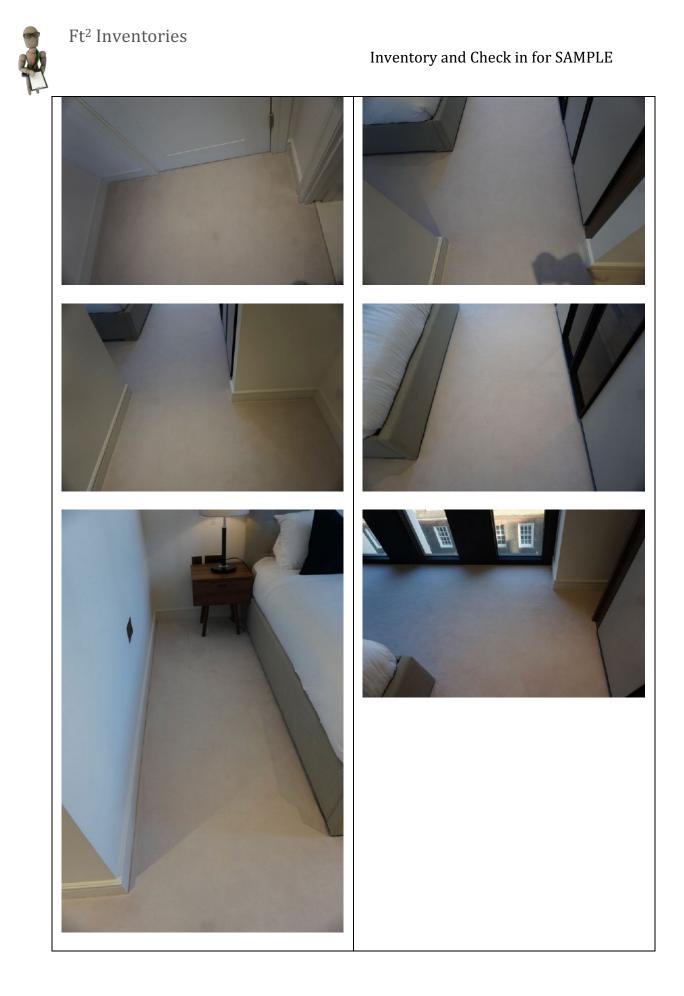




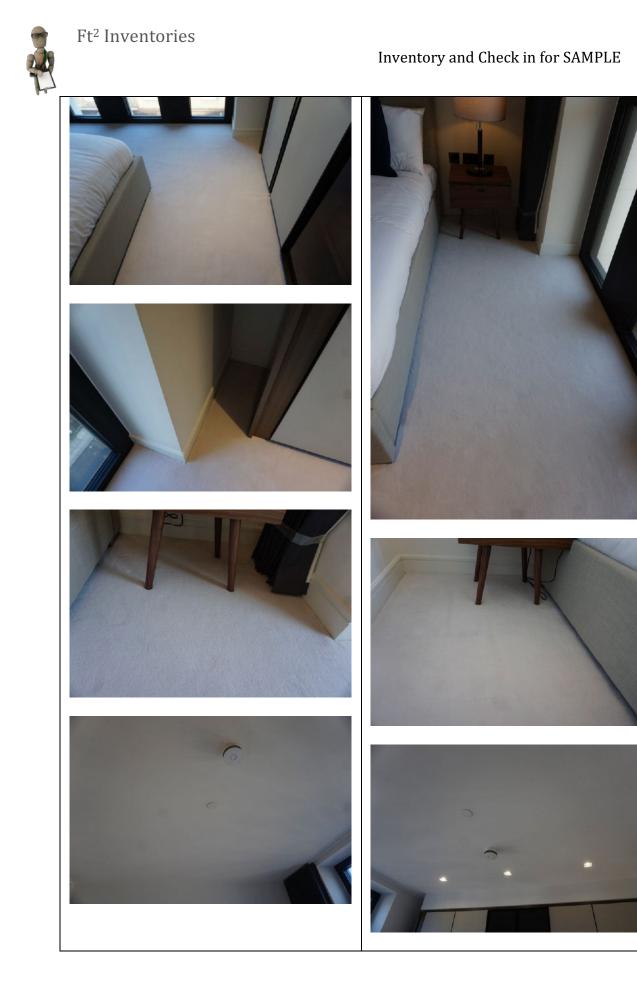




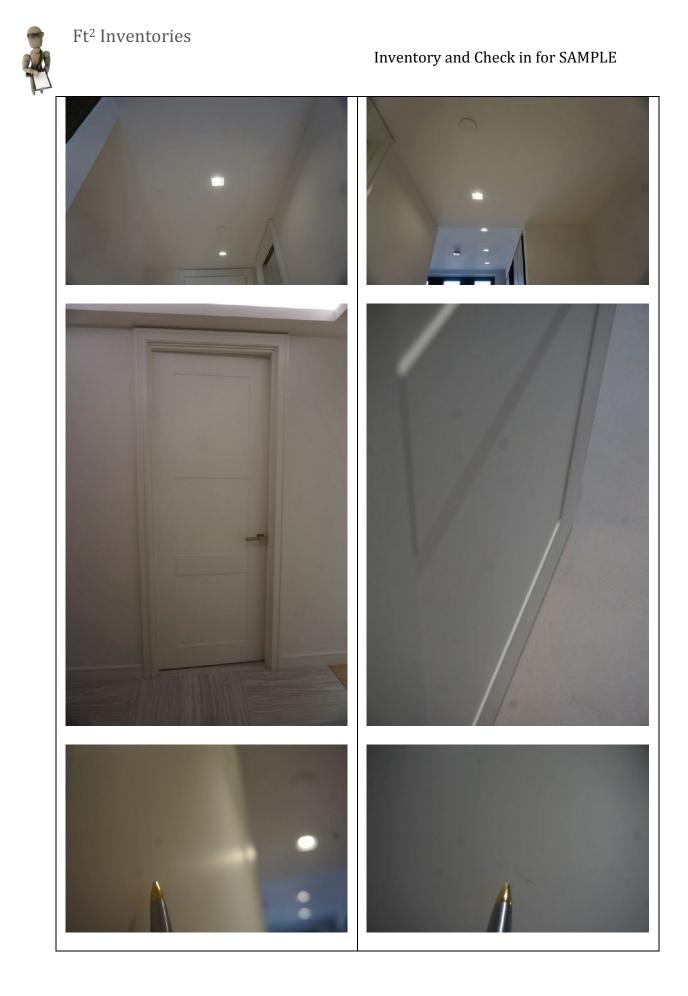
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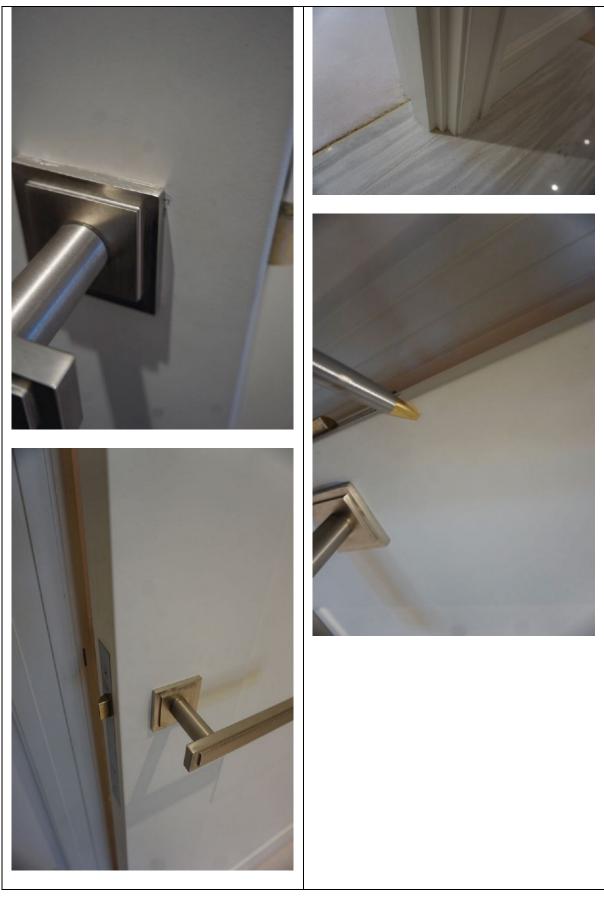




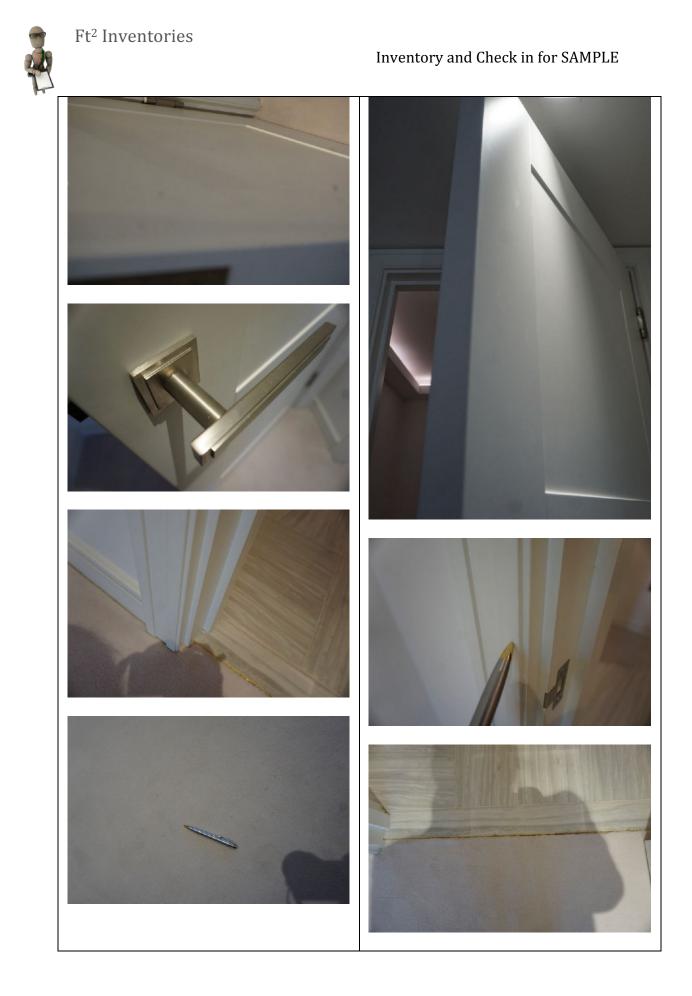




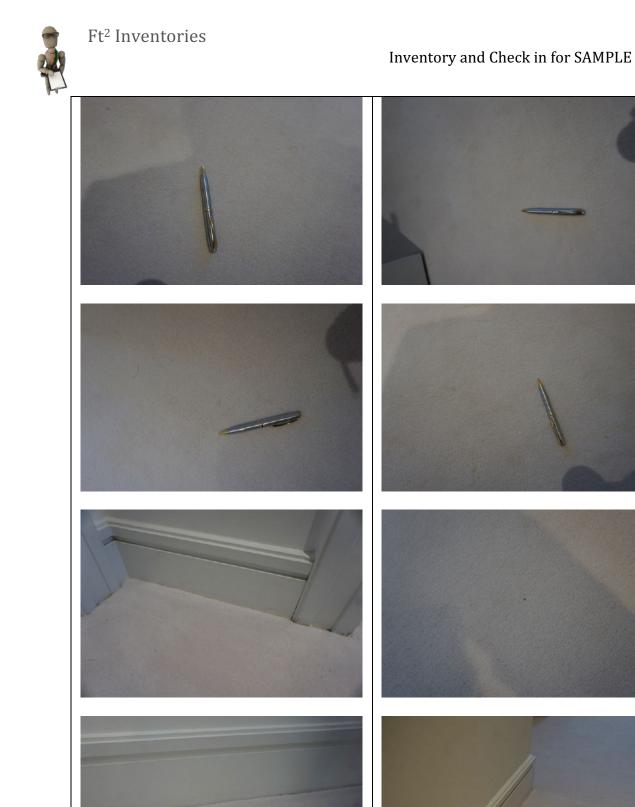
Inventory and Check in for SAMPLE



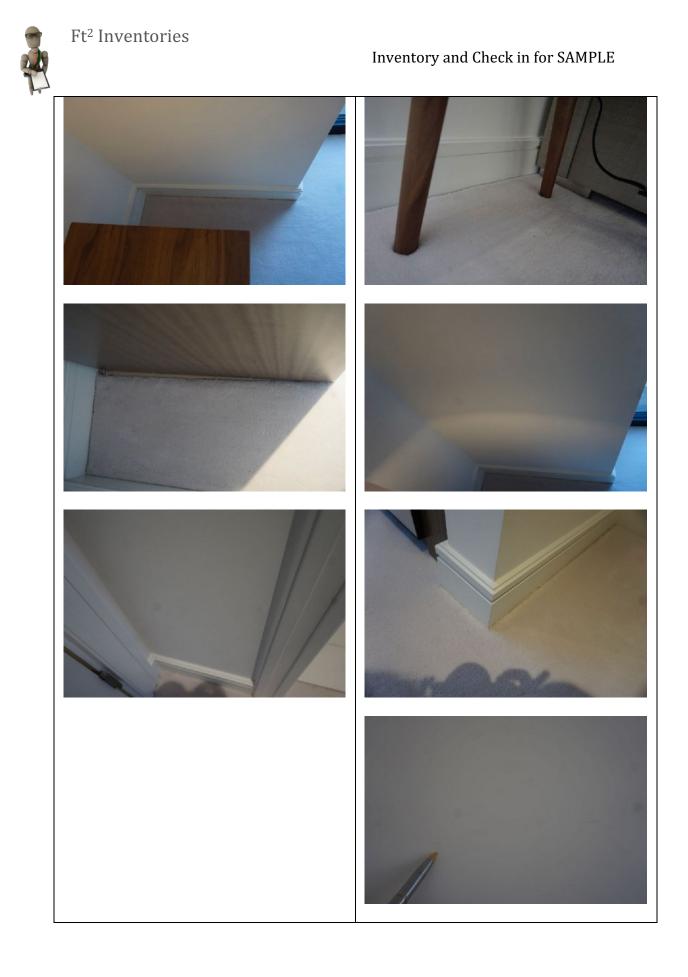




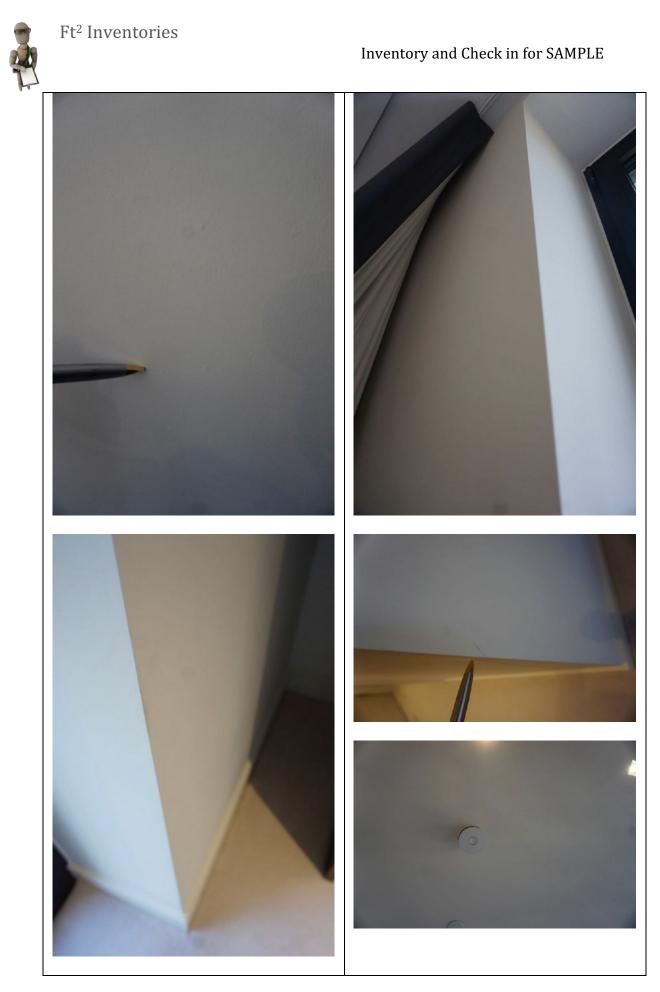






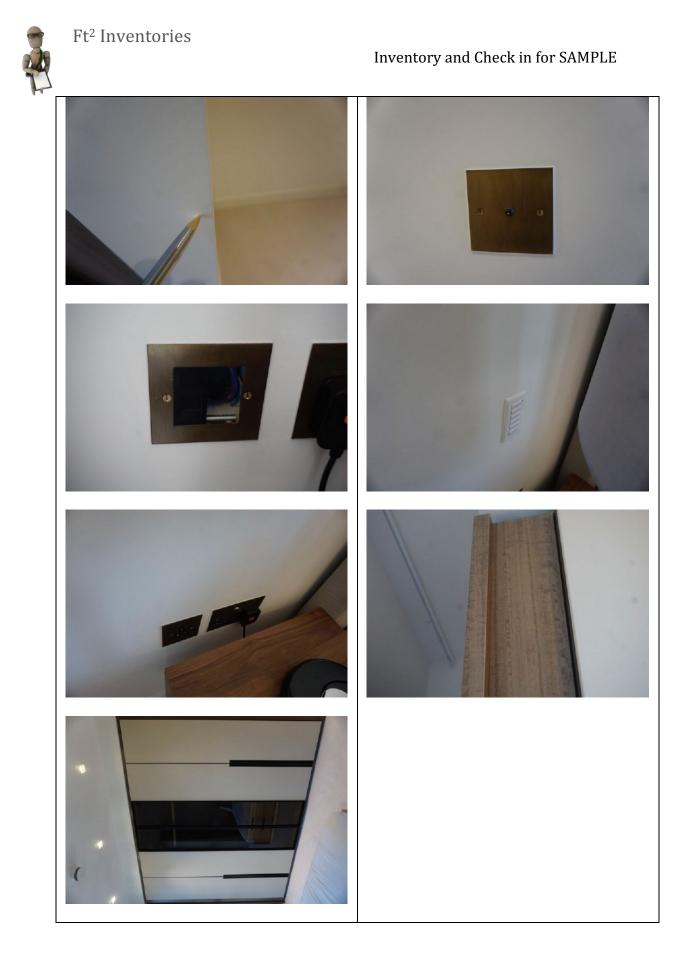








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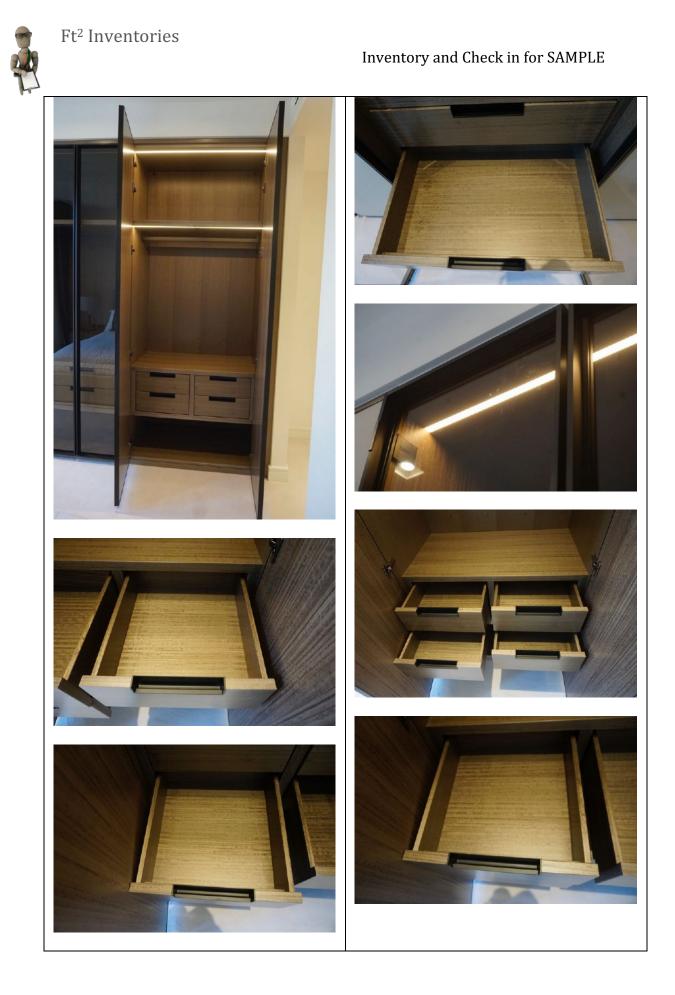




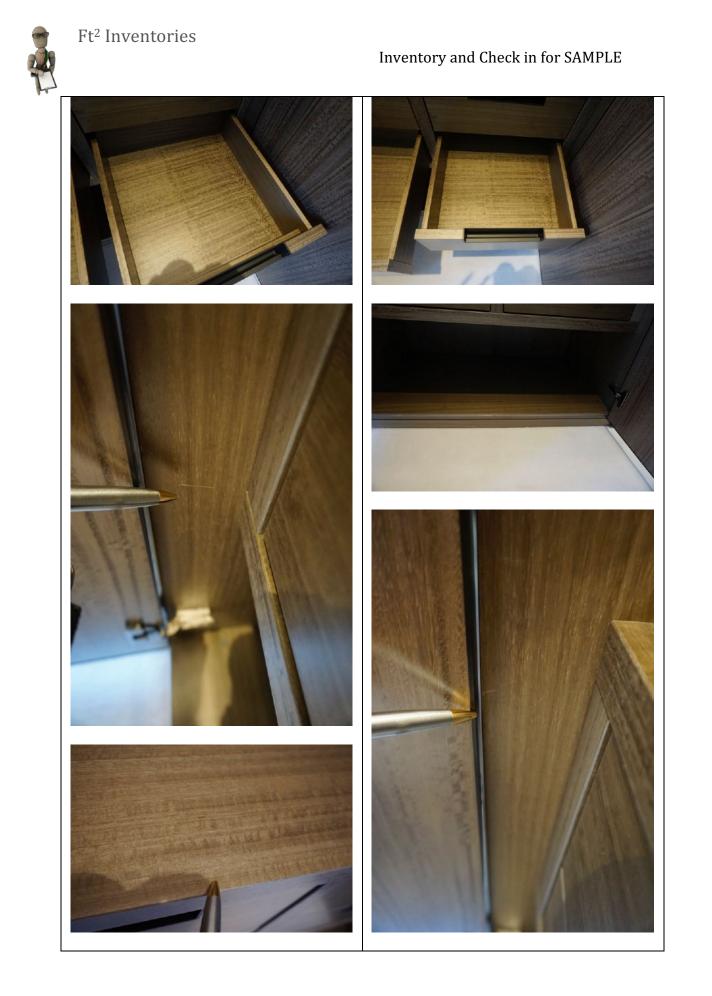










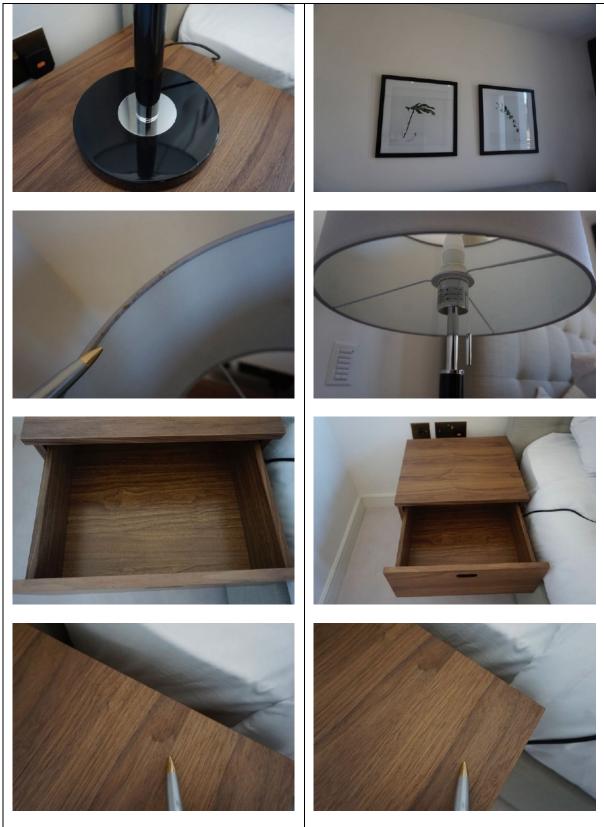




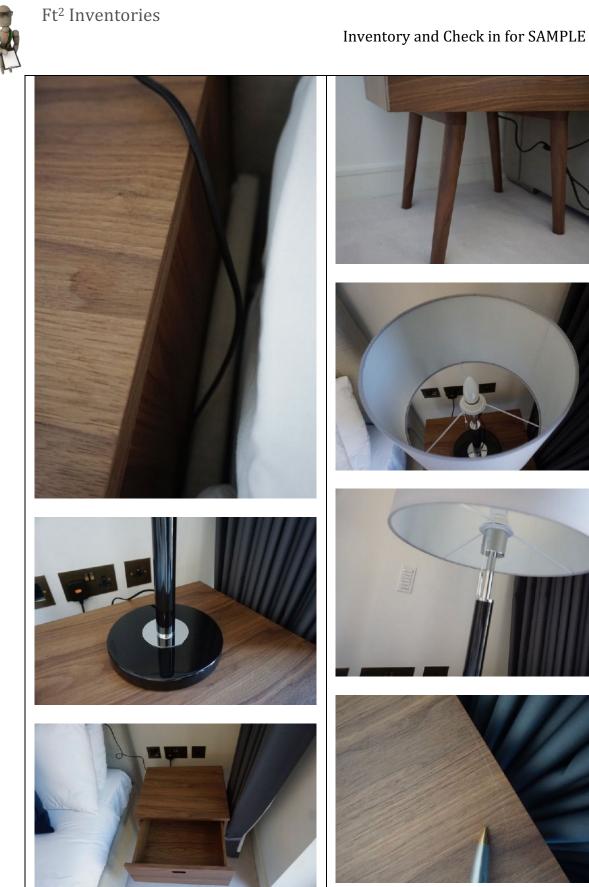


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Inventory and Check in for SAMPLE













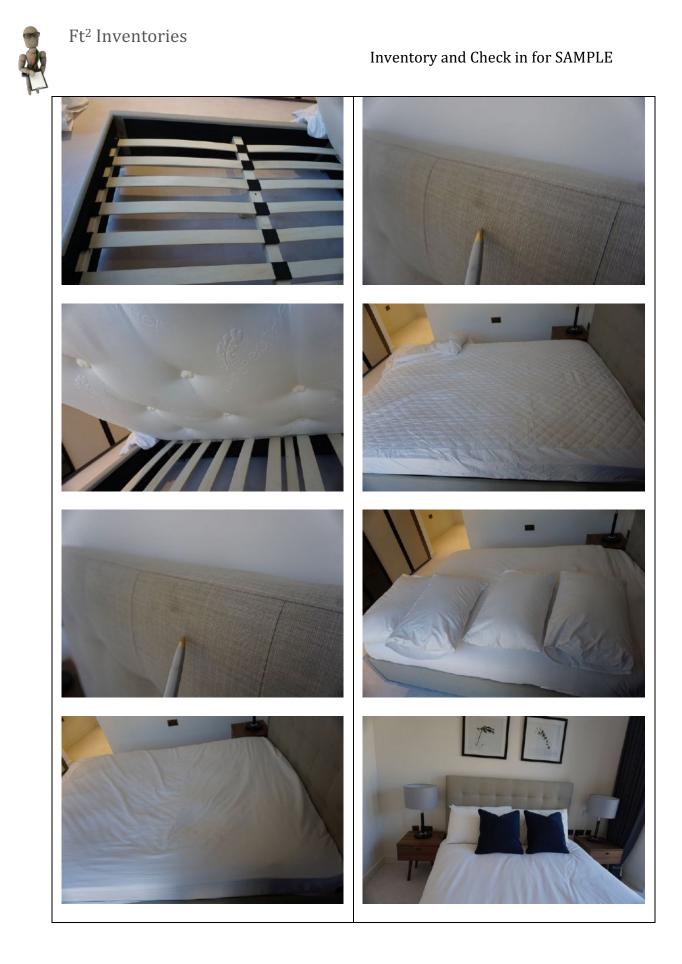








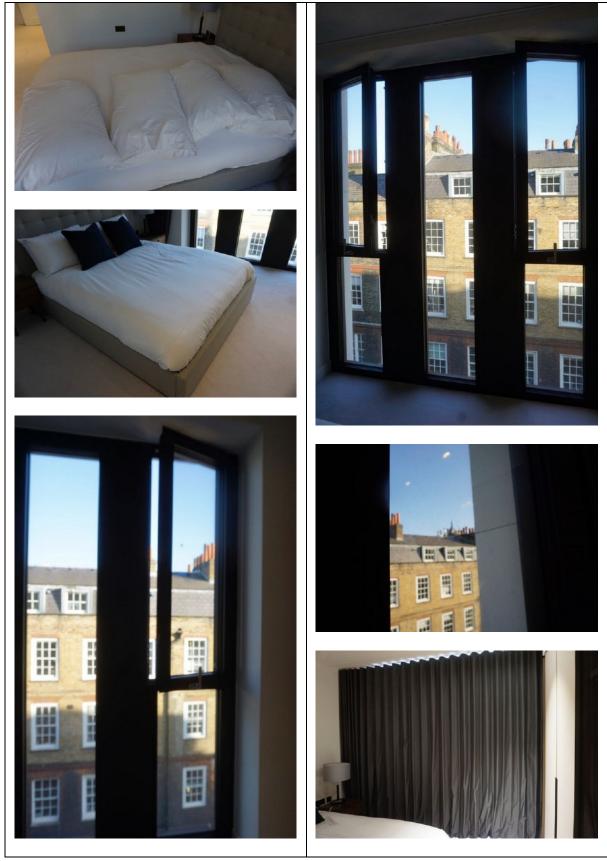








Inventory and Check in for SAMPLE







Inventory and Check in for SAMPLE







Ft² Inventories



<u>4. En-Suite Bedroom 1</u>

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
 4.1 Door External door: Sliding door Wood painted white Brushed chrome finger pull and retractable handle 	- Some light finger marks to the internal finger plate
External door frame: Wood painted white	- A few minor defects beneath the paintwork
Internal door: As consistent with external - Thumb screw lock Internal door frame: As consistent with external	- Tested and working
4.2 Floor	
Threshold: - Brushed chrome	 'Appears' to be some minor defects along the threshold and white paint mark to the RH side, please see photographs

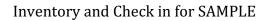


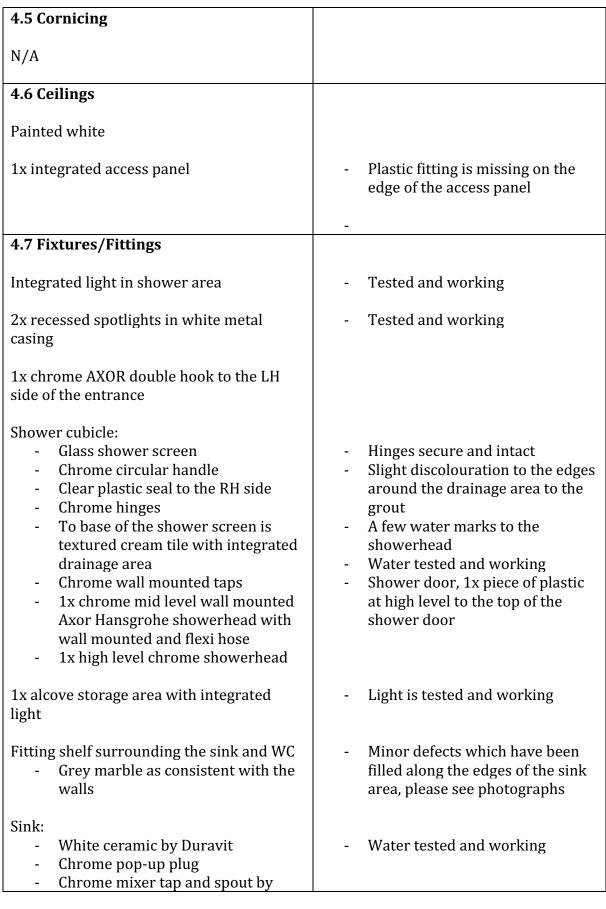


Floors: - Cream stone tile with cream grout	 An area of tiny rust coloured marks to the RH side of the bath spanning the width of the tiles please see photographs 3x 2cm grey marks to the same tile 2x grey marks underneath the WC
4.3 Skirting boards	
N/A	
4.4 Walls	
Partially painted white	 Minor paint disparity along the joins
Partially grey marble tile with light grey grout	 Natural defects to the tile 3x chips to the tile at high level to the LH side of the shower area along the angled corner join and 1x area where the grout is loose at low level 3x further notable 1cm chips at low level along the leading edge 1x 2cm chip and 2x further tiny ½cm chips at low level to the RH side of the shower area along the angled join Paint dust to the tiles in areas 5x further chips along the internal edge of the shower area along the angled join, difficult to photograph in areas Approximately 5x 10cm scratches to the marble beneath the central fitted unit opposite the door Green tape beneath the mirrored panel above the bath Some minor defect to the edges of the tiles where they have been cut to size

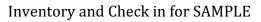


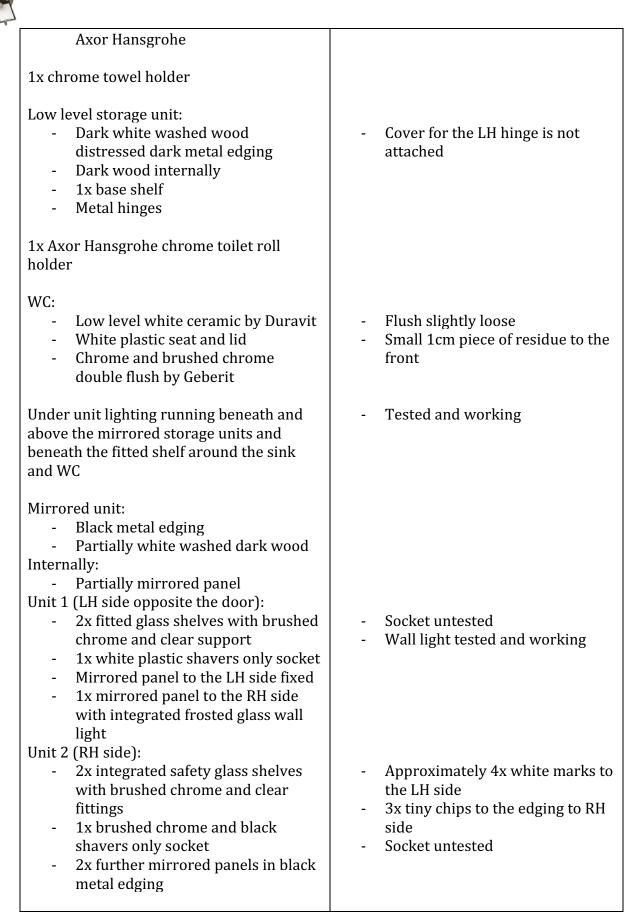






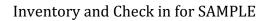


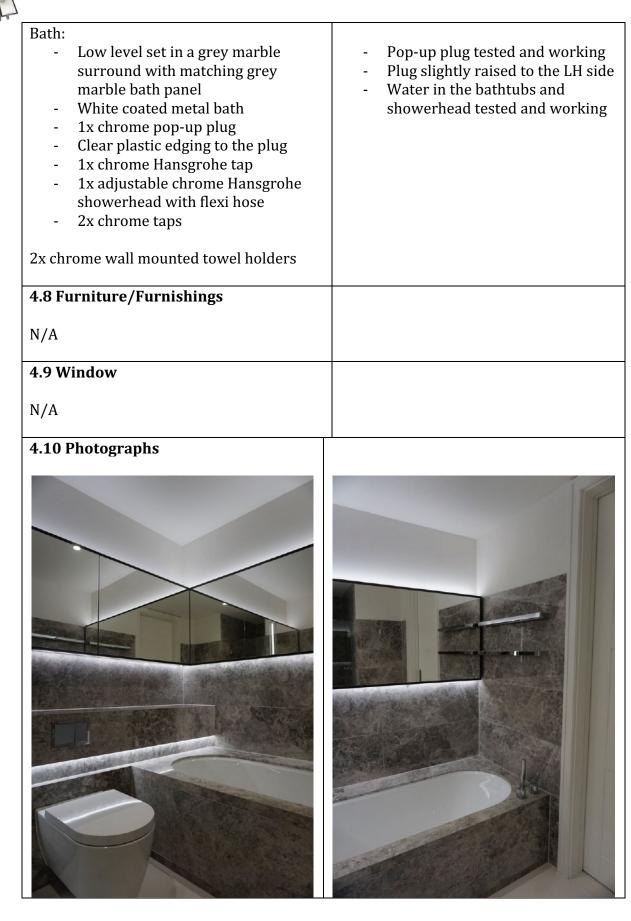








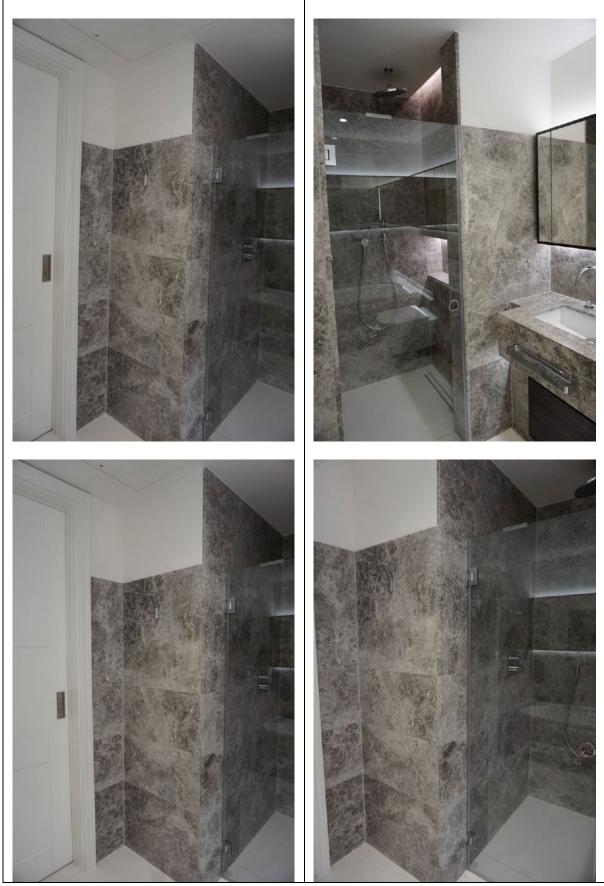




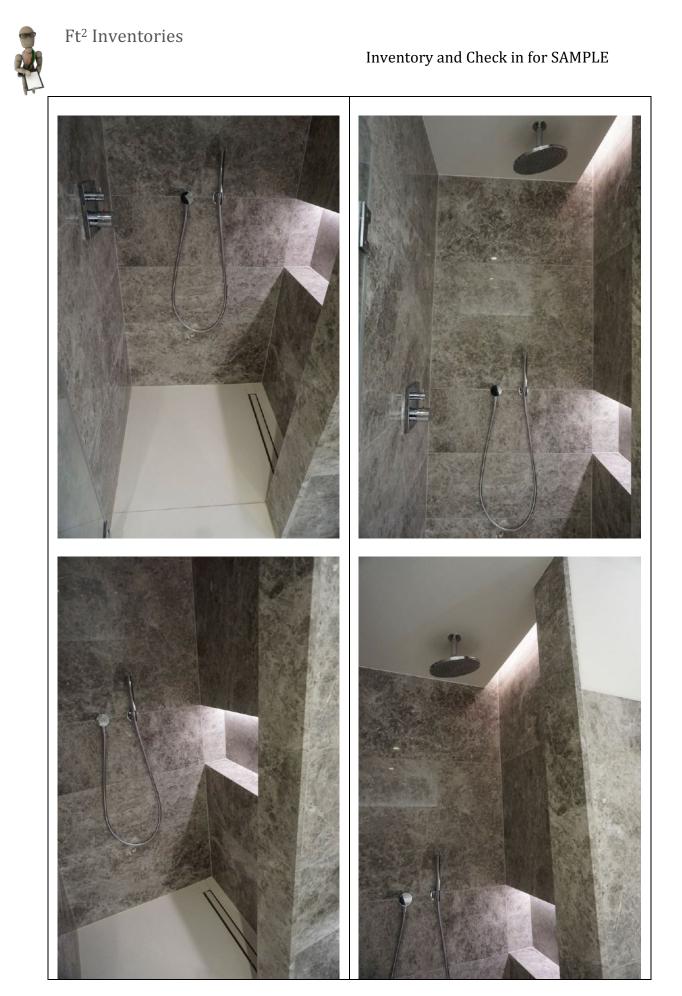


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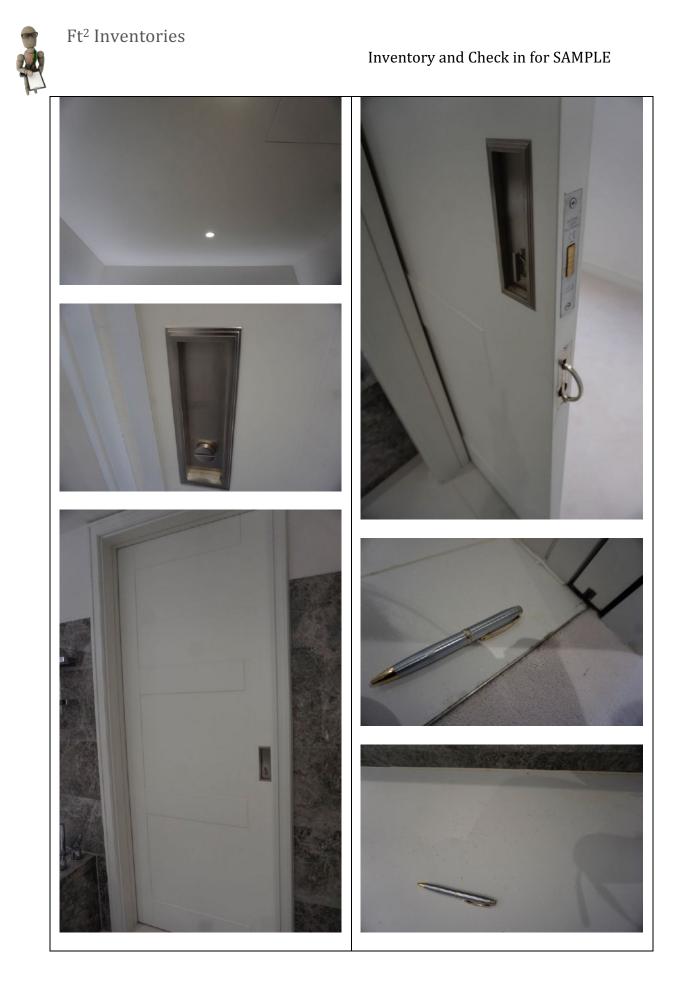














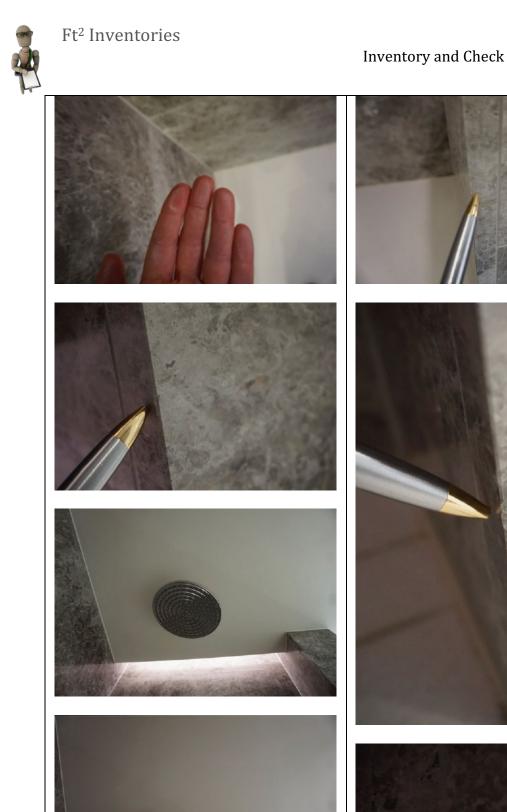






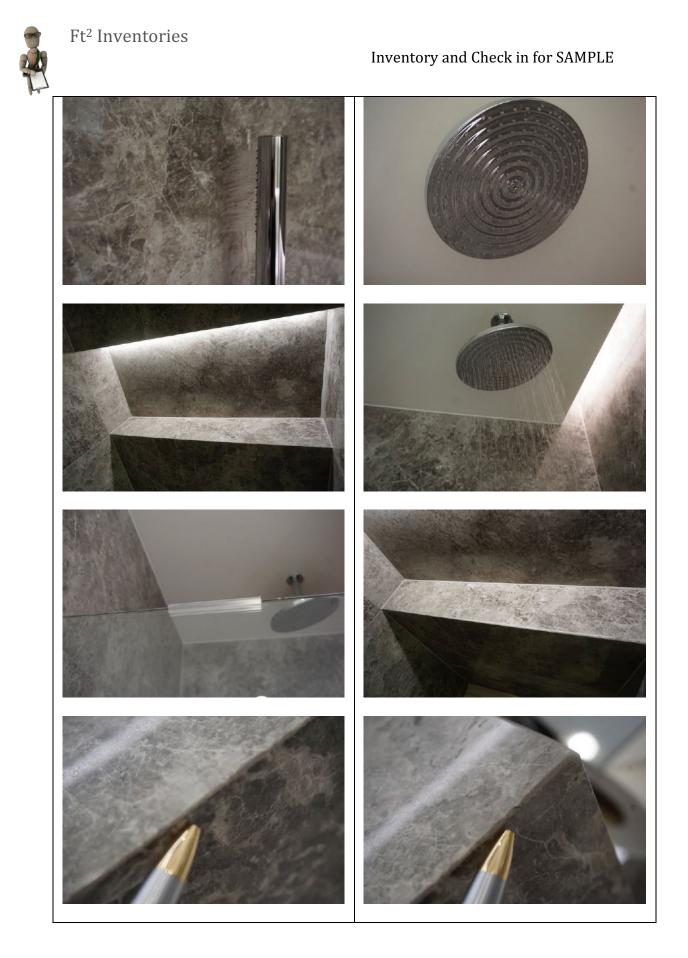




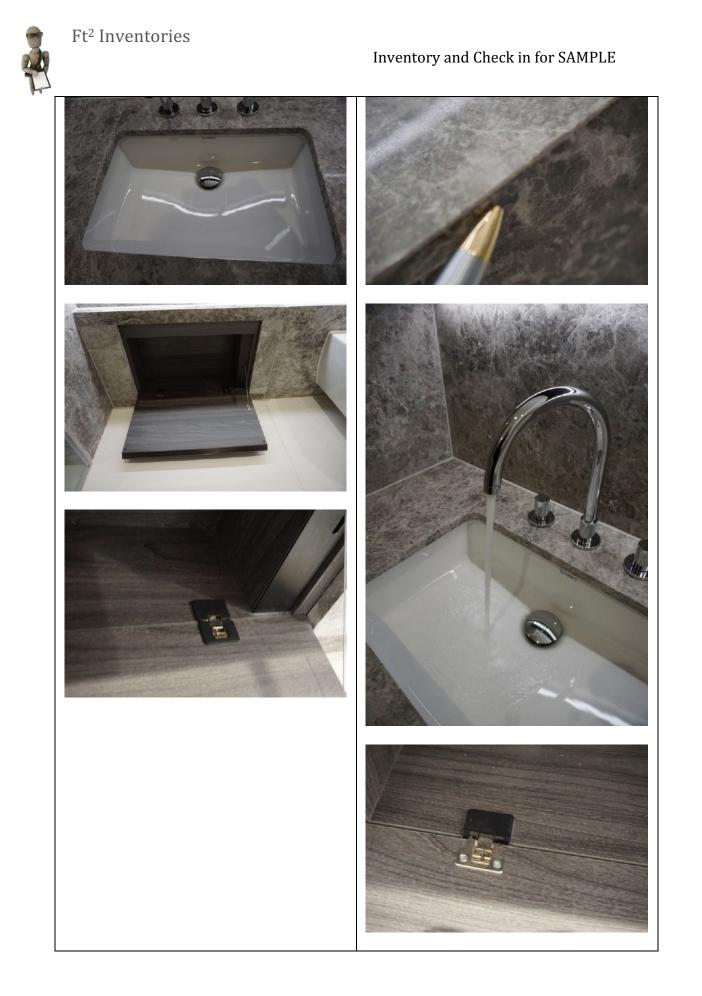
















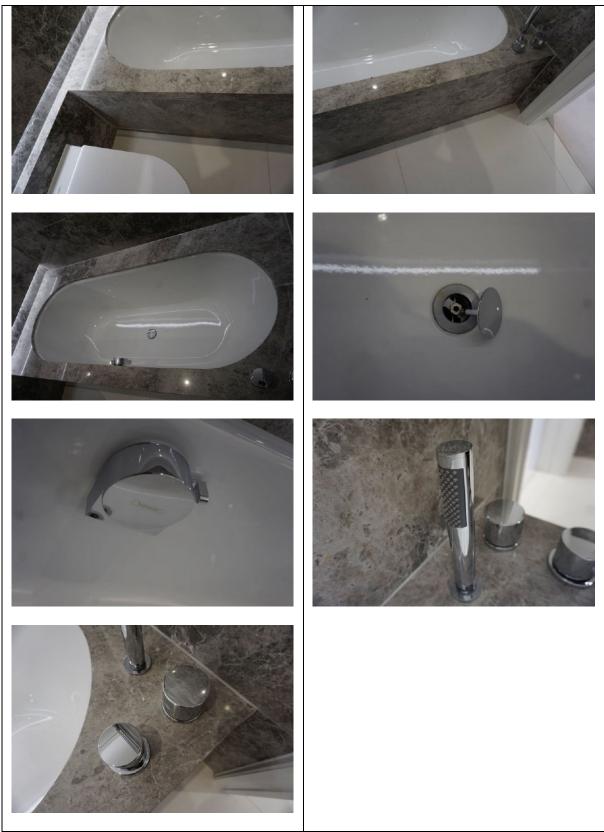




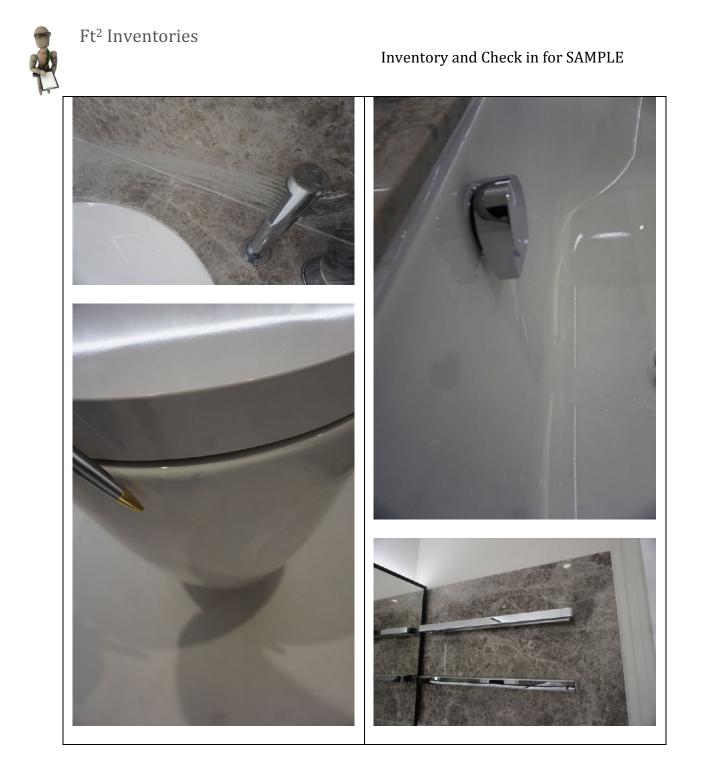


















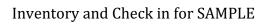
<u>5. Hallway 2</u>

RH = *Right Hand* LH = *Left Hand*

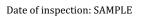
All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
5.1 Door N/A	
5.2 Floor	
Light wood	 1' drag mark from the centre of the floor towards bedroom 2 on the LH side and 1x 15cm black mark to the same area 2x further faint 10cm drag marks forward of the storage cupboard opposite bedroom 2 2x brown 3cm defects directly in front of the storage cupboard 4x further brown defects in front of the LH storage cupboard nearest to the kitchen with semi- circular drag mark beneath the doors in the same area 1x 4cm grey mark to same area
5.3 Skirting boards	
Wood painted white	- Minor paint disparity to the joins

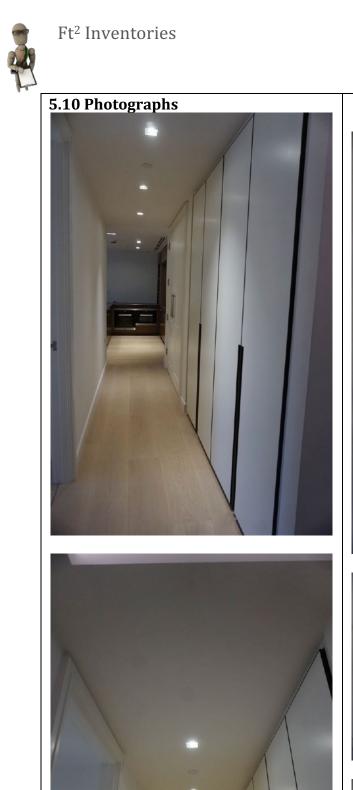


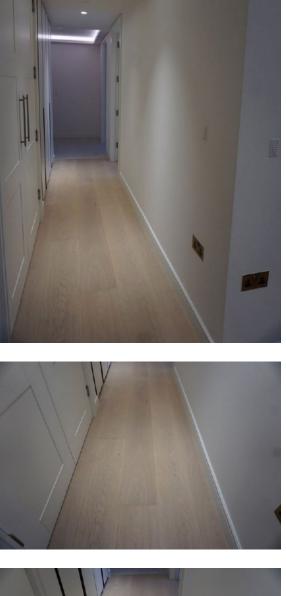


	- An area of defects beneath the paintwork/shallow lumps to the RH side of bedroom 2
5.4 Walls	
Painted white	 2x 1cm grey marks at mid level to the RH side of bedroom 2 with 2cm grey marks and 1x 4cm grey marks to the centre of the wall at mid level 1x grey 1cm mark to RH side of the kitchen 1x faint 3cm grey mark between the storage cupboard
5.5 Cornicing	
N/A	
5.6 Ceiling	
Painted white	
5.7 Fixtures/Fittings	
 3x recessed spotlights in square White metal casing Glass circular panel to the centre 	- Tested and working
1x ceiling mounted sprinkler	- Untested
Switches: - White plastic push buttons as fitted	
Sockets: - Antique brass and black plastic as fitted	
5.8 Furniture/Furnishings	
N/A	
5.9 Window	
N/A	





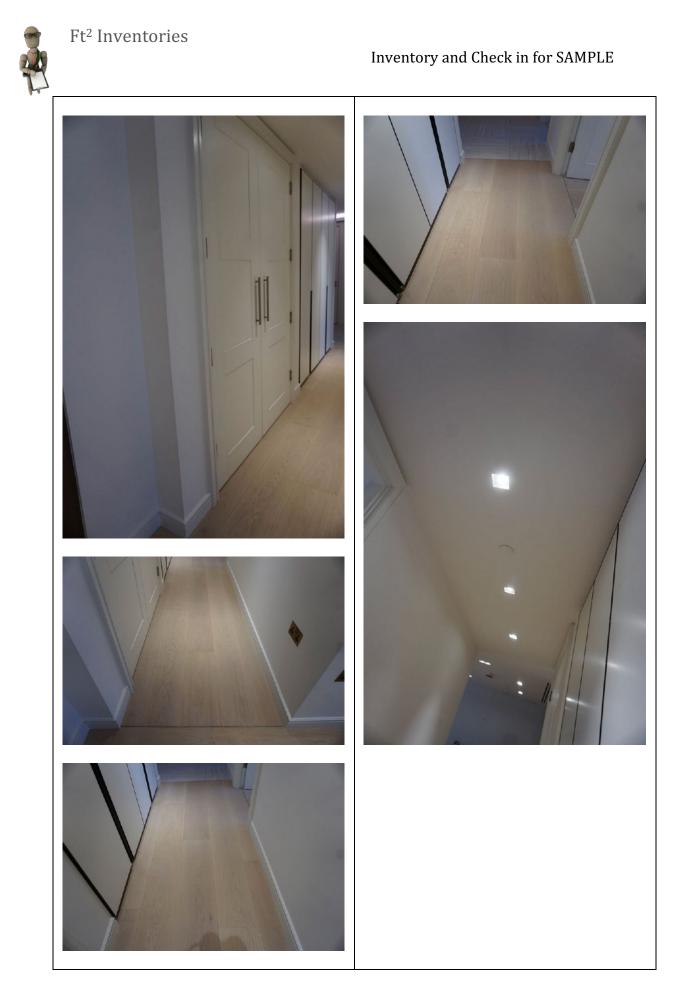




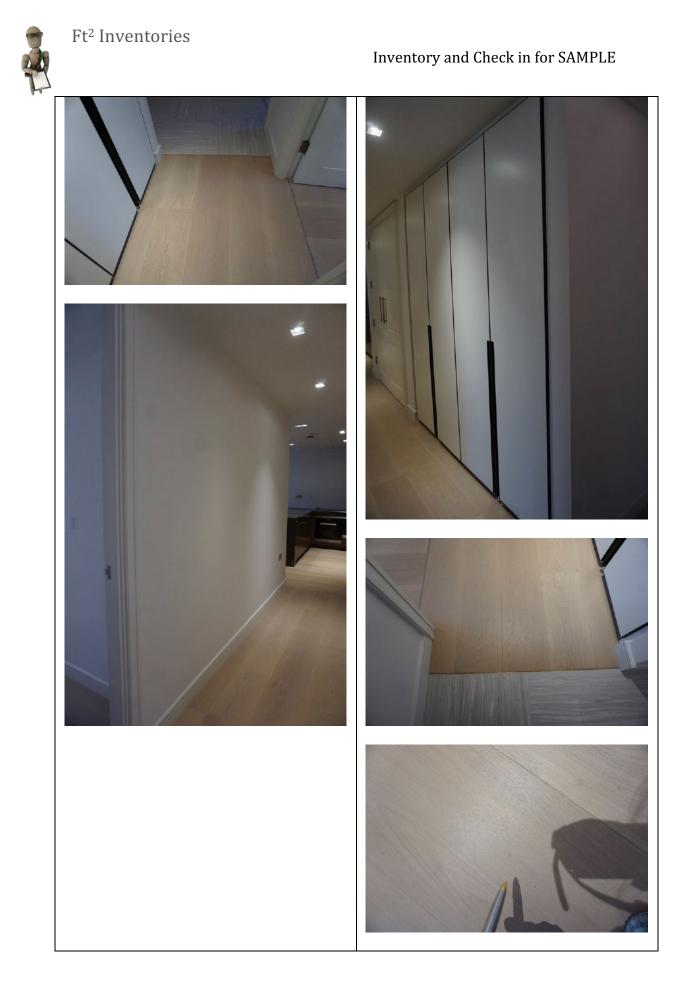
Date of inspection: SAMPLE



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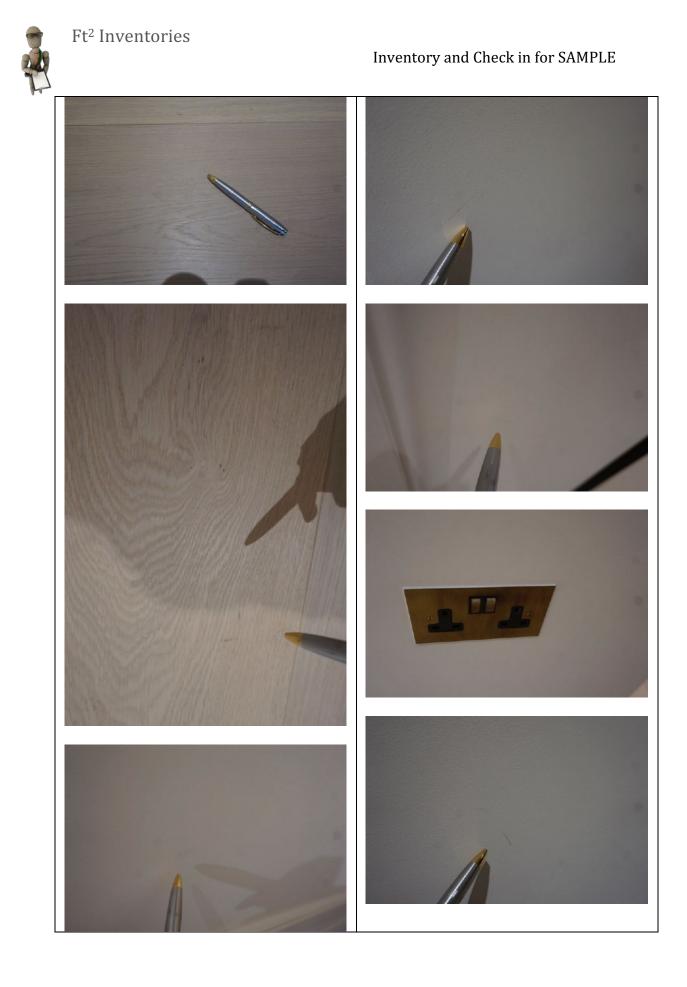




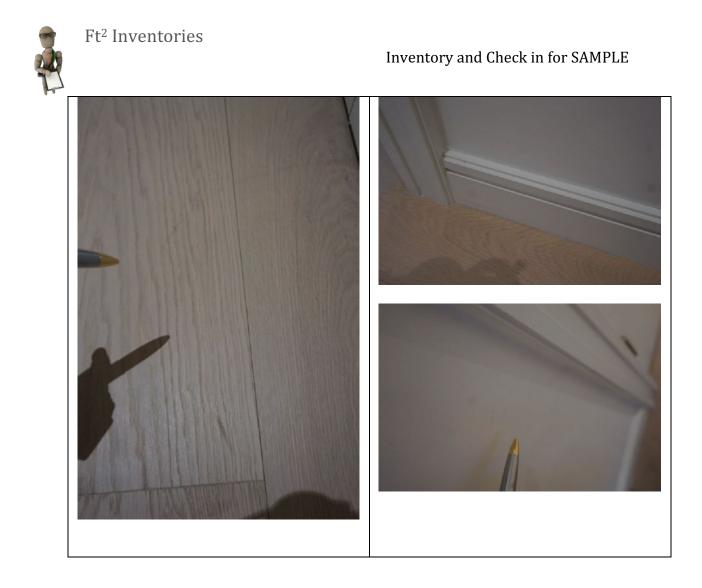


















6. Built-in Storage 1 off Hallway 2

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

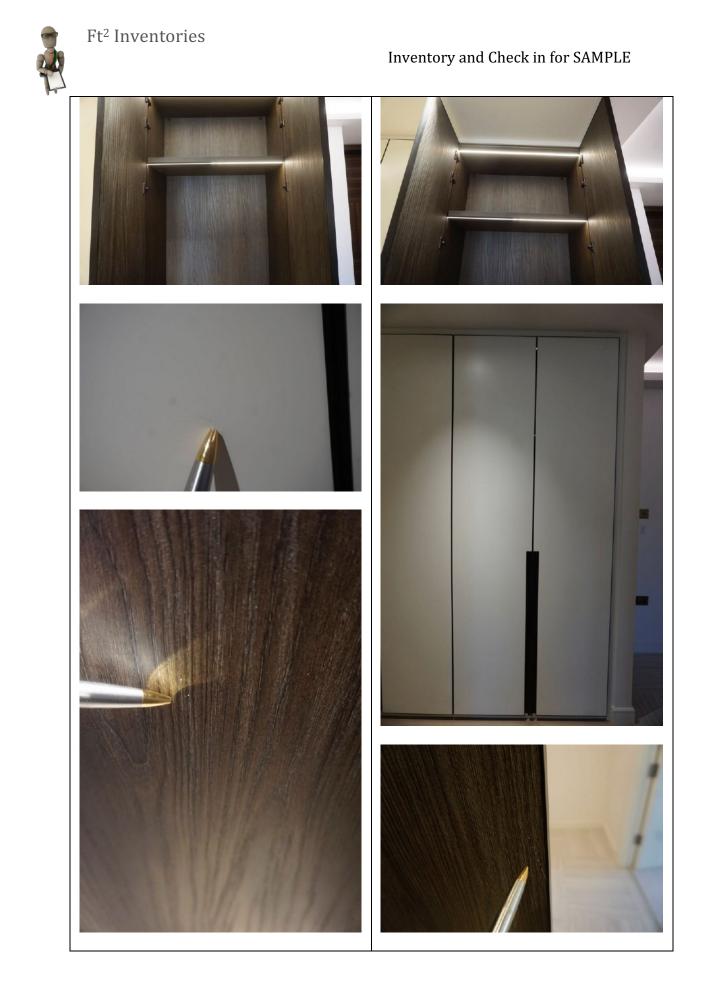
Description	Comments
 6.1 Door External door: Cream lacquer matt finish Black metal edging and handle External door frame: N/A Integrated into the walls Internal door: Dark wood Black metal edging Black metal hinges 	 Tiny 1cm grey scratch above the handle on LH door at mid level All secure and intact 3x tiny white paint marks to the centre of the LH door 1x non-continuous 7cm white paint mark to the RH door
Internal door frame: N/A - Integrated into the walls	
6.2 Floor White washed dark wood	



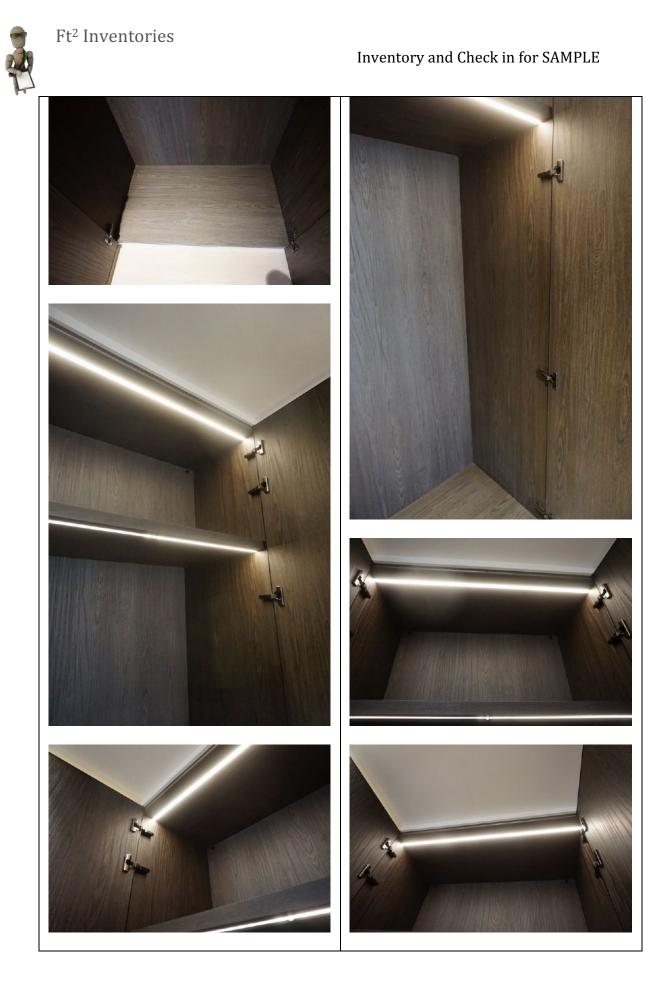


	1
6.3 Skirting boards	
N/A	
6.4 Walls	
White washed dark wood	
6.5 Cornicing	
N/A	
6.6 Ceilings	
White washed dark wood with 1x integrated strip light	- Strip light tested and working
6.7 Fixtures/Fittings	
1x fitted shelf with an integrated strip light and clear plastic sensor	 Tested and working Underside of the fitted shelf is missing 1x screw cover to the LH side
6.8 Furniture/Furnishings	
N/A	
6.9 Window	
N/A	
6.10 Photographs	



















7. Built-in Storage 2 off Hallway 2

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
7.1 Door	
External door: Cream lacquer matt finish - Black metal edging and handle	
External door frame: N/A - Integrated into the walls	
Internal door: Dark white washed wood - Black metal edge/framework - Black metal hinges	- Hinges secure and intact
Internal door frame: N/A - Integrated into the walls	
7.2 Floor	
White washed dark wood	- Slight defect to the centre on the clear plastic finish





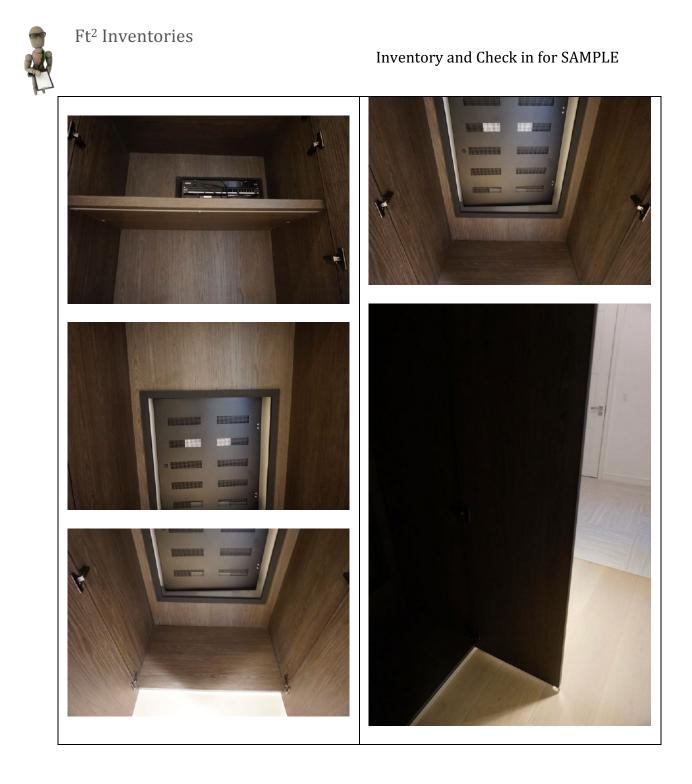
7.3 Skirting boards	
N/A	
7.4 Walls	
Dark white washed wood	
7.5 Cornicing	
N/A	
7.6 Ceilings	
White washed dark wood with 1x integrated strip light	- Tested and working
7.7 Fixtures/Fittings	
 1x integrated shelf with strip light and sensor 1x integrated communication/ventilation point Black metal with fuse box inside 8x Crestron units inside Back walls are painted white 	 Strip light tested and working Central screw covers are missing to both sides Fuse box dusty internally Schedule of circuit details is attached to the internal door Floor is unfinished No skirting boards inside the area with the Crestron unit 1x scratch to the RH side of the Crestron unit to the top RH corner
7.8 Furniture/Furnishings	
N/A	
7.9 Window	
N/A	



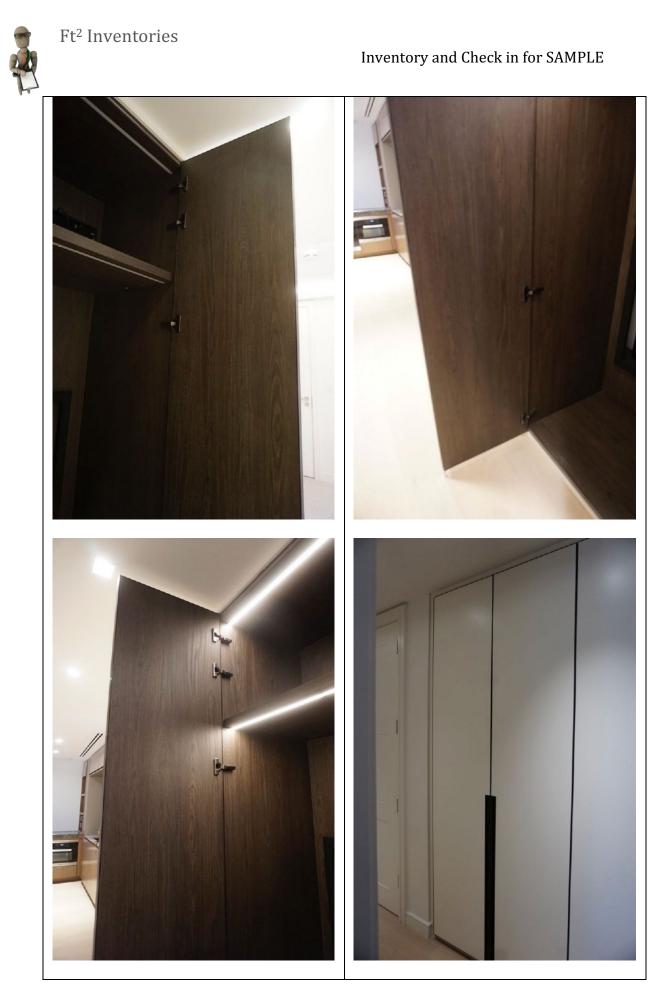




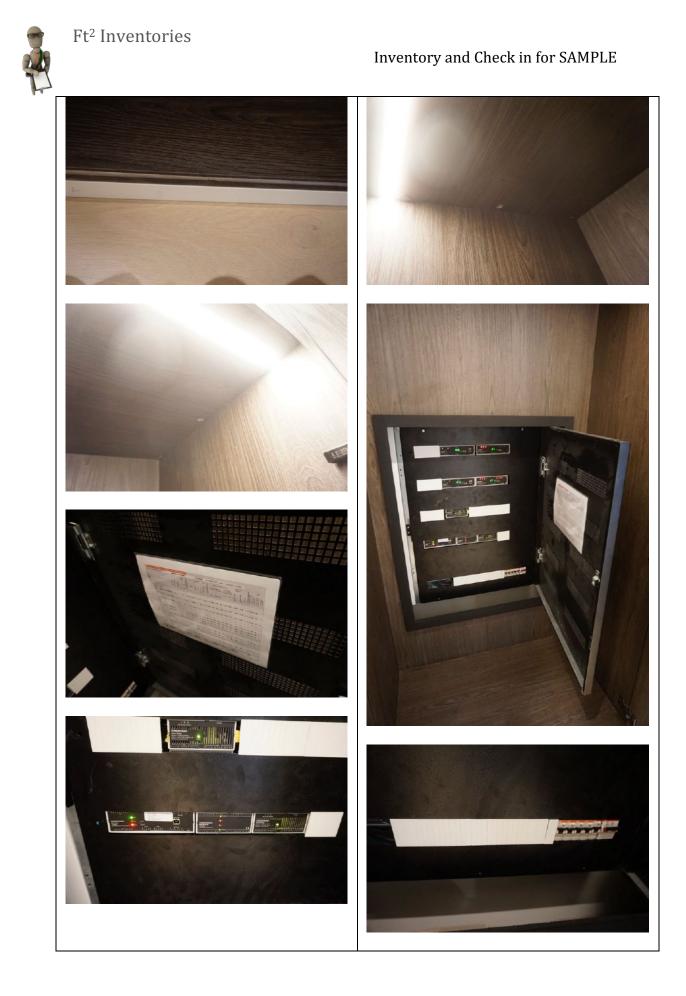
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8. Built-in Storage 3 off Hallway 2

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
8.1 Door	
External door: Wooden doors painted white - Brushed chrome pull handles - Brushed chrome hinges	 4x faint finger marks to the centre of the door around the handles Hinges secure and intact 1x white mark to the lower panel upper RH corner
External door frame: Wood painted white	 2x tiny grey faint marks to the RH side, each approximately 1cm 1x indent which has been painted over at mid level to RH side
Internal door: As consistent with external	- Circuit details attached to the RH door
Internal door frame: As consistent with external	





8.2 Floor	
Threshold: - Brushed brass	
Floors: - Grey stone tile with white grout	- Some minor white paint spots to the edges of the tiles in areas
8.3 Skirting boards	
Wood painted white	- Minor defects beneath the paintwork
8.4 Walls	
Painted white	 2x faint brown drip marks at mid level to the LH side Series of faint drip marks above the pipework beneath the Remeha unit and 1x horizontal 10cm grey scratch above the pipework for the same unit 2x visible fittings at low level to the back wall around the BMS controls
8.5 Cornicing	
N/A	
8.6 Ceilings	
Panels painted white	- Drip marks to the access panel above the Remeha unit
2x integrated access panels - Each with white plastic fittings partially painted over	
8.7 Fixtures/Fittings	
1x ceiling mounted smoke detector GIRA	- Tested and working
1x ceiling mounted vent	- Untested



Switches and sockets: - White plastic as fitted, labelled	
2x Thermonet thermostat controls	Tested for power and workingDisplay is on
1x grey plastic fitting to the LH side	
1x NetThings display panel with electricity cold and hot water meter readings	
 1x Remeha white metal unit with all associated pipework Pipework is in black insulation foam Stopcock is found in here 	
1x NetThings box labelled hinge from the top, serial number 017537	- Dusty to the surface
1x Vent-Axia unit with associated ventilation units	 Audible noise heard at the time of the inspection, 'appears' to be on Untested
1x box - 'danger 230V AC' - BMS controls with Danfoss thermostat to the front	- Tested for power and working
1x Honeywell white metal fuse box with 1x larger MK Honeywell fuse box	 Series of small condensed/chips to the front of the unit with 3x scratches to the same area
1x electricity meter - All associated cables	
 Washing machine: Miele wash and dry PowerWash 2.0 Model WTF130WPM MNR number 10505220 Type HWT03 2x integrated connected striplights 	 Stickers to the front Tested for power and working Internal light tested and working Striplights tested and working
8.8 Furniture/Furnishings	
N/A	











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9. Bedroom 2

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
9.1 Door	
External door: Wooden door painted white - Brushed chrome lever handle	 Some light paint disparity/cleaning wipe marks to the centre of the door, please see please see photographs Hinges secure and intact 1x sticker beneath the upper hinge
External door frame: Wood painted white	- Minor defects beneath the paintwork
Internal door: As consistent with external door	 A couple of tiny white paint splashes to the edges of the handle Hinge secure and intact
Internal door frame: As consistent with external frame	- 2x tiny marks at mid level to the RH side







9.2 Floor	
Threshold: - Brushed chrome	
Floors: • White washed light wood as consistent with the hallway	 1x white paint mark and 2x faint 15cm marks forward of the en- suite 1x 10cm grey mark and 1x spot mark forward of the en-suite 1x elongated white rub mark on approach to the communications points on LH wall 5cm grey mark to LH side of the balcony doors with 1x 2cm and 2x 20cm grey marks between the bed and the balcony doors Faint defects to the finish/slight disparity to the finish, where it has not dried evenly, more notably forward of the balcony door 4x 15cm grey rub marks between the bed and the storage cupboard to RH side
9.3 Skirting boards	
Wood painted white	 Some defects beneath paintwork Slight paint disparity along the joins/in the corners 1x 60cm grey mark along the base of the skirting board in the corner to the LH side of the balcony door
9.4 Walls	
Painted white	 Slight paint disparity at mid level to the wall to the LH side of the entrance 1x tiny chip ½cm opposite the entrance to the en-suite and 1x 5cm non-continuous mark at low level above the skirting board in the same area



	 Slight paint disparity around the edges and join 1x faint grey mark to the RH side of the balcony door Slight indents/defect beneath the paintwork to the LH side of the headboard for the bed 3x finger marks at mid level to the RH side of the artwork 1x faint area of grey rub marks at low level above the skirting board to the LH side of the ensuite, approximately 30cm
9.5 Cornicing	
N/A	
9.6 Ceilings	
Painted white	- Slight paint disparity around the edges and joins
9.7 Fixtures/Fittings	
5x recessed spotlights in square white metal casing	- Tested and working
Switches: - White plastic push buttons as fitted	
 Sockets: Antique brass and black plastic as fitted 1x communications point 3x 3-pin sockets 1x blank plate with 1x black plastic fitting 1x double internet point behind the bed 	
 1x integrated storage cupboard: Sliding door Double doors grey lacquer externally with black metal handle and edging 	 Striplight in ceiling tested and working Integrated striplight tested and working







 Internally: White washed dark wood LH side 1x integrated striplight in the ceiling 1x fitted shelf with integrated striplight and sensor 1x black metal hanging rail RH unit: 1x fitted shelf with integrated striplight and sensor 1x fitted shelf with integrated striplight and sensor 1x integrated black metal hanging rail 1x base shelf Brush internally to both doors 1x brushed chrome and black doorstop 	 Hanging rail secure and intact Faint grey mark at low level, where it 'appears' door makes contact with RH door when operated Tested and working
1x integrated vent, high level, white metal	
9.8 Furniture/Furnishings	
 2x matching lamps Black metal and chrome circular base with chrome insert Grey shades 	- Both tested and working
 2x matching bedside units: Dark wood Each with 1x integrated drawer with a cut-out handle Dark wood feet 	 All tested and working Small piece of packing debris inside the RH cupboard
 Bed: Light grey marl Double base Matching headboard Cream mattress David Phillips Eton 1x white coated mattress protector 1x white fitted sheet 1x duvet and white cover 4x pillows in white covers 2x crushed velvet navy blue scatter cushions 	- Packing debris to the mattress
1x wall mounted piece of artwork in black wooden frame of 'hills'	





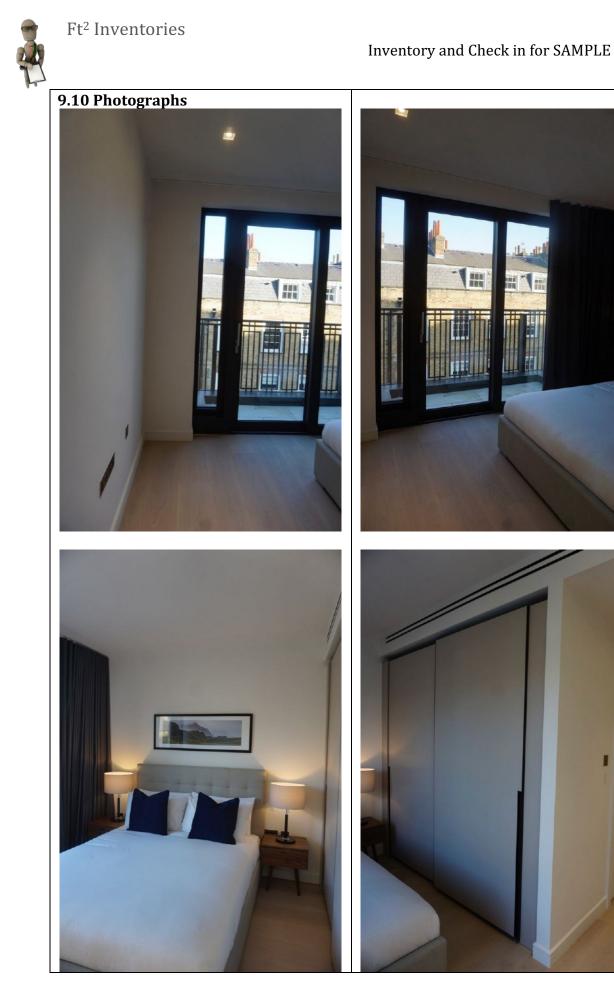
9.9 Window

Windows:

- Double sliding doors Each operational door has 1x brushed chrome handle
- Black metal framework
- Double glazed
- 2x fixed panes, non-operational
- Handle tested and working
- Some minor drip marks and cleaning oversights to the windows
- 1x piece of green tape to the LH window
- 1x area of white fading at mid level to the LH supports
- 1x area of white fading to the RH door at low level beneath the handle and approximately 20x small 2cm to 4cm scratches at mid level

- Curtains:
 - 1x grey satin lined full length floor to ceiling curtain with brushed chrome pull
 - Set in a white metal runner
- Tested and working
- Faint white marks and white paint dust to the bottom LH corner of the curtain, please see photographs



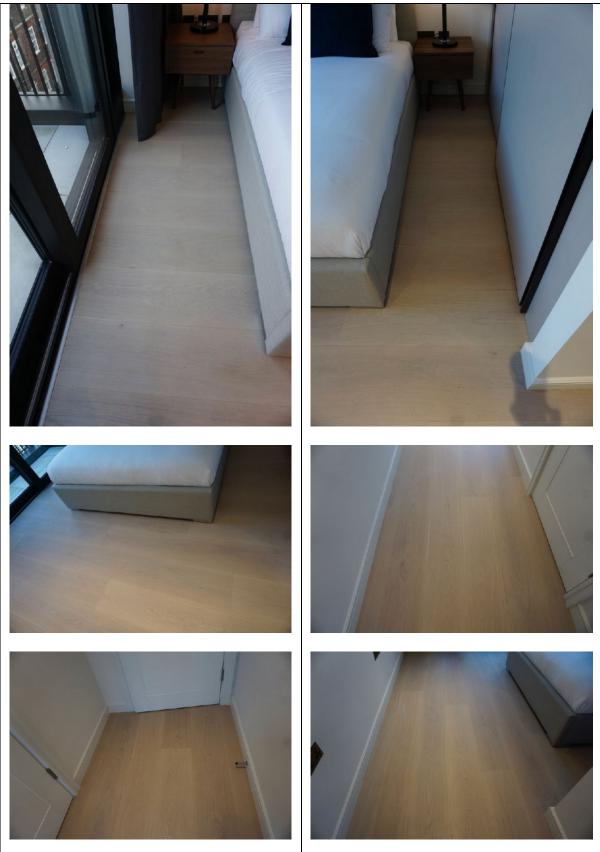




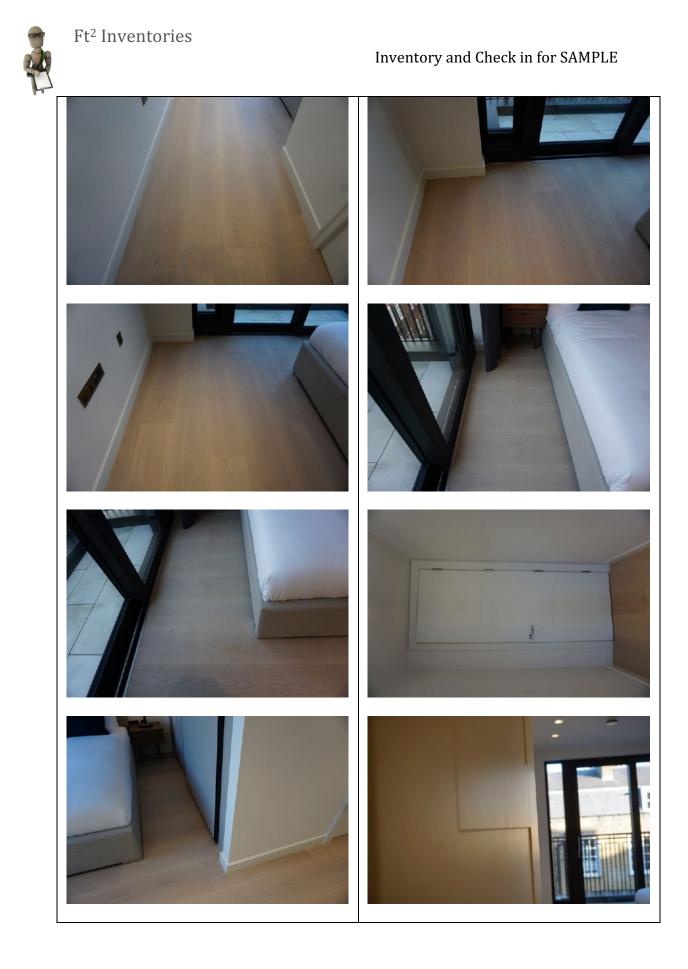




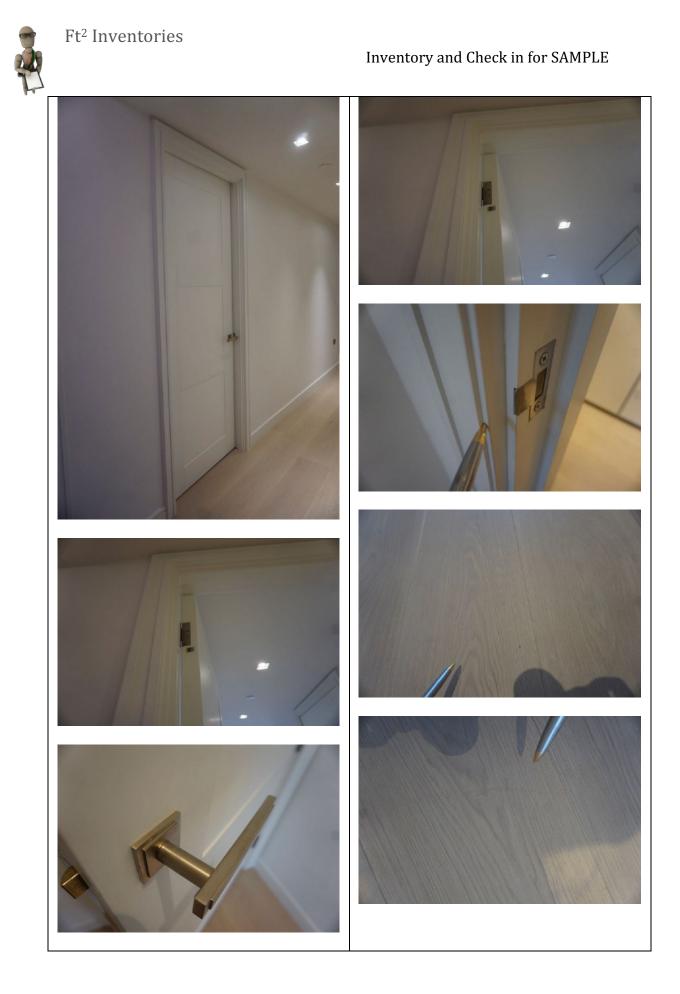








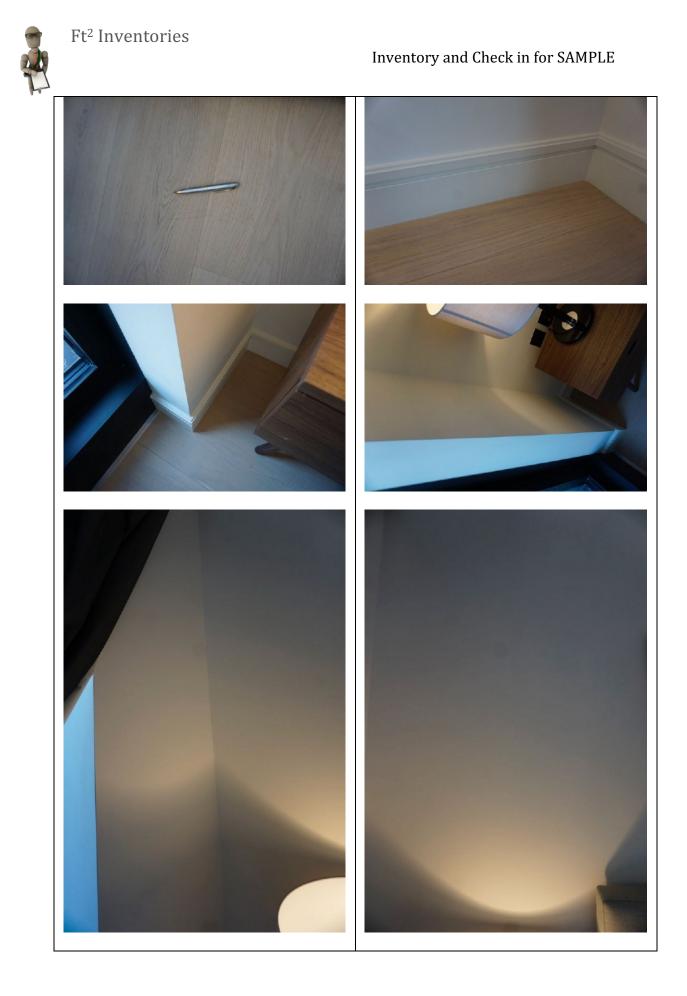




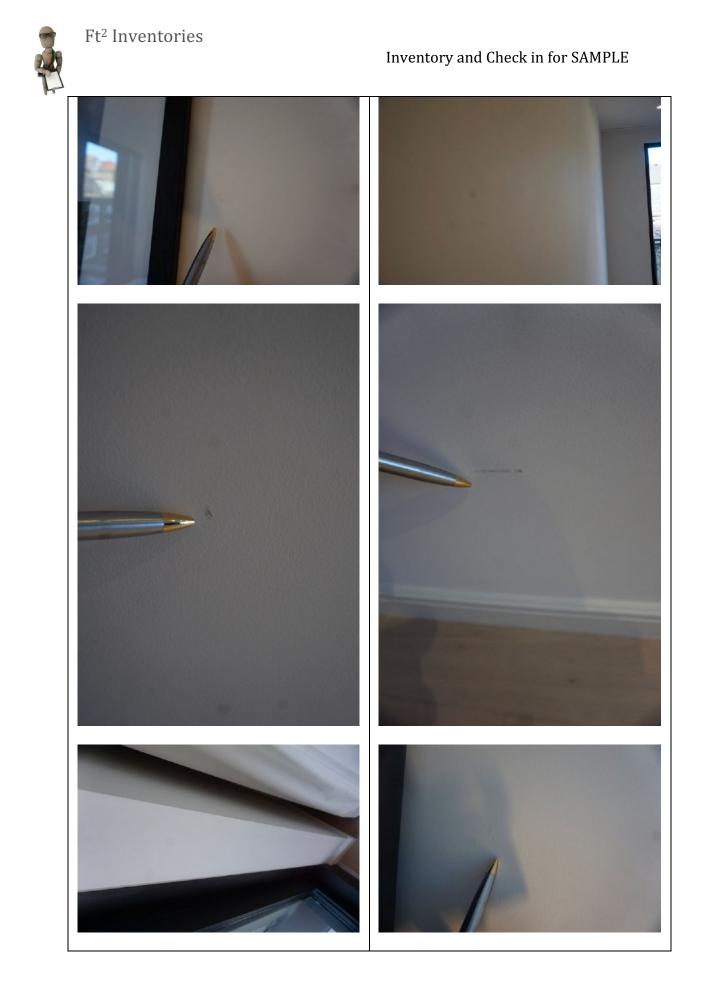




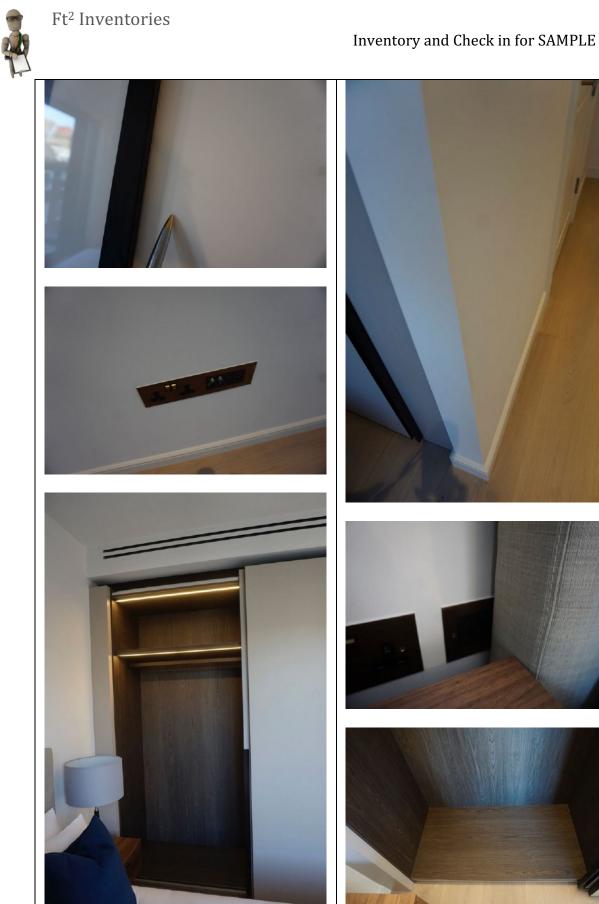










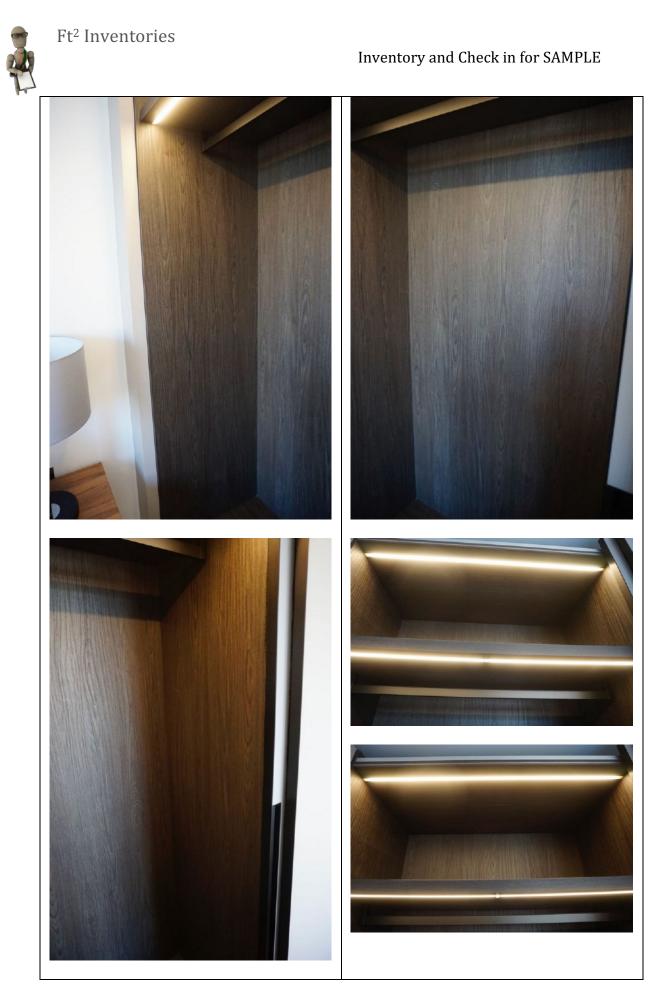








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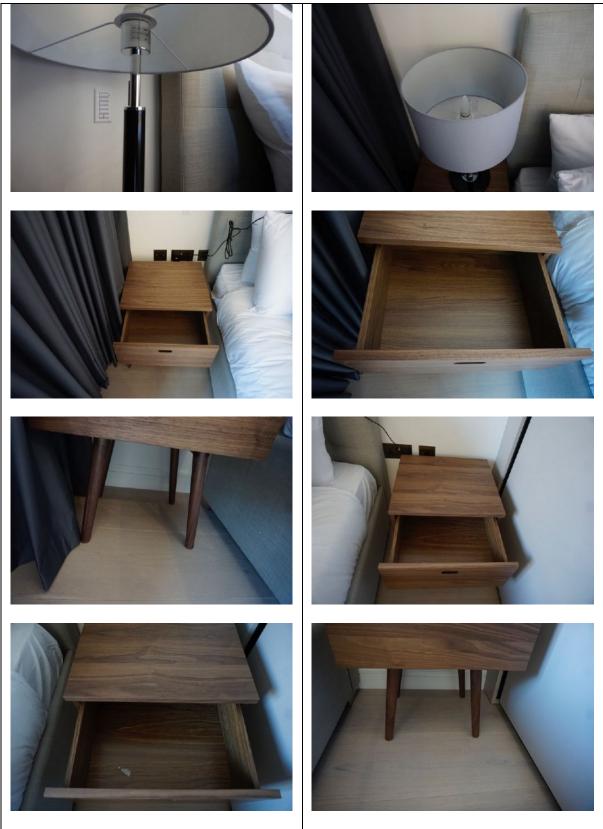




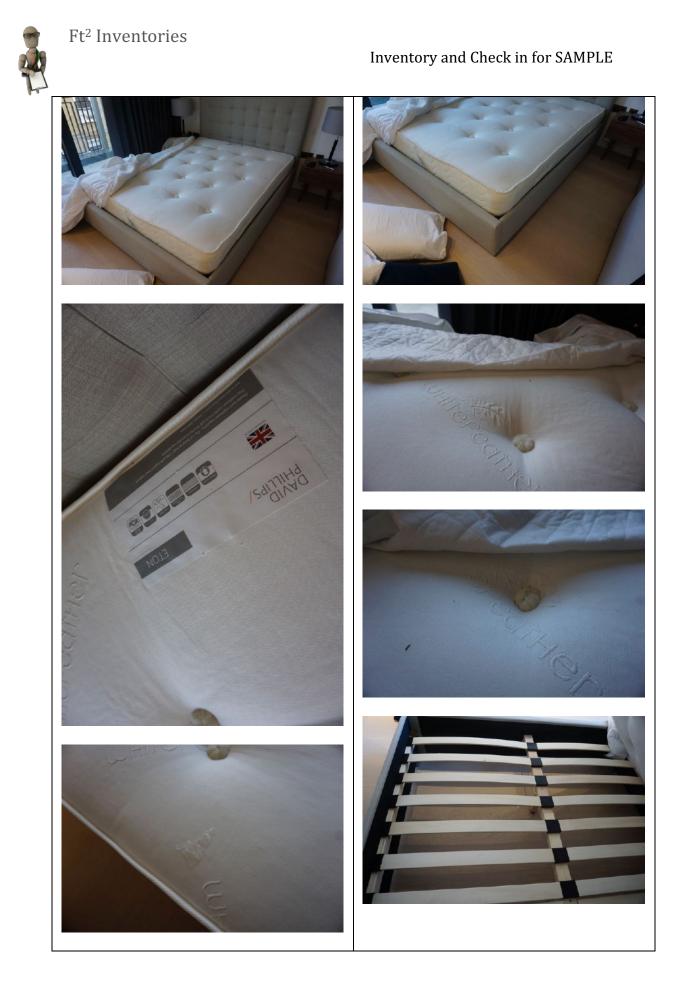


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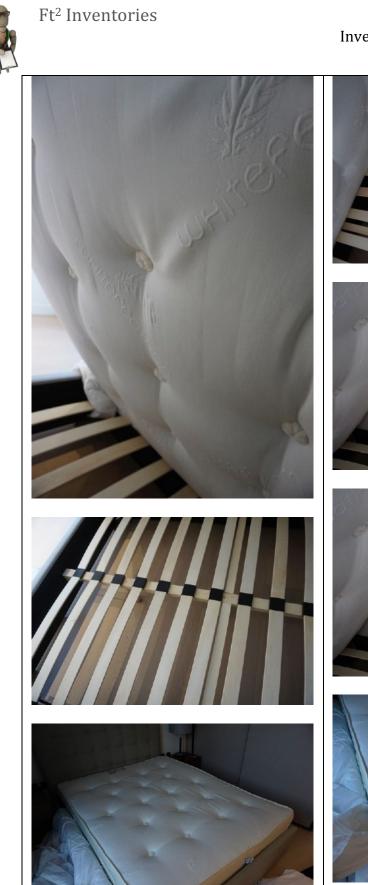


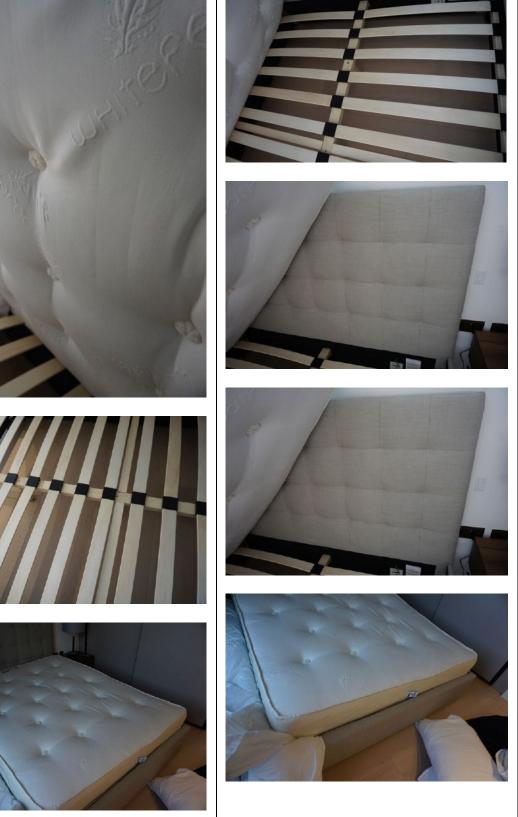




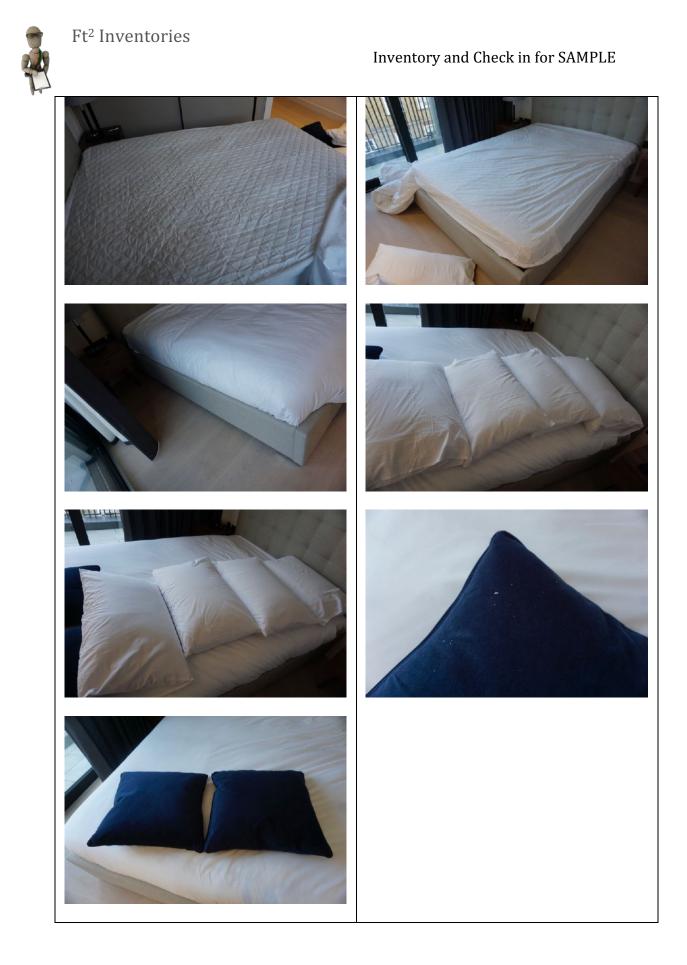




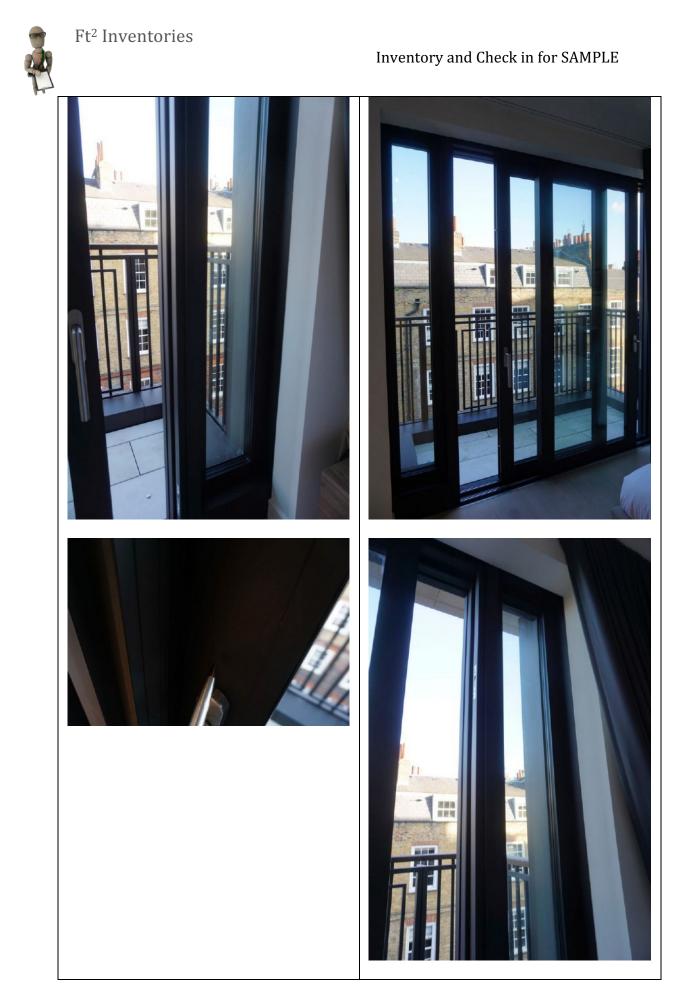












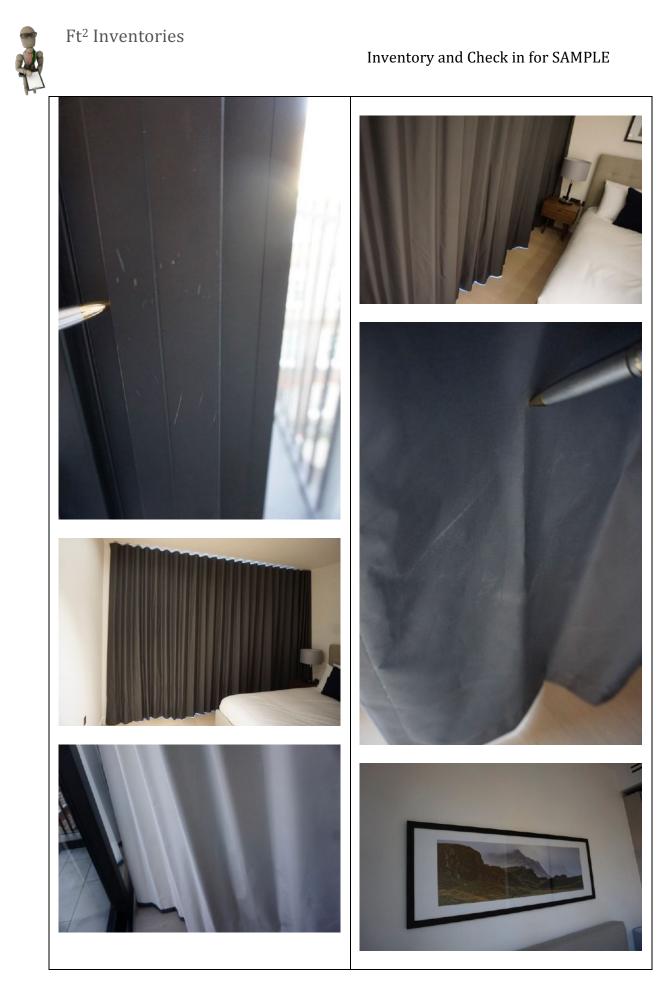




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<u>10. Balcony</u>

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
10.1 Door	
External door: As consistent with internal (see window section in bedroom 2)	
External door frame: As consistent with internal (see window section in bedroom 2)	
10.2 Ground Coverage	
Floors: - Cream stone tile	 Some greening, please see photographs 1x grey mark to the LH side approx. 30cm
2x brushed chrome fittings	- Some greening
10.3 Perimeter	
Grey finished metal	

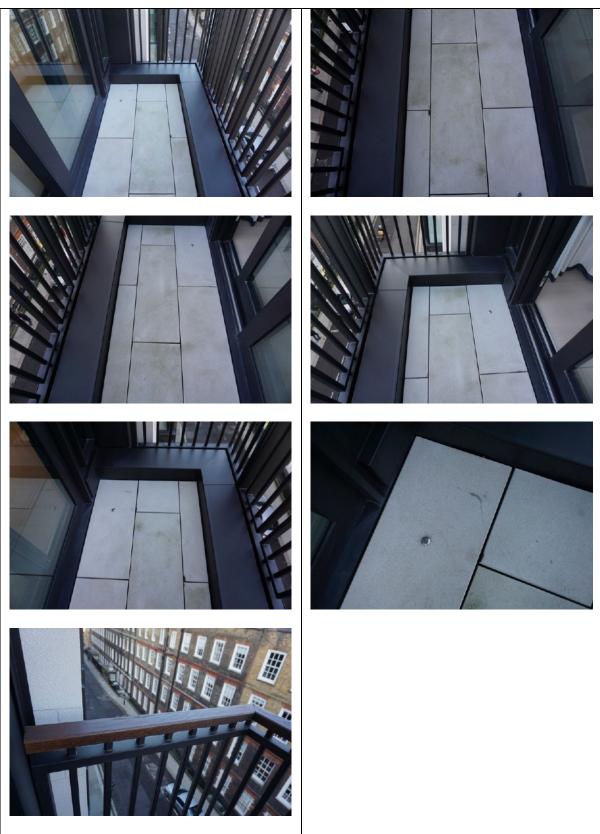




Metal charcoal grey finish	
Dark wooden handrail	- Secure and intact
10.4 Walls	
External facade: - Textured cream stone with cream grout	
10.5 Fixtures/Fittings	
1x integrated spotlight	- Tested and working
10.6 Photographs	1



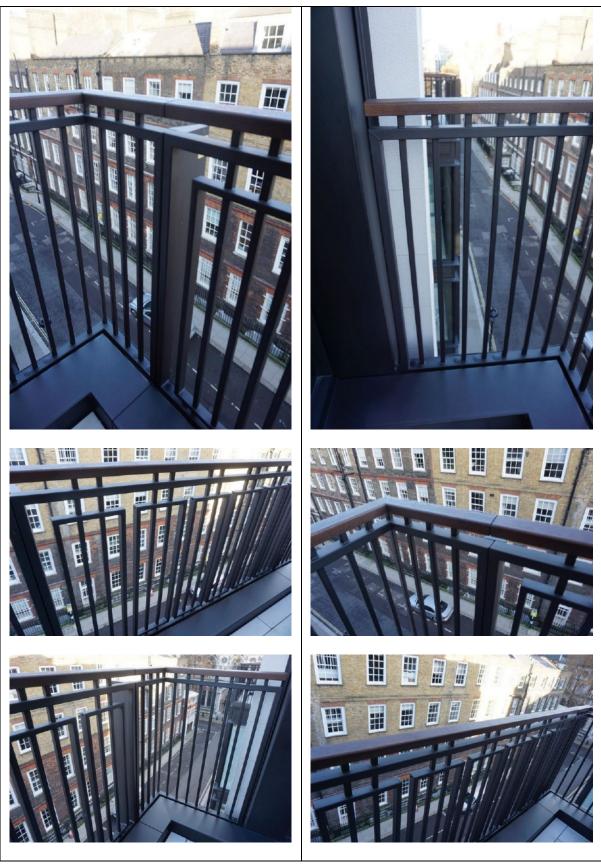




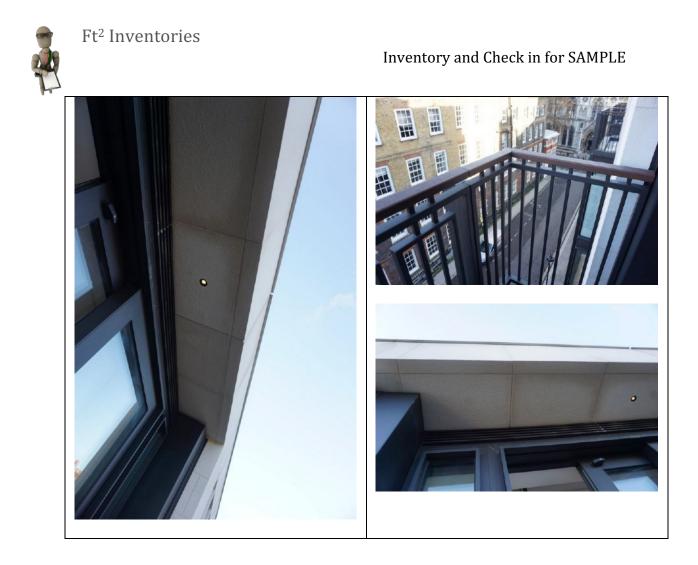




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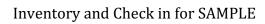
11. En-Suite Bedroom 2

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
11.1 Door External door: Wooden door painted white - Brushed chrome lever handle	 A couple of tiny white paint marks to the edges of the handle
 Brushed chrome turn Brushed chrome hinges External door frame:	- A couple of finger marks above the handle on the LH side
Wood painted white Internal door:	
As consistent with external door	 An area of grey rubbing at mid level to the upper panel Approximately 1x 15cm and 1x 20cm grey scratch to the central panel
Internal door frame:	
As consistent with external	
11.2 Floor	
Threshold: Brushed chrome	







Floors: - Cream stone tile with cream grout	 Approximately 6x minor grey defects to the tile forward of the entrance Slight discolouration around the joins Approximately 4x further 6cm grey defects and approximately 5x further grey stains around the edges of the en-suite Approximately 10x further small 1cm to 3cm grey marks between the WC and the shower area
11.3 Skirting boards	
N/A	
11.4 Walls	
Partially painted white	- Minor paint disparity around the joins in the ceiling
Partially grey marble tile with light grey grout	 1x chip to the leading edge in the LH side of the shower area with tiny chip at low level on the shower area 1x tiny chip to the internal leading edge on the LH side of the shower area 1x chip at mid level to the leading edge RH side of the internal edge of the shower area with 1x heavier and 1x smaller chip at mid level on the internal edge near the shower area 1x small chip to the underside of the fitted shelf beneath the sink and the WC 2x chips to the RH side
11.5 Cornicing	
N/A	





11.6 Ceilings	
Painted white	
11.7 Fixtures/Fittings	
1x integrated access panel with white plastic fitting	 Not inspected internally 3x 1cm to 4cm grey marks to the LH side
3x recessed spotlights in white metal casing	- Tested and working
1x integrated strip light at high level	
1x integrated strip light to the underside of the alcove storage area	
Strip light above and beneath the mirrored storage	- Tested and working
Strip light underneath the sink	- Tested and working
2x chrome wall mounted towel rails	
 Shower cubicle: Base/floor brushed chrome threshold textured Cream stone tile with integrated drainage area Glass shower door chrome circular cut-out handle Chrome hinges Clear seal to the RH side Clear seal to the base 2x chrome wall mounted taps 1x mid level chrome wall mounted showerhead with chrome wall fittings and flexi hose 1x high level chrome showerhead 	 Approximately 5x grey defects to the tile RH side of the entrance Water in both showerheads tested and working
 Sink: Set in a grey marble surround White ceramic by Duravit Chrome pop-up plug 1x chrome Axor Hansgrohe mixer spout and 2x chrome taps 	 Pop-up plug tested and working Both tested and working







 1x chrome towel holder Integrated storage beneath the sink: White washed dark wood with distressed metal top 2x hinges in black plastic covers 1x base shelf 	
 WC: Low level white ceramic by Duravit White plastic seat and lid 1x Geberit double flush 1x AXOR chrome wall mounted toilet roll holder	 Tested and working Slight discolouration internally Flush tested and working
 Built-in storage: Double mirrored doors externally with black metal surround Internally: Mirrored panels Left and RH side of the doors, each have a fixed mirrored panel and dark white washed wood surround Central panel mirror with 1x frosted glass light LH unit: 2x safety glass shelves with chrome and clear fittings 1x white plastic shavers only socket 1x brushed chrome and black plastic shavers only socket 	 Light tested and working White plastic socket untested
11.8 Furniture/Furnishings	
N/A	
11.9 Window	
N/A	









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Inventory and Check in for SAMPLE



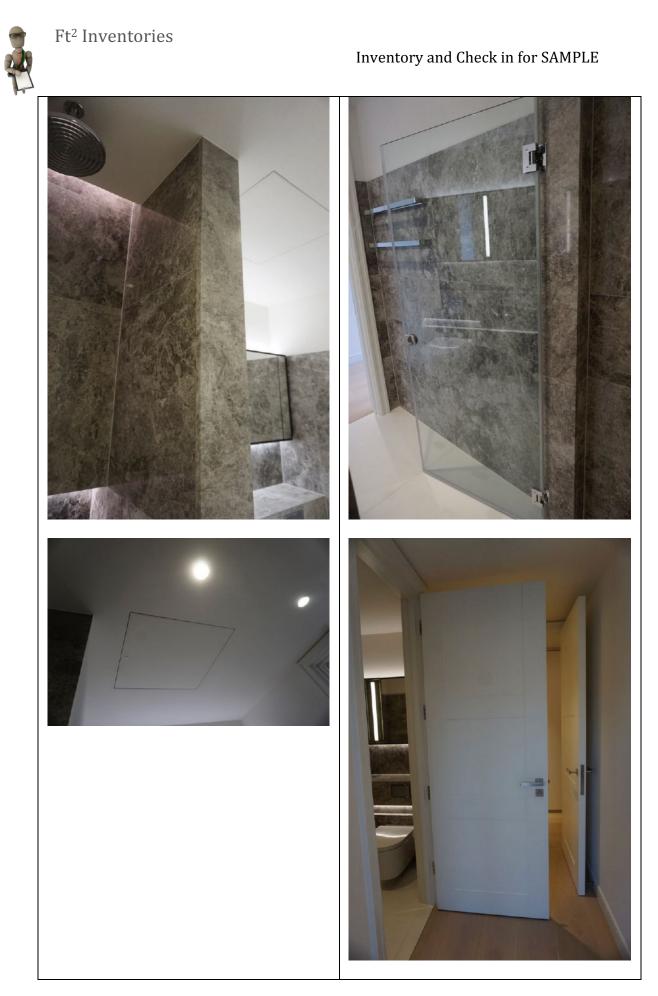




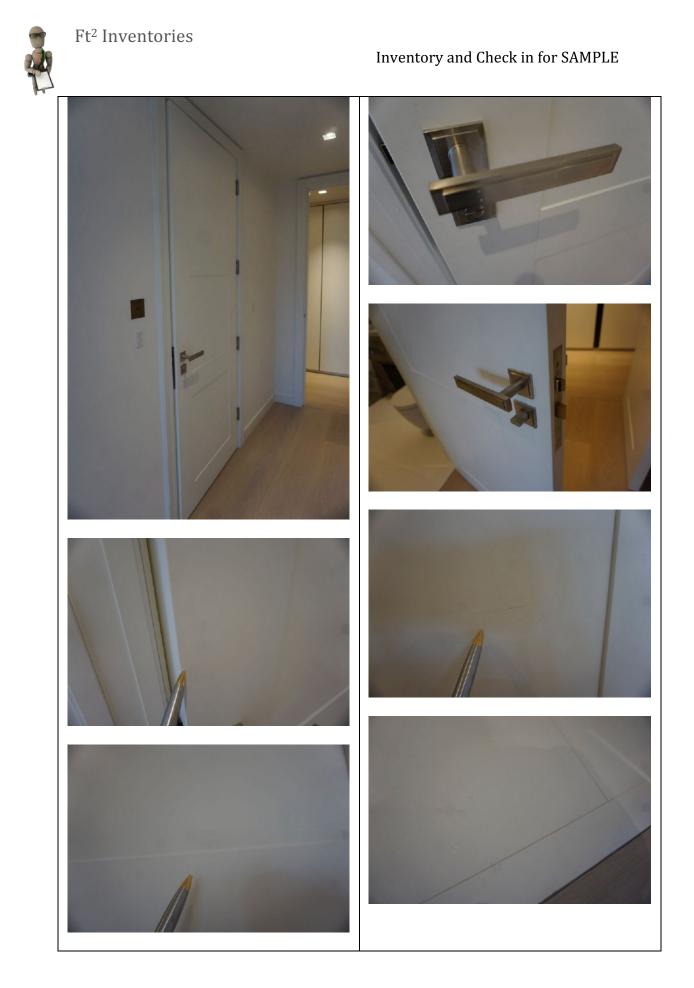
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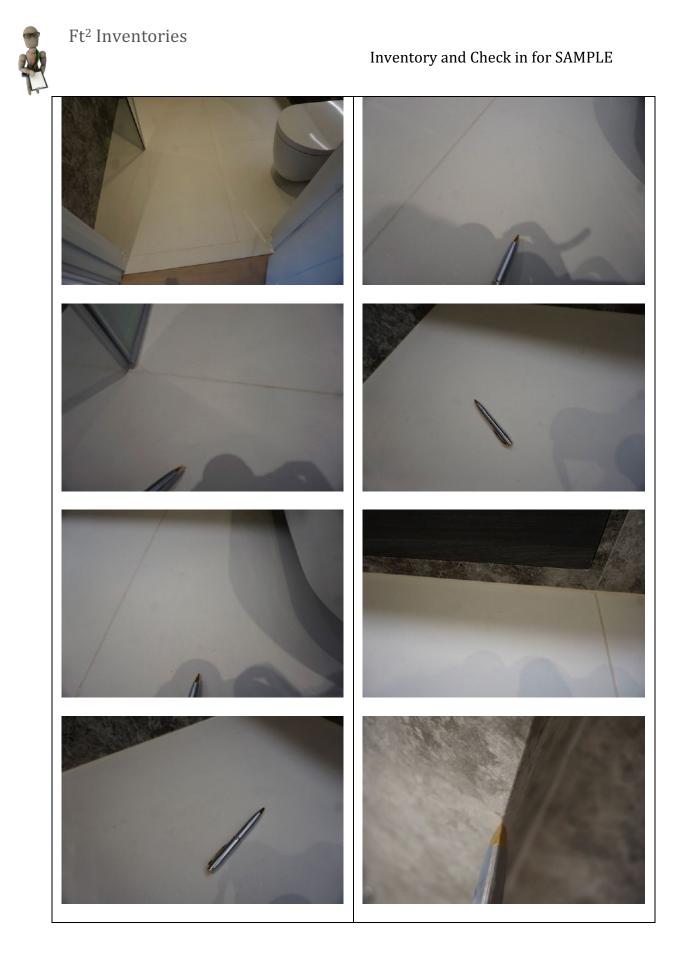






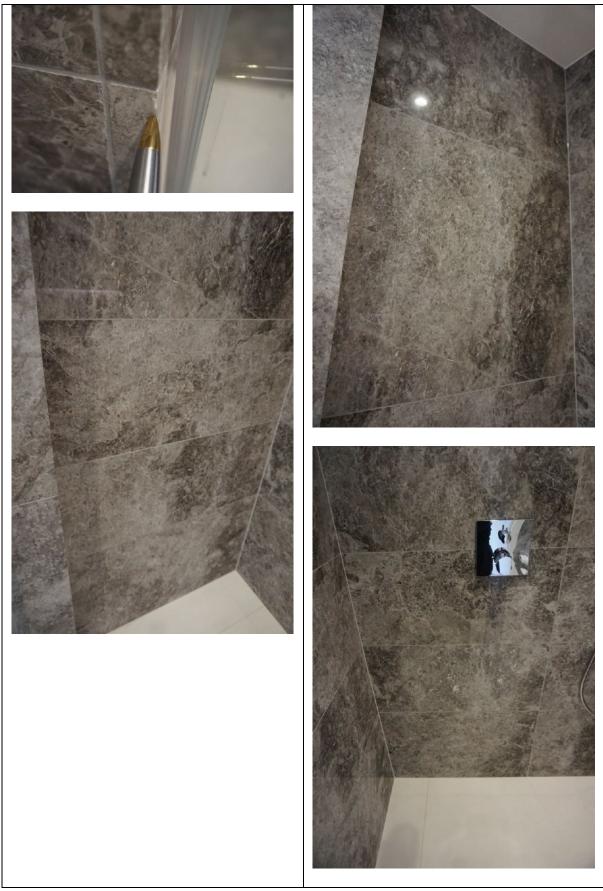






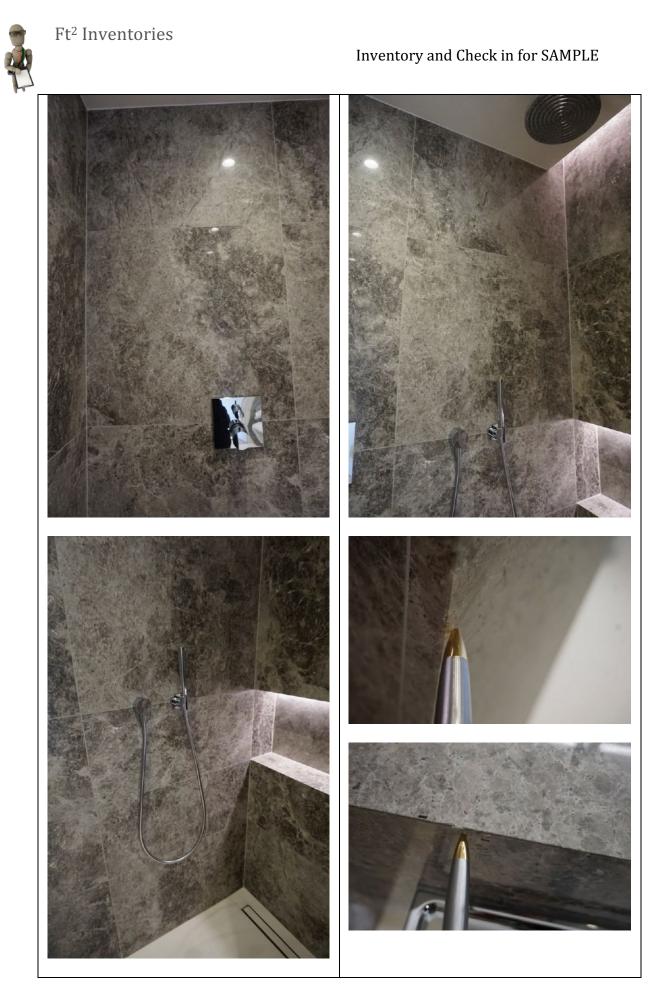






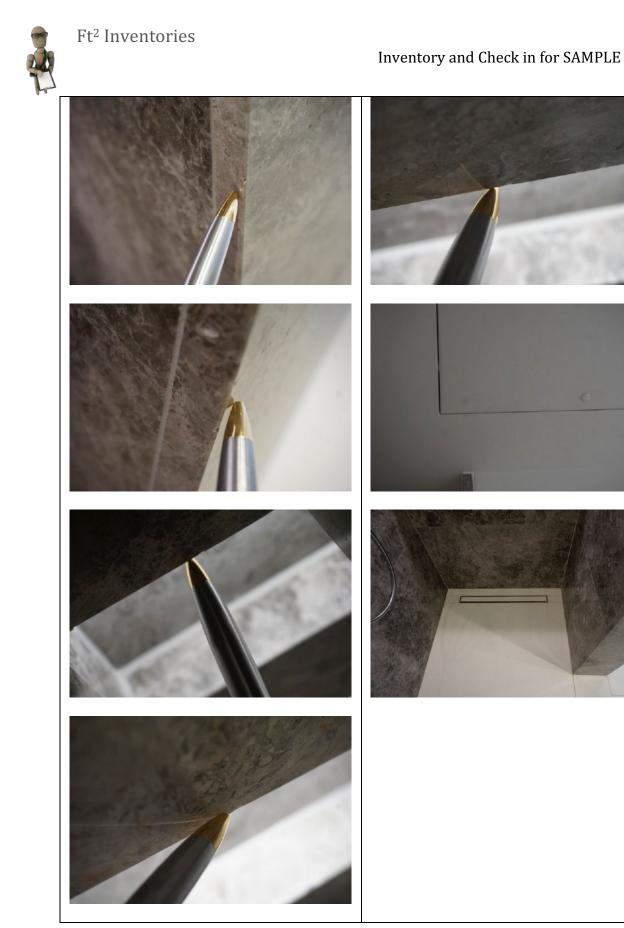


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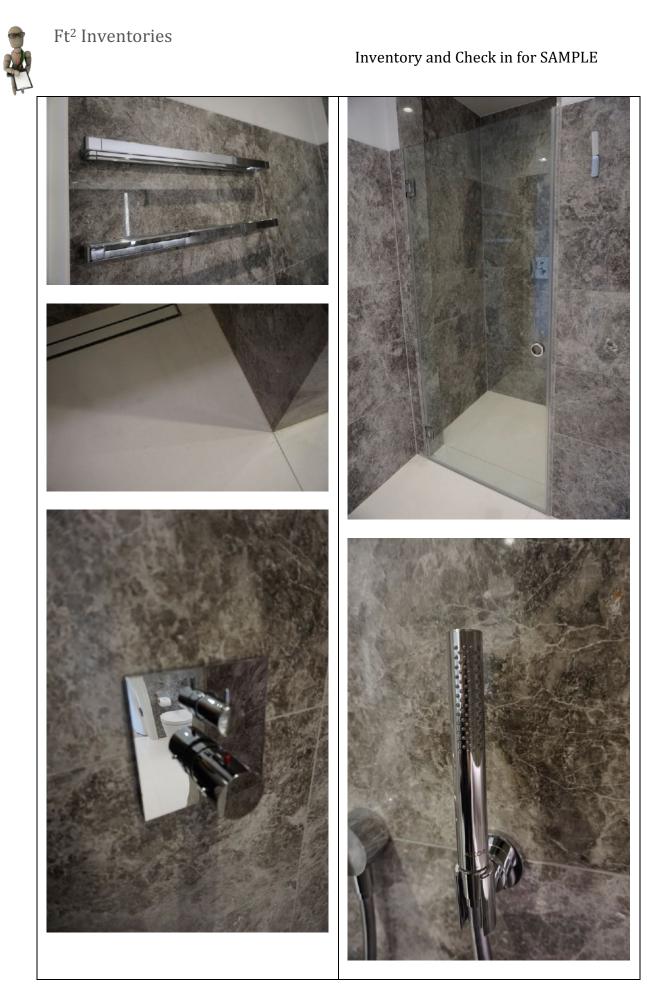




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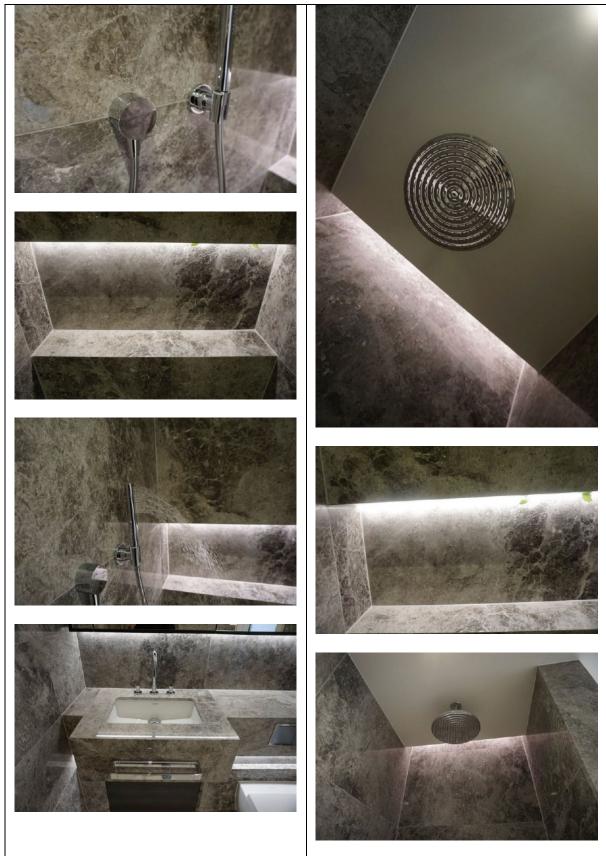




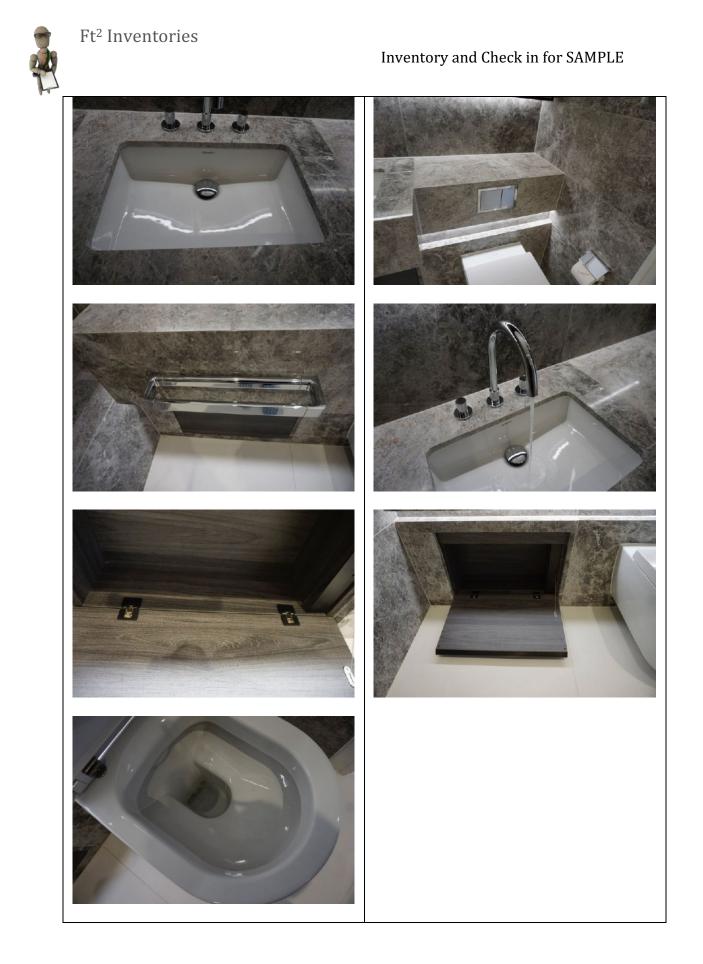




Inventory and Check in for SAMPLE















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<u>12. Kitchen</u>

RH = *Right Hand* LH = *Left Hand*

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
Description 12.1 Door N/A 12.2 Floor White washed light wood as consistent with hallway 2 and bedroom 2	 Comments 1x 1' grey mark forward of the entrance with 5x tiny grey spot marks to the RH side of that 1x 1cm pink marks to the LH side near the reception room 3x 1cm to 5cm grey marks to the centre of the floor and approximately 8x further 7cm to 15cm marks to the centre of the
12.3 Skirting boards Wood painted white	floor forward of the oven with 3x 1cm to 4cm grey marks forward of the oven - Minor defects beneath the
	paintwork





12.4 Walls	
Partially painted white	- Minor paint disparity to the edges and joins
Partially tinted glass panels	
Partially frosted glass metallic effect panel with integrated lights	- Tested and working
12.5 Cornicing	
N/A	
12.6 Ceilings	
Painted white with 1x integrated access panel	
1x white plastic fitting to the access panel	
12.7 Fixtures/Fittings	
1x ceiling mounted smoke alarm by Gira	- Tested and working
 3x double lighting units Each with 2x integrated spotlights in a rectangular white metal casing 2x single spotlights in square metal casing 	- Tested and working
1x ceiling mounted sprinkler	- Untested
Switches: - White plastic push buttons as fitted	
Sockets: - Brushed chrome and black plastic as fitted, please see photographs	
Work surface 1: - Dark grey marble work surface with breakfast bar	- Visible joins
Work surface 2; - 1x grey stone composite work surface surrounding the sink	

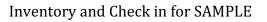


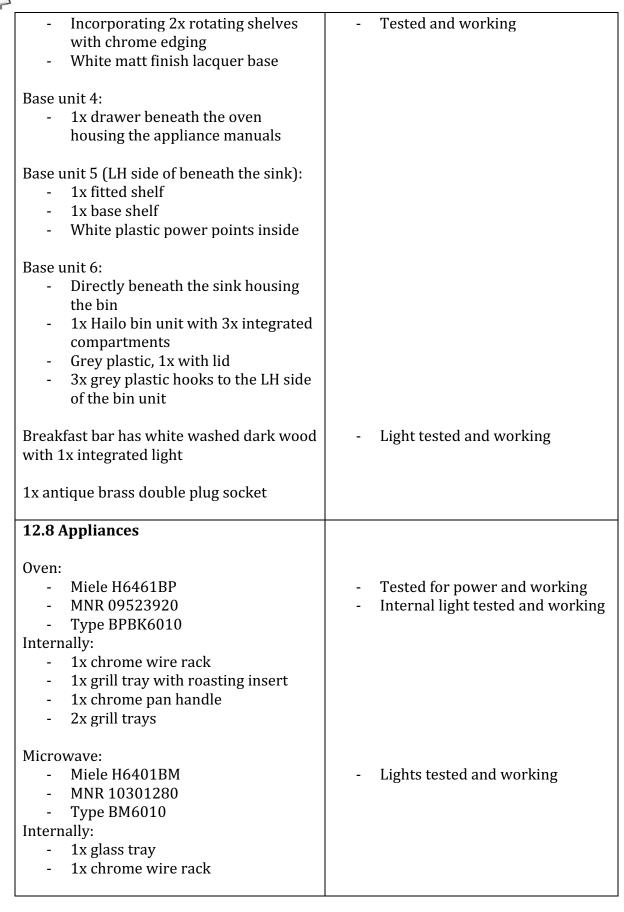




 Sink: Stainless steel Blanco Steelart with 1x integrated strainer plug in-situ 1x Hansgrohe chrome mixer tap and spout 1x black plastic plug Surround for the sink matt finish grey metal 	 1x faint scratch to the LH side of the plug Water tested and working
 Wall and base units: Medium wood externally Medium wood internally with brushed chrome hinges Wall units above the sink are metallic effect grey matt finish lacquer Each door has 2x buffers blue plastic Wall units (LH to RH side): Wall unit 1 (high level above the open shelves): 1x base shelf 	- Wall unit to the LH side above the sink has 1x scratch to the surface
 2x opens shelves beneath with 1x base shelf Wall unit 2: 5x sliding drawers Grey laminate with chrome edging Wall unit 3, 4 and 5 (above the sink): Each with 1x base shelf Wall unit 6 (above the fridge freezer): 1x base shelf Base units (LH to RH side): Base unit 1: 1x fitted shelf 1x base shelf 	- Green tape inside
 Base unit 2: Incorporating 3x integrated drawers Top drawer has 1x grey plastic cutlery holder Bottom drawer is attached to the fascia 1x set of candle holders found inside, copper Base unit 3: 	- All drawers tested and working

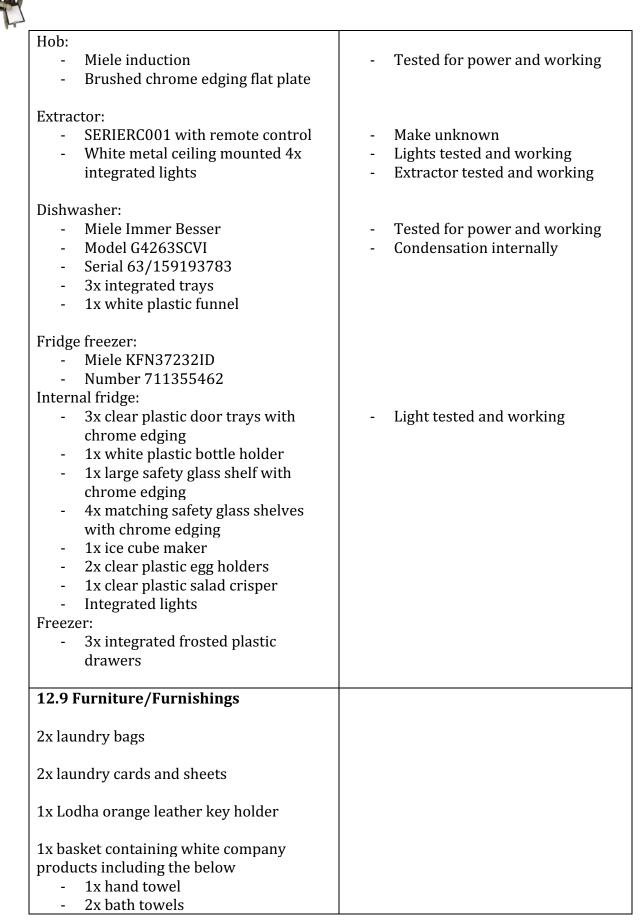




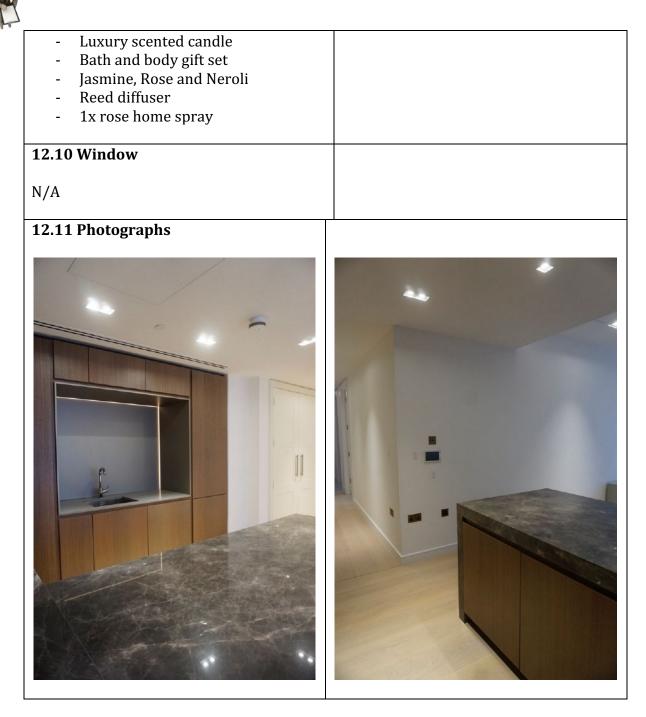












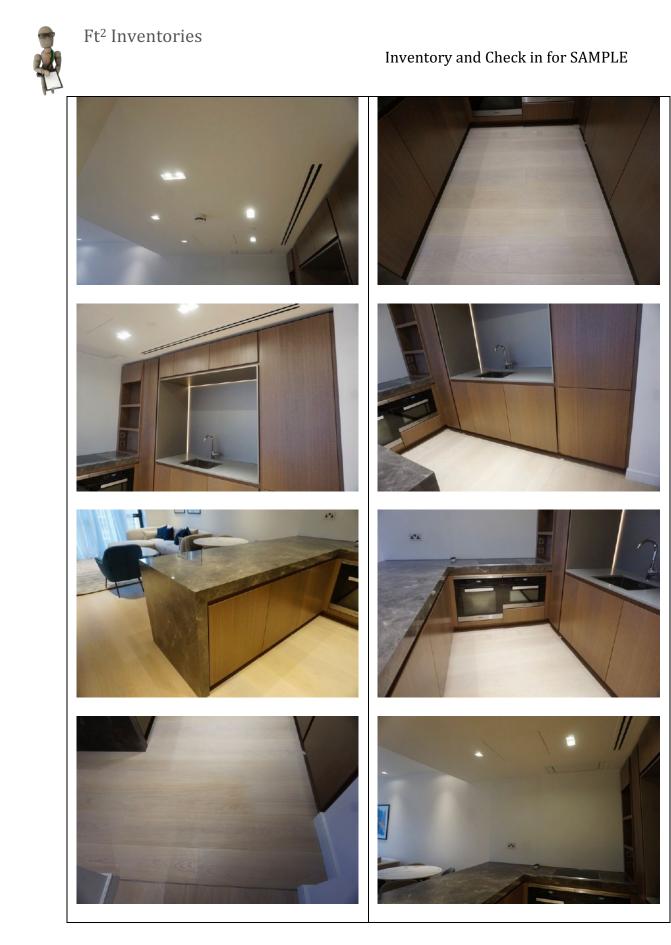




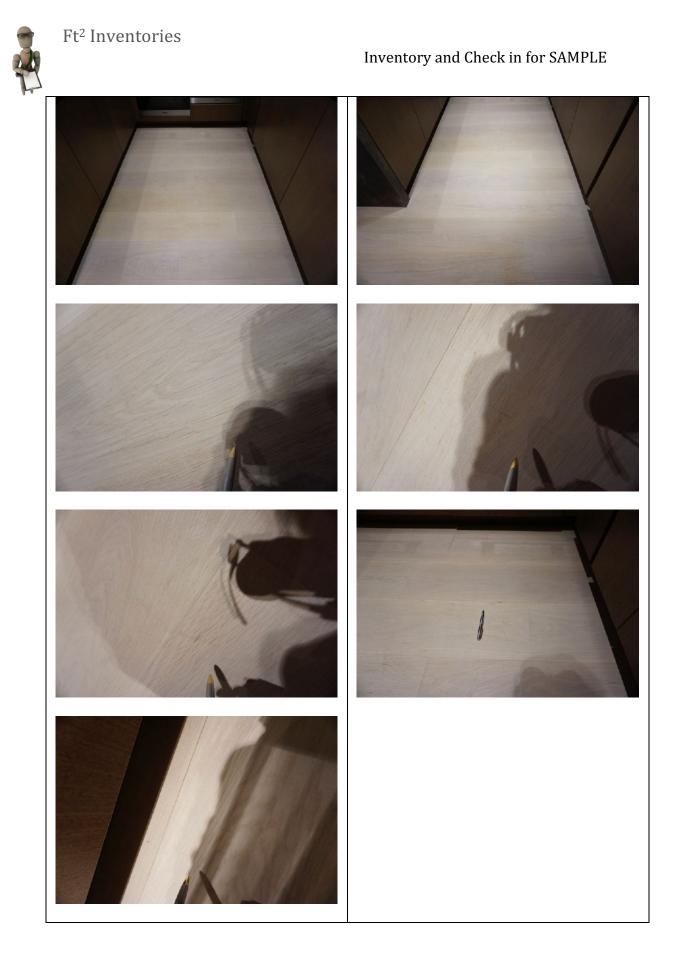
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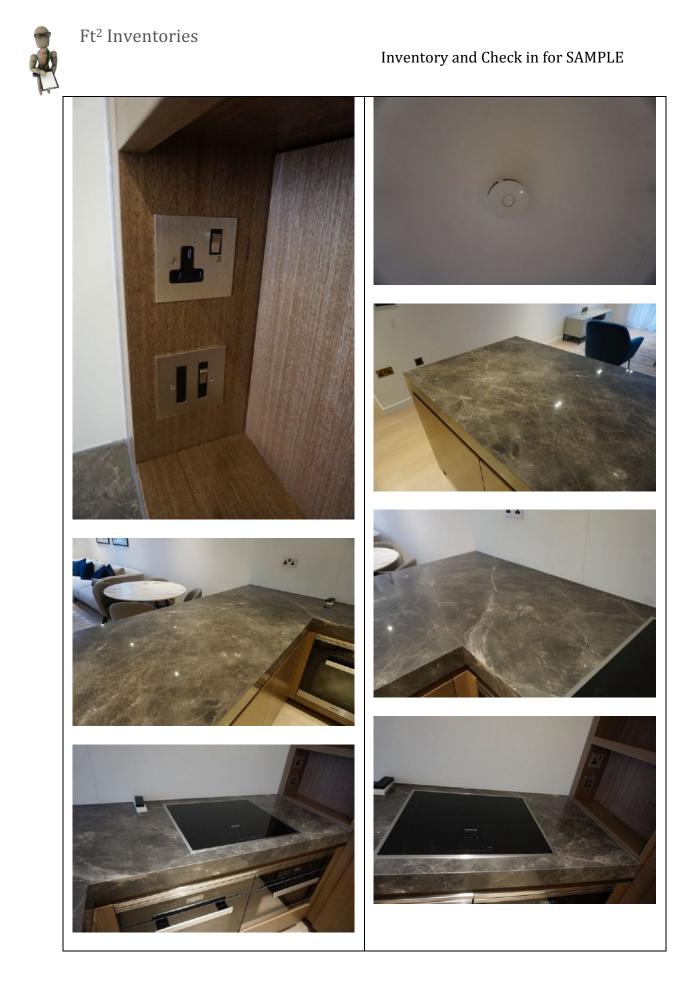










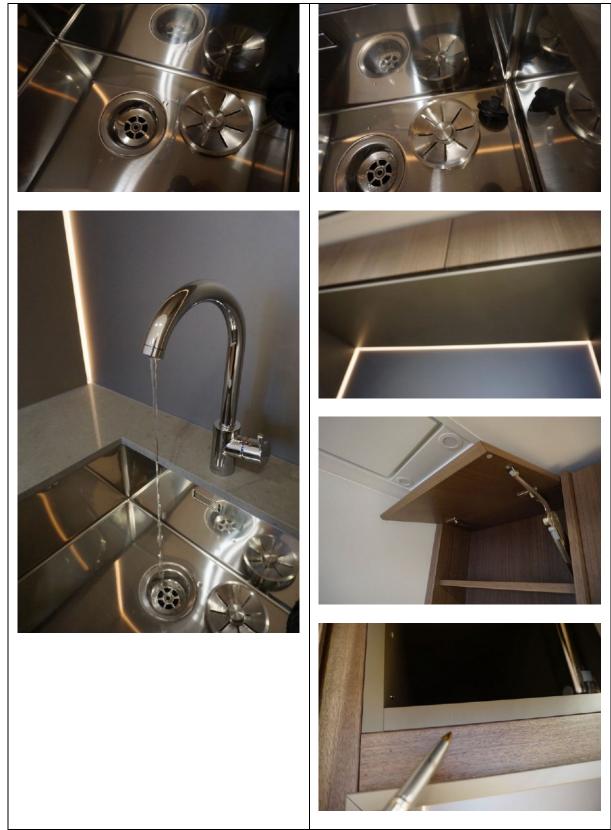




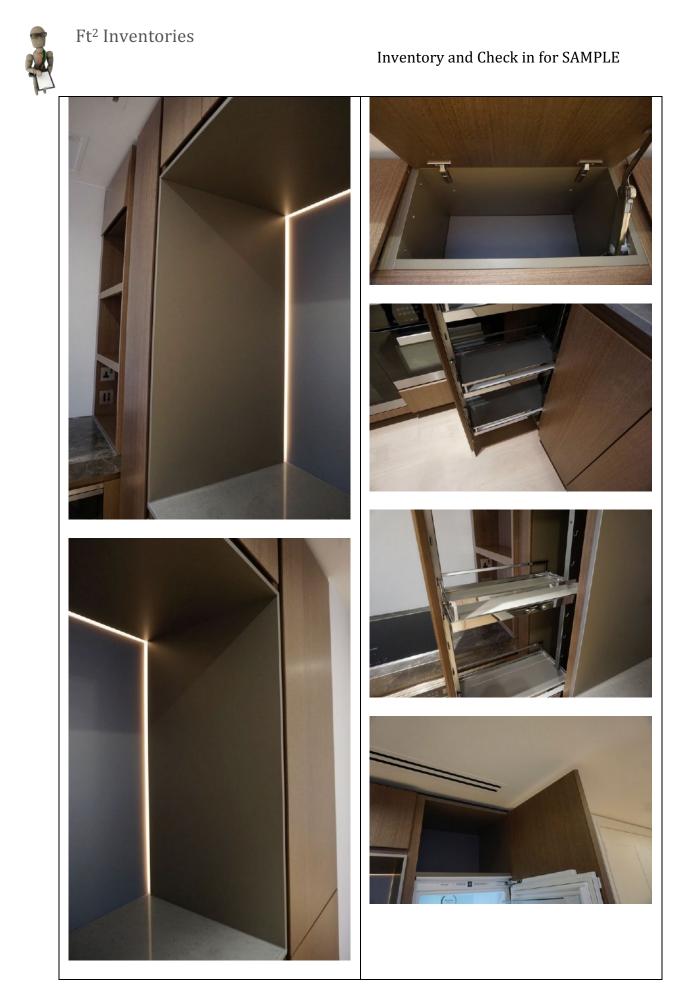








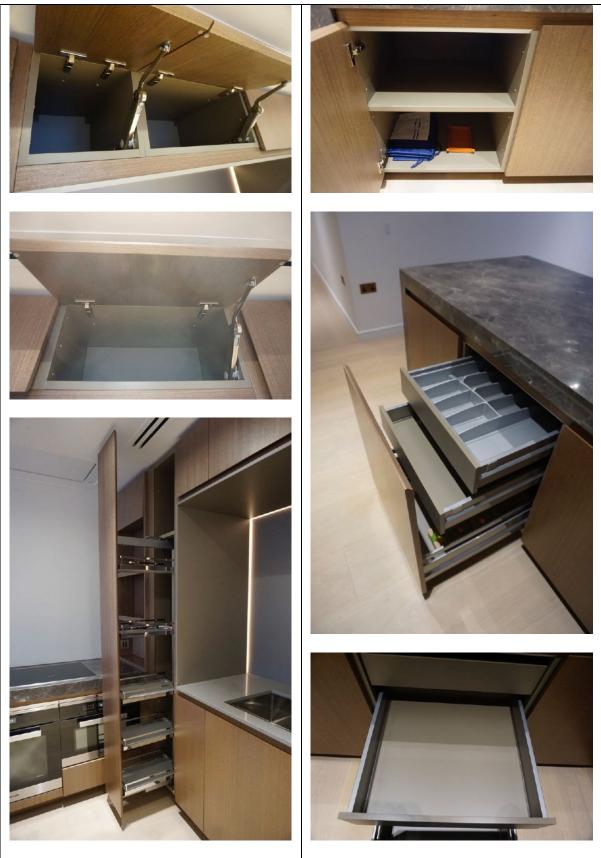






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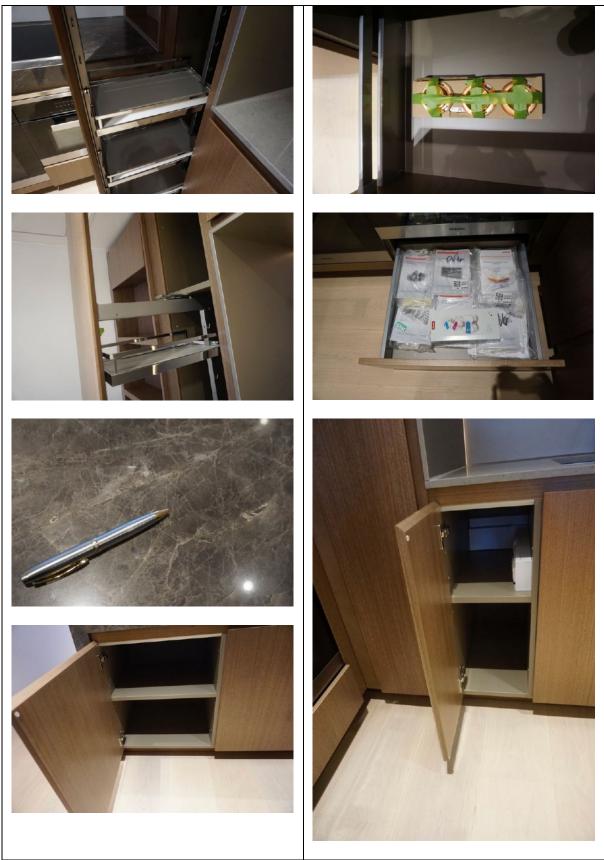






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Inventory and Check in for SAMPLE









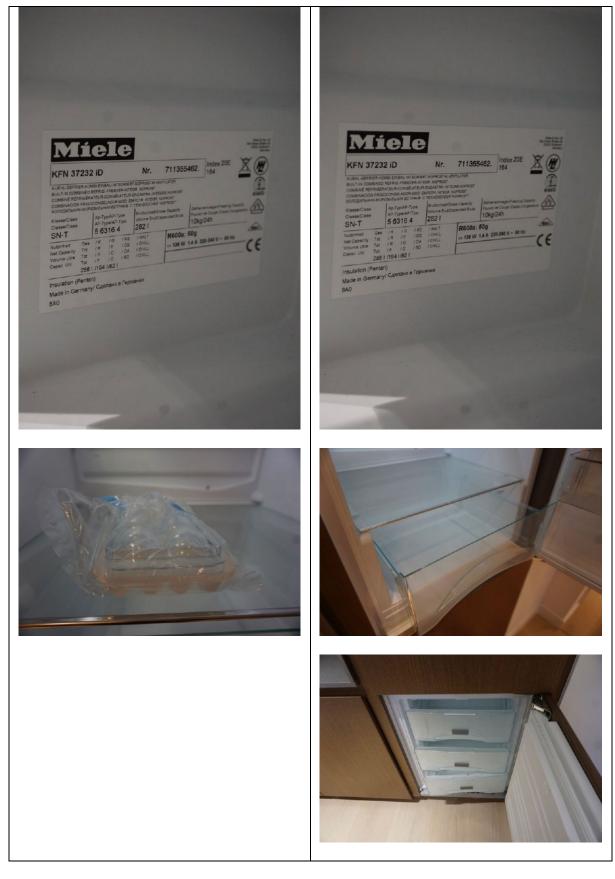








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13. Reception Room

RH = Right Hand LH = Left Hand

All items inspected have been found in good condition and free from defects and damage unless specifically mentioned.

Description	Comments
13.1 Door N/A	
13.2 Floors	
Light white washed wood as consistent with the kitchen	 Flooring not inspected beneath large items of furniture or rug Faint non-continuous curved area of rubbing forward of the entrance 2x tiny 1cm grey marks to the LH side near the skirting board on approach to the TV unit 2x tiny white marks and 1x grey scratch to RH side of the TV unit A few minor bits of packing debris 1x 10cm grey mark to LH side of the sofa 2x white 10cm marks and 1x 60cm grey mark between the dining table and the breakfast bar 1x grey 15cm mark, 3x splash marks, 1x area of wear and

Date of inspection: SAMPLE



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	 approximately 6x scratches to the centre of the room around the single chair An area of white paint on the floor to the RH side of the balcony doors near the skirting board – approx. 20cm long
13.3 Skirting boards	
Wood painted white	 Minor defects beneath the paintwork around the edges and joins
13.4 Walls	
Painted white	 1x chip at mid level to the RH side of the balcony doors 3x 1cm grey marks at mid level behind the sofa and 1x 5cm grey scratch behind the sofa to the RH side on approach to the dining area Slight paint disparity to the edges and joins
13.5 Cornicing	
N/A	
13.6 Ceiling	
Painted white with 1x drop down section with integrated lights	- Tested and working
13.7 Fixtures/Fittings	
 4x double lighting units: Rectangular white metal casing 2x integrated spotlights 	- Tested and working
3x single spotlights in square white metal casing	- Tested and working
1x ceiling mounted smoke alarm by Gira	- Tested and working





7	
1x ceiling mounted sprinkler	- Untested
Switches: - White plastic push buttons	- Tested and working
1x wall mounted Crestron control panel	- Tested for power and working
 Sockets: Antique brass and black plastic as fitted 1x blank plate with black plastic fitting 1x double internet point 1x communications point with 4x internet points and 4x communications fittings 2x 3-pin sockets 	
13.8 Furniture/Furnishings	
2x wall mounted pieces of artwork in black wooden frames – blue/yellow contemporary abstract pieces	
 1x TV unit: Light grey lacquer surface 2x integrated storage compartments Each with a black metal handle Black metal feet and supports 1x integrated grey lacquer shelf with base shelf to the central storage unit Left and RH storage units are matt finish grey lacquer internally, each with 1x fitted shelf 	- Doors tested and working
1x grey rug	- Rolling to the edges
 1x single chair: Blue crushed velvet with 1x seat cushion Black metal feet 	
Dining table: - Circular cream and grey marble surface	

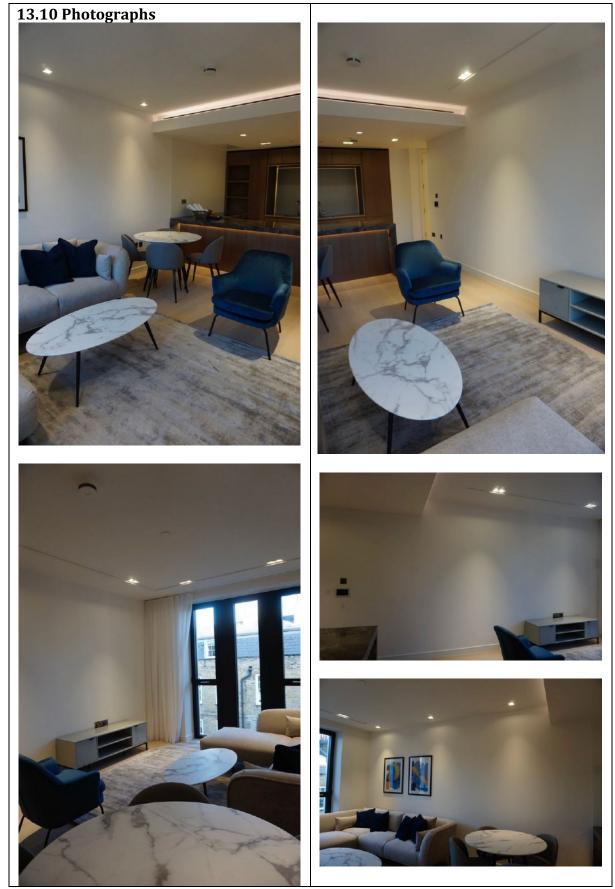




- Some light packing debris
 Operational windows tested and working Some cleaning oversights externally to the windows
 Tested and working No marks or stains



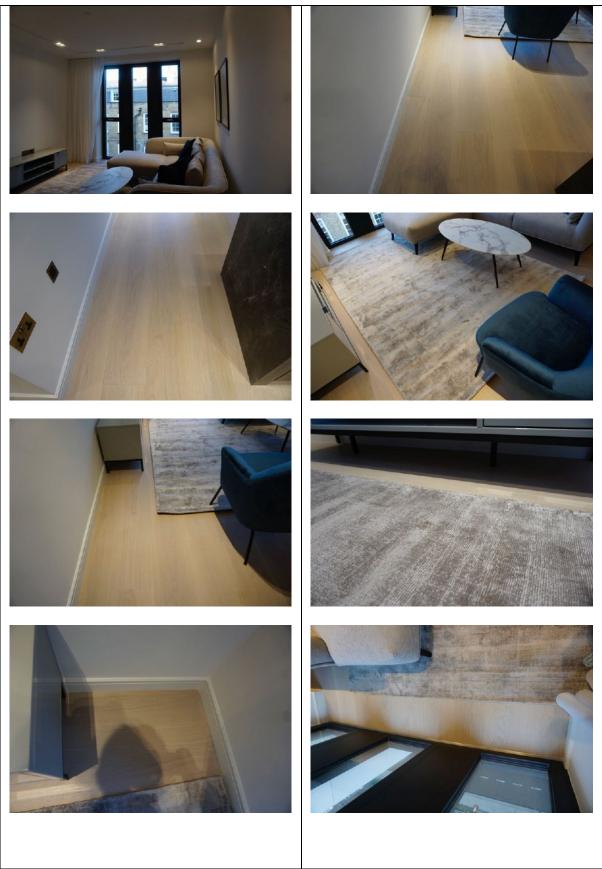






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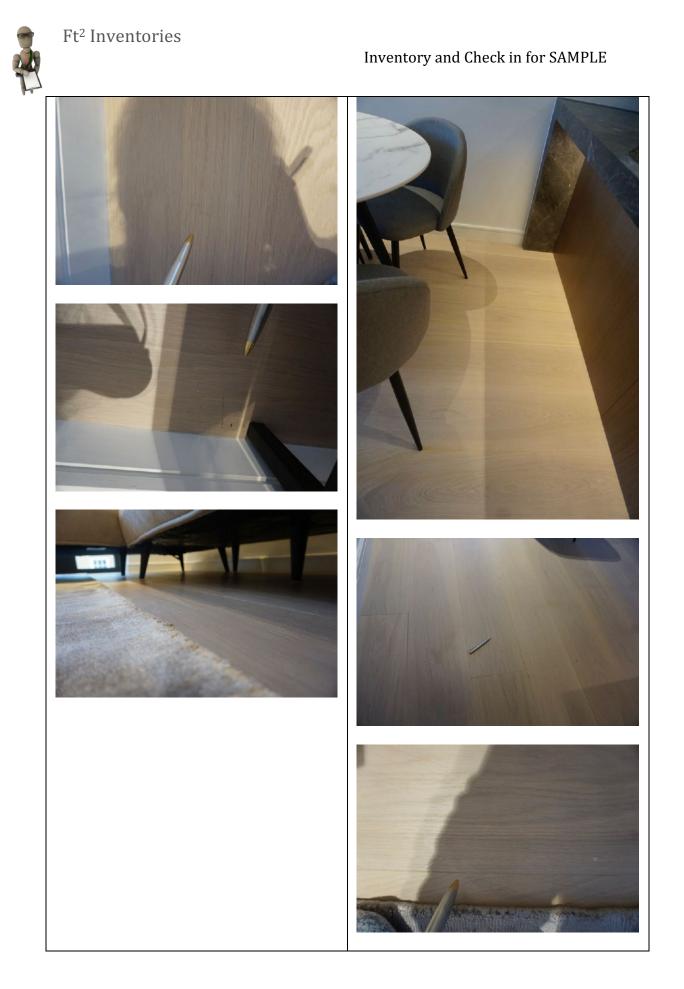
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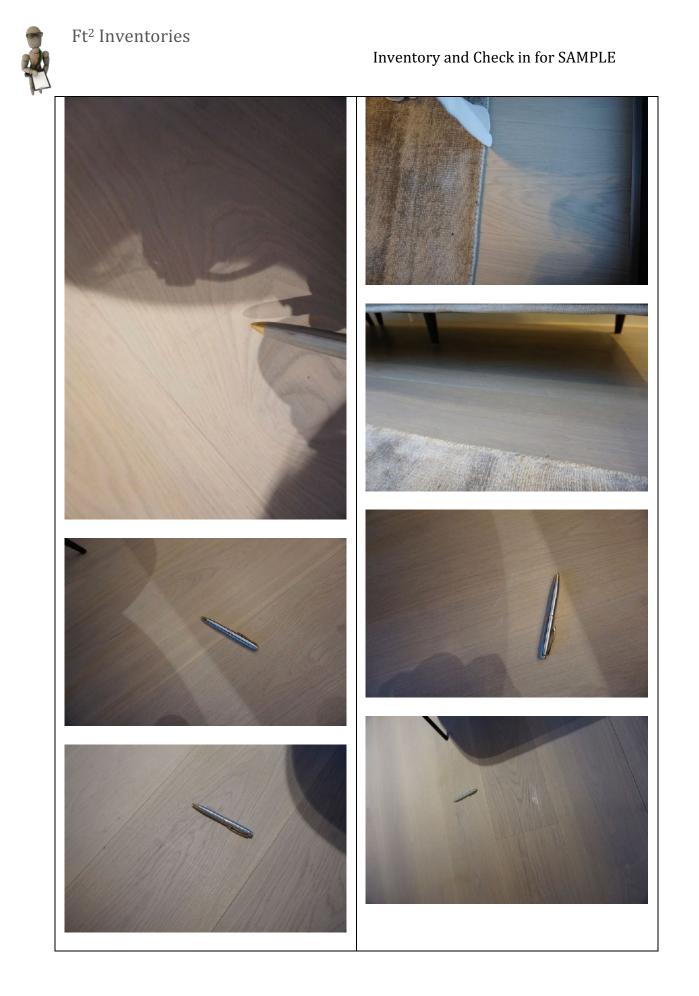
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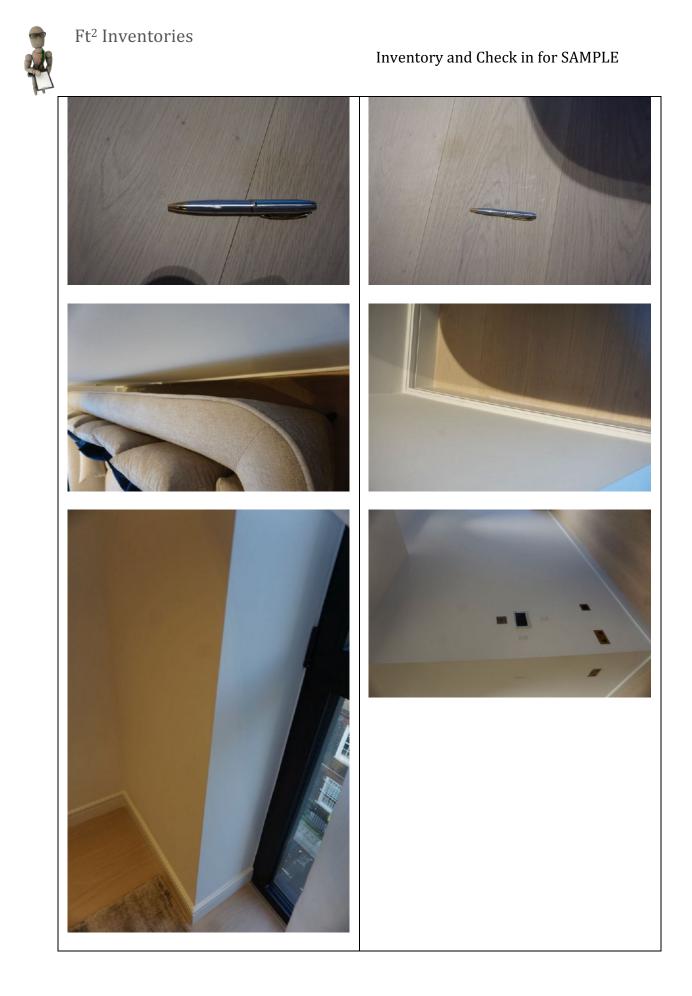
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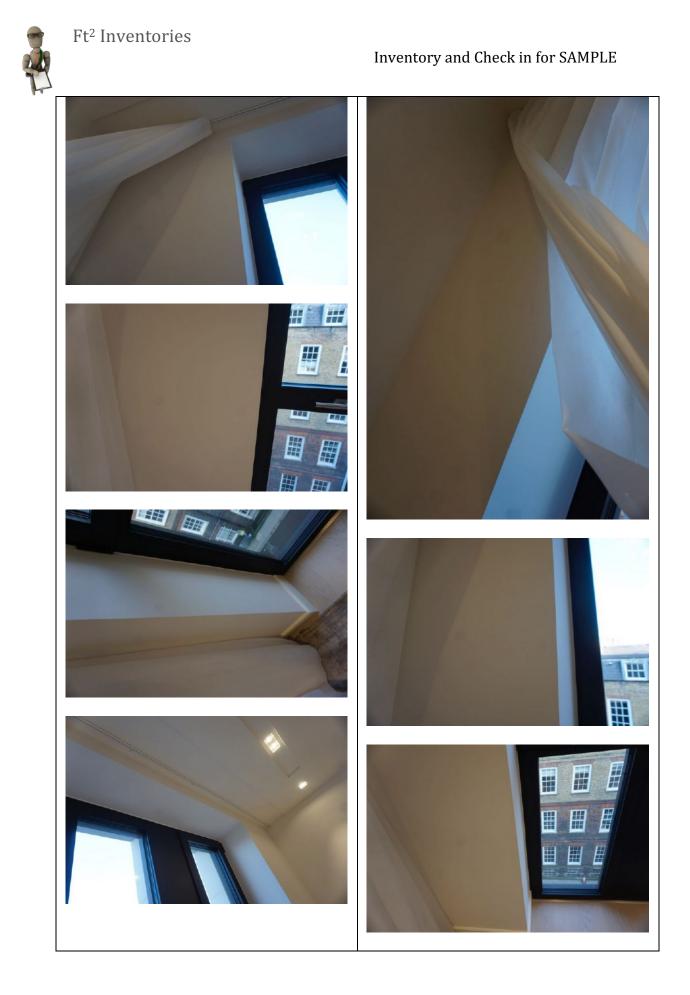




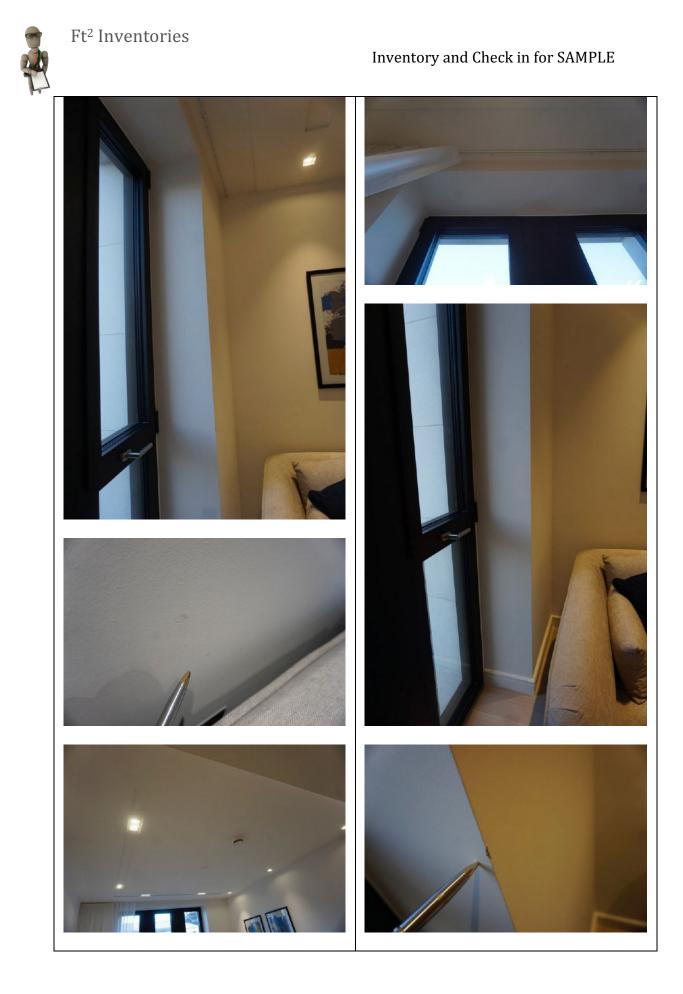




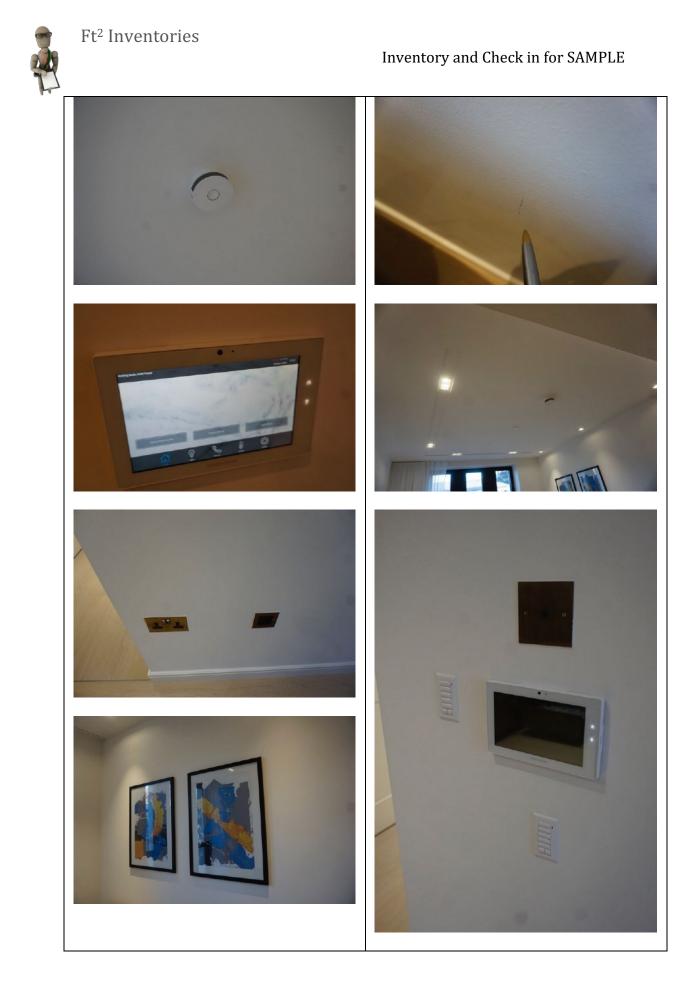








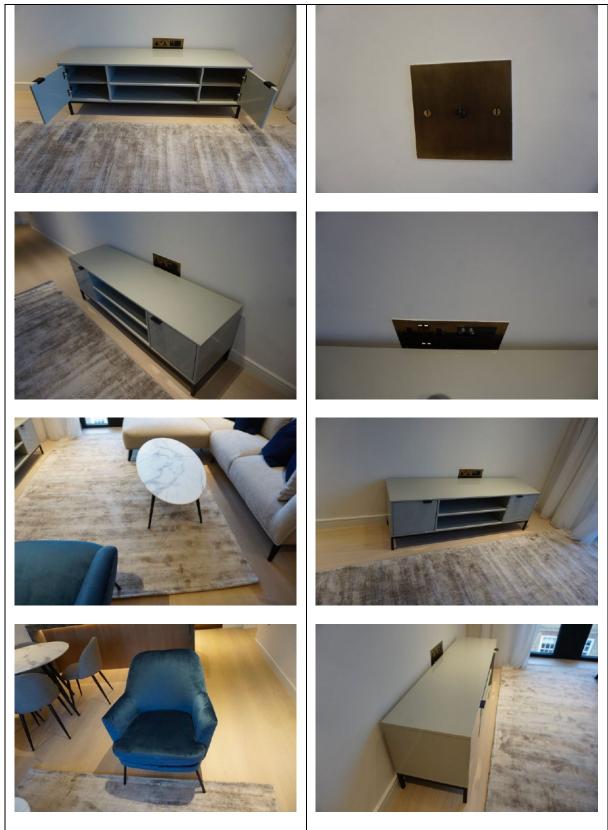






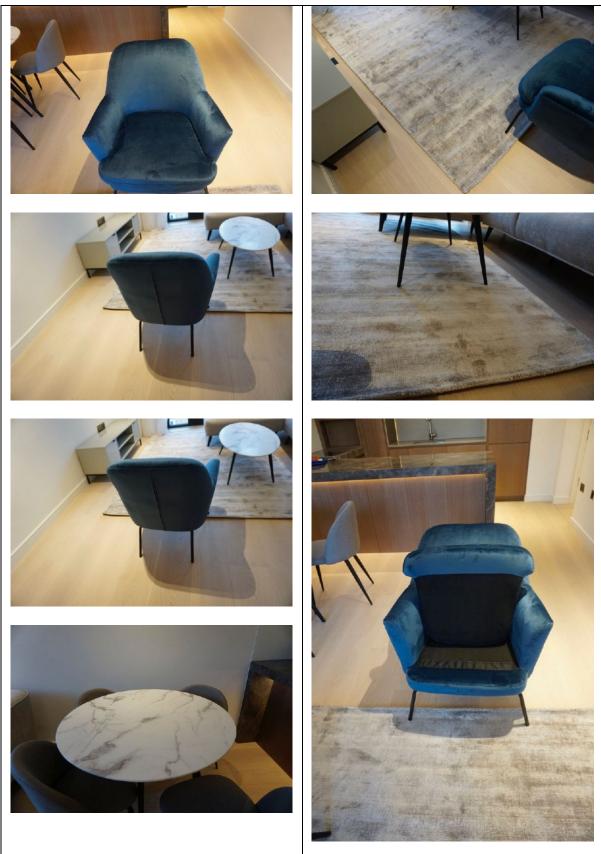


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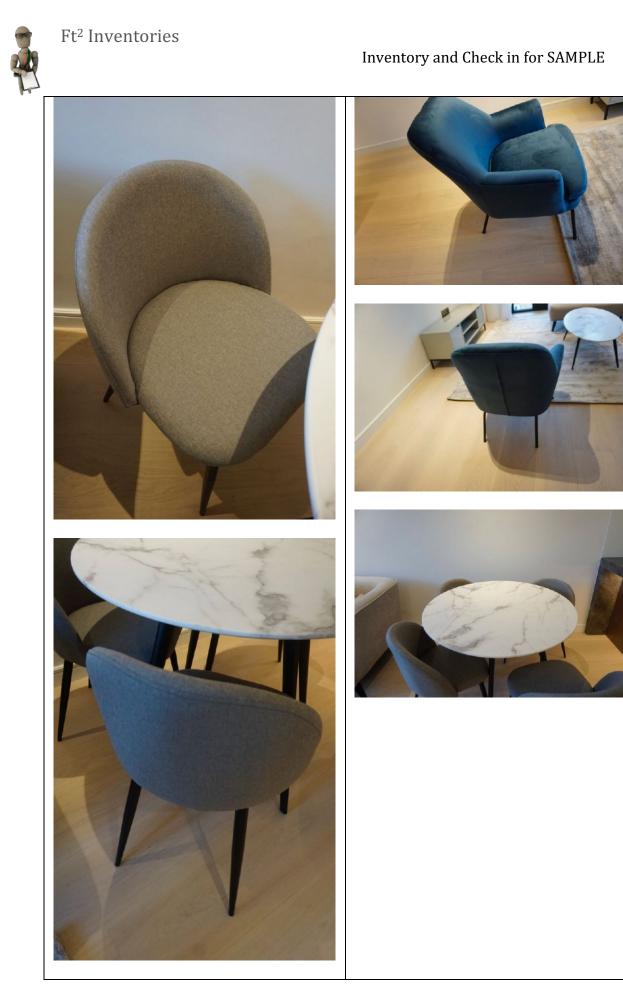




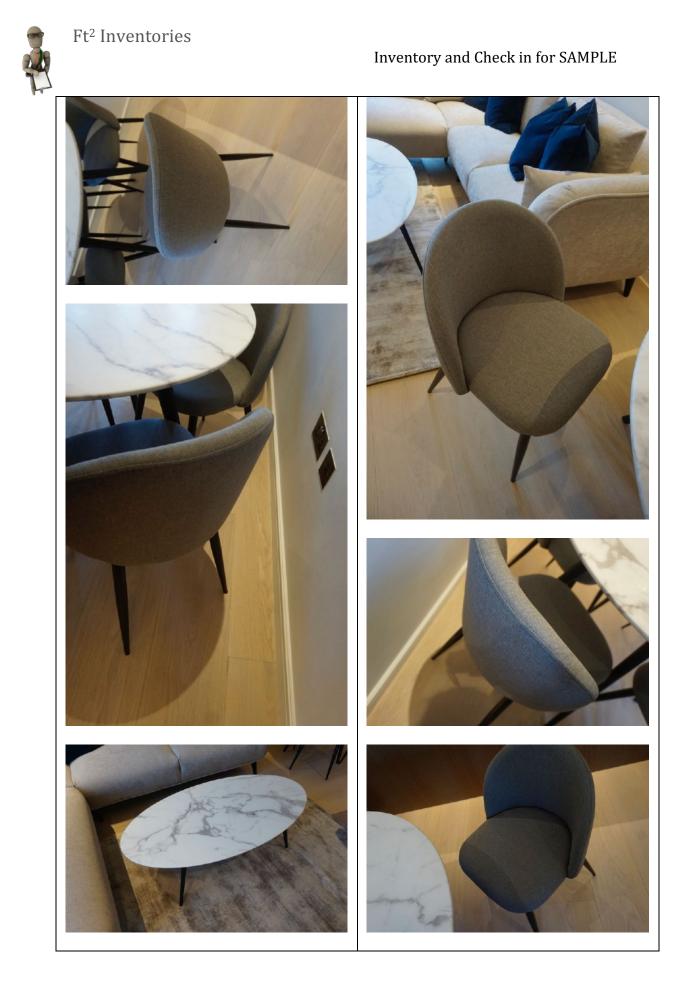




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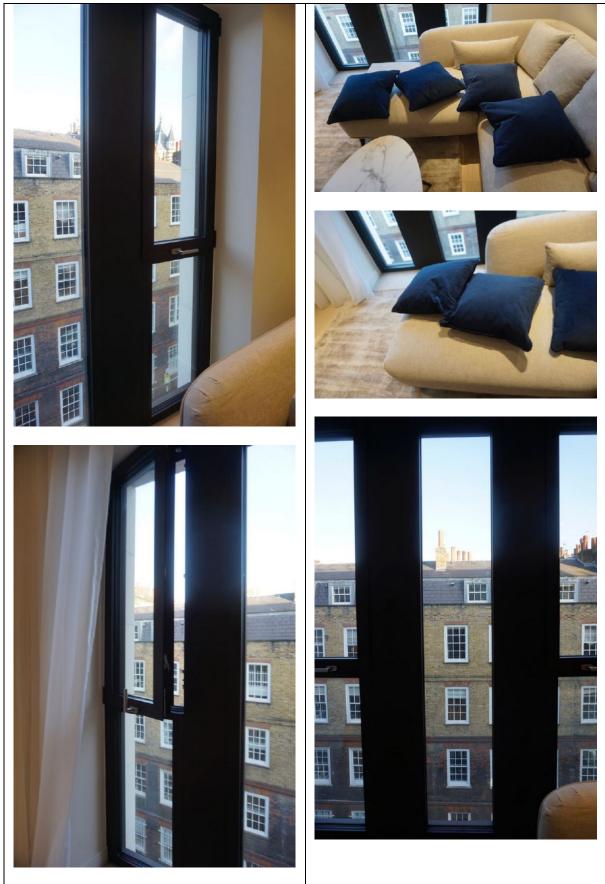


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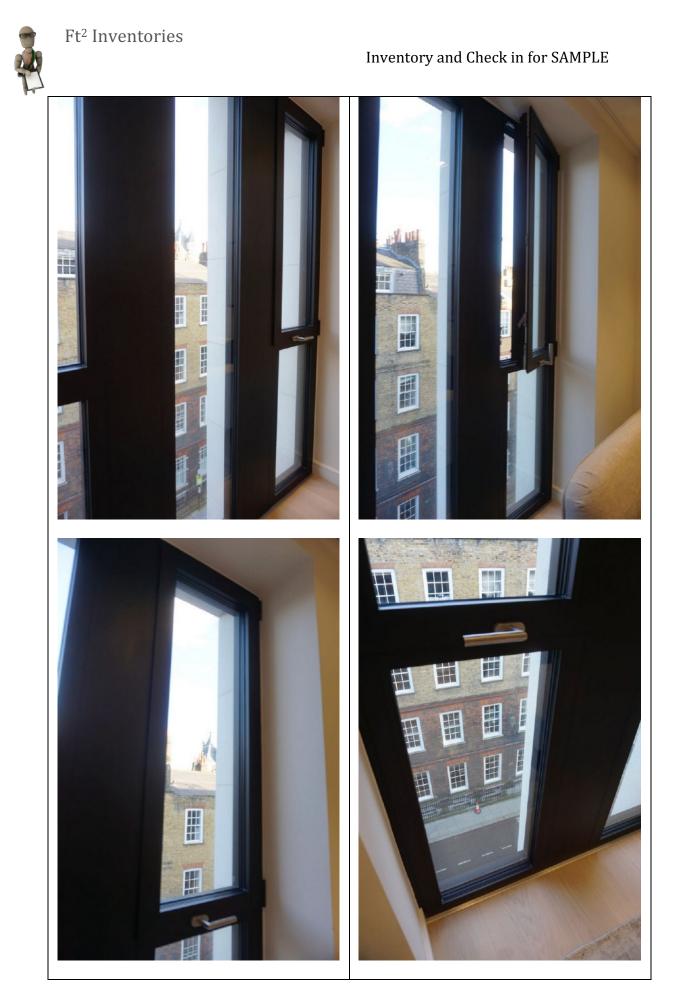






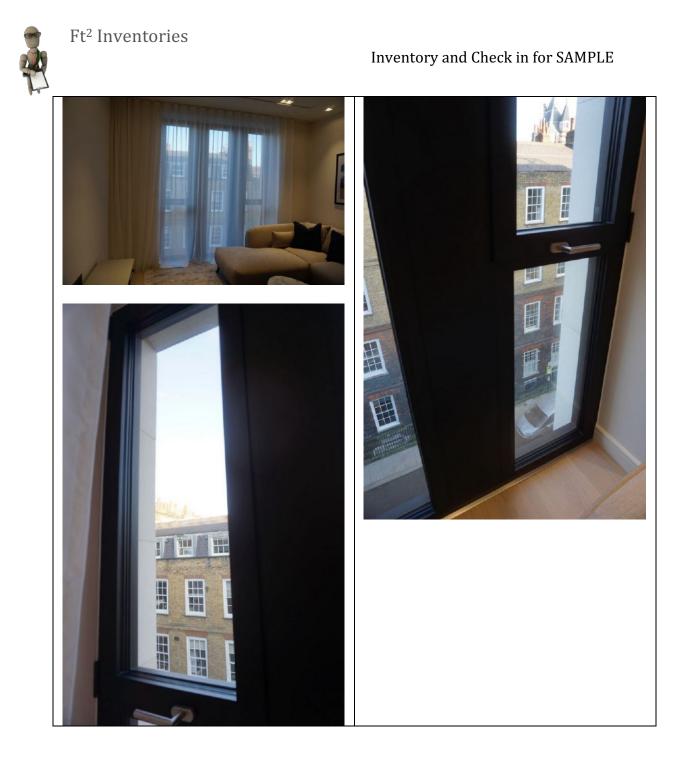








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14. TENANT DECLARATION

The items listed in all 210 pages of this inventory/check in have been inspected and found to be in the condition indicated. I being of sound mind have fully understood the implications of signing this document and verify that the content is correct and accurate at the time of signing and that the content will be binding if relied upon in a Court of Law.

Name

Signed for the Tenant

15. LANDLORD DECLARATION

The items listed in all 210 pages of this inventory/check in have been inspected and found to be in the condition indicated. I being of sound mind have fully understood the implications of signing this document and verify that the content is correct and accurate at the time of signing and that the content will be binding if relied upon in a Court of Law.

Name

Signed for the Landlord

